

ATTACHMENT B

**August 21, 2018 Agency Minutes, including amended Conflict of Interest Code
in strikethrough format and a clean copy**

SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY

NOTICE OF PUBLIC MEETING

NOTICE IS HEREBY GIVEN that the San Antonio Basin Groundwater Sustainability Agency (“Agency” or “SABGSA”) Board of Directors (“Board”) will hold its regular **Board Meeting** at **6:00 P.M. on Tuesday, August 21, 2018** at the **Los Alamos Community Services District, 82 St. Joseph Street, Los Alamos, CA**. This meeting is open to the public.

SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY (SABGSA) BOARD OF DIRECTORS

MINUTES

Tuesday, August 21, 2018

1. CALL TO ORDER and ROLL CALL- 6:00pm

Present: Kevin Barnard, Brandy Branquinho, Tom Durant, Pat Huguenard, Kevin Merrill, Kenny Pata, Randy Sharer, Chris Wrather

Alternates not acting on behalf of a Board of Director: Patricia Mosby

Absent: None

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

The Board will receive public comments on items not appearing on the agenda and within the subject matter jurisdiction of the Agency. The Board will not enter into a detailed discussion, answer questions, or take any action on any items presented during public comments. In the Board’s discretion, any issue raised during Public Comment may be referred to the Executive Director or other staff for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on specific agenda items should do so at the time specified for those items. The presiding Chair shall limit public comments to no more than three minutes.

None

4. CONSENT ITEMS

a. Approve Minutes from July 17, 2018