

SANTA BARBARA COUNTY BOARD AGENDA LETTER



Clerk of the Board of Supervisors
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Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:
Prepared on: 5/11/06
Department Name: Public Health Department
Department No.: 041
Agenda Date: 5/23/06
Placement: Administrative
Estimate Time:
Continued Item: N/A
If Yes, date from:

TO: Board of Supervisors

FROM: Michele Mickiewicz, MPH, Interim Director
Public Health Department

STAFF CONTACT: Elizabeth Snyder
Primary Care and Family Health Division
Public Health Department 681-5252

SUBJECT: Ongoing Expenditure Contracts for Primary Care and Family Health Division

Recommendation(s):

That the Board of Supervisors:

Authorize the County Executive Officer to approve and execute the following ongoing expenditure contracts or amendments upon their completion and contingent upon approval by the Board of the FY 06/07 budget:

Contractors On Payroll for physician services

- A. Julia Delgado, MD, (a local vendor) Amendment for \$56,000 plus benefits for FY 06/07 and \$58,000 plus benefits for FY 07/08.
- B. David Mizes, MD, (a local vendor) Amendment for \$79,000 plus benefits for FY 06/07 and \$82,000 plus benefits for FY 07/08.
- C. Anthony Rogers, MD, (a local vendor) Amendment for \$70,000 plus benefits for FY 06/07 and \$73,000 plus benefits for FY 07/08.

Contractors On Payroll for mid-level provider services

- D. Alice Levine, CNM, (a local vendor) Agreement for \$27,000 plus benefits for FY 06/07 and \$28,000 plus benefits for FY 07/08.
- E. Nora Lewis, CNM, (a local vendor) Amendment for \$96,445 plus benefits for FY 06/07 and \$99,656 plus benefits for FY 07/08.
- F. Carol Schroerer, NP, (a local vendor) Amendment for \$75,000 plus benefits for FY 06/07 and \$78,000 plus benefits for FY 07/08.

Contractors On Payroll for ultrasound services

- G. Cynthia Silva, (a local vendor) Agreement for \$28,000 plus benefits for FY 06/07 and \$29,000 plus benefits for FY 07/08.

Independent Contractors for physician services

- H. Carolyn Griffith, MD, (a local vendor) Amendment for \$129,856 for FY 06/07, and \$134,707 for FY 07/08.
- I. Michael Price, MD, (a local vendor) Amendment for \$239,33 for FY 06/07, and \$249,142 for FY 07/08.
- J. Peter Singson, MD, PC, (a local vendor) Amendment for \$239,339 for FY 06/07, and \$249,142 for FY 07/08.

Independent Contractors for Medical Support

- K. Computerized Health Care Management Services, L.L.C., (a local vendor) for registry nursing services, Amendment for \$320,000 each fiscal year for FY 06/07, FY 07/08 and FY 08/09.
- L. Intelistaf Healthcare, Inc., (not a local vendor) for registry nursing services, Amendment for \$180,000 each fiscal year for FY 06/07, FY 07/08 and FY 08/09.
- M. AssistMed, Inc., (not a local vendor) for medical transcription services, Amendment for \$120,000 each fiscal year for FY 06/07, FY 07/08 and FY 08/09.
- N. Unilab Corporation dba Quest Diagnostics, (a local vendor) for outside referral laboratory services, Amendment for \$140,000 each fiscal year for FY 06/07, FY 07/08 and FY 08/09.

Alignment with Board Strategic Plan:

The recommendation is primarily aligned with

Goal No. 1 An Efficient Government Able to Respond Effectively to the Needs of the Community and

Goal No. 2. A Safe and Healthy Community in Which to Live, Work, and Visit.

Executive Summary and Discussion:

The Public Health Department (PHD), in accordance with State mandates, provides medical care to those individuals who would otherwise not be able to access the local health care system. Physicians, along with other professionals, provide primary and specialty medical care and perform administrative duties to ensure that the County fulfills those mandated services. Mid-Level providers are non-physician medical practitioners such as nurse practitioners, nurse midwives, and physician assistants that also provide these services.

The Board has established a process for the expeditious execution of ongoing expenditure contracts. In this process, the Board authorizes the County Executive Officer to approve and execute ongoing expenditure contracts where proposed contract amounts are within 10% of prior year contract amounts without returning to the Board for approval. Departments submit a list of ongoing expenditure contracts that are within this 10% limit to the CEO's office with their budgets. The CEO includes these lists when submitting the budget to the Board for approval in the budget process. Departments are precluded from including any contract on the Ongoing Expenditure Contracts List that varies more than 10% from the previous year. Once the Board has approved the budget, the contracts on the list go through the normal review by risk management, county counsel, and the auditor-controller and then are subsequently signed by the CEO per the Board's authority.

The PHD has numerous ongoing expenditure contracts with providers that are renewed each year. Often due to the changing staffing needs of providing medical care in a clinic setting, contract amounts vary more than the 10% that the current process allows for. The recommendation before the Board will allow for the contracts listed in this board letter to be approved by the CEO contingent on the adoption by the Board of the FY 06/07 budget. This item is before the Board prior to budget hearings so that processing of Contractor on Payroll agreements can meet payroll deadlines for the start of the 06/07 fiscal year. The CEO will not execute any agreement until after the Board approves the budget.

The PHD submitted 46 Board letters in FY 04/05. The Primary Care and Family Health Division of PHD submitted approximately 13 of those 46 Board letters, the majority of which were related to provider contracts necessary to conduct regular business. The approval of the recommendation before the Board will provide the opportunity for the Board to review the PHD contracts in a batch with the CEO subsequently authorized to execute the contracts. This will result in improved efficiency by reducing the number of separate items brought before the Board for approval while maintaining appropriate oversight through the approval of the CEO.

Attachment A contains a list of Ongoing Expenditure Contracts exceeding the 10% limit including the Board Contract Numbers, dates that the contracts were approved by the Board, the previous fiscal year(s) approved amount and the requested amount for each applicable fiscal year. The PHD requests that the Board authorize the

CEO's office to approve and execute these contracts upon their completion, which includes the review and approval as to form by County Counsel, Auditor-Controller and Risk Management. These contracts have been included in the Departmental Requested Budget for the Fiscal Year 06/07 budget.

The 14 contracts included on the list can be divided as follows:

- 7 Contractor-on-Payroll Contracts for 3 Physicians, 3 Mid-Level Providers and 1 Ultrasound Technician (paid via the payroll system and receive benefits such as worker's comp, malpractice insurance, FICA, employer's Medicare, and unemployment)
- 3 Independent Contractor Contracts for Physician Services (paid via invoicing and do not receive any benefits)
- 4 Independent Contractor Contracts for medical support vendors (registry nursing, medical transcription and outside laboratory services)

Twelve of the fourteen contracts have been approved by your Board in the past and require an Amendment to extend the term of the contract and change the amount. Two remaining contracts were purchasing contracts in Fiscal Year 05/06 and are being increased beyond the Purchasing limit of \$25,000 and are therefore new Board Contracts in Fiscal Year 06/07.

In the interests of efficient and effective governing, County Counsel has encouraged Departments to enter into multiple-year contracts wherever feasible. In accordance with advice from County Counsel and as an additional process improvement the PHD is implementing multiple-year contracts with established providers and corporations. Contracts with these same providers and corporations have existed for 2 to 8 years. Should funds not be appropriated now or in the future, there is termination language in the agreements and amendments to protect the County. Of the twelve contract amendments before your Board, eight amendments extend the contract term for 2 years and four extend the contract term for 3 years.

The PHD will return to the Board if during the term of any contract the amount must be increased by greater than 10% of the amount listed on the attached list and approved for Fiscal Year 06/07.

Mandates and Service Levels:

The provision of primary care services are mandated by California Administrative Code, Title 17, Chapter 3, Article 2, Sections 1276, 2500, 2501, 2502, 2503 and 2505; California Administrative Code, Title 17, Chapter 3, Subchapter 1; and Section 17000 of the Welfare and Institutions Code.

Fiscal and Facilities Impacts:

The majority of the costs for these medical and support services are reimbursed from the State and Federal governments as a result of the County being a Federal Qualified Health Center (FQHC) providing services for Medi-Cal and Medicare patients (73%), and from State Realignment funding for Medically Indigent Adult (MIA) patient services (22%) and local and general fund sources for the uninsured (5%).

The funding for these Agreements is contained as part of the Public Health Department's FY 06/07 Recommended budget submission.

This action will not result in the need for any additional facilities

Special Instructions: Please send one copy of the Minute Order to PHD Contracts Unit, 300 N. San Antonio Road, Bldg. 8; ATTN: Dawn McGrew.

Concurrence:

None required.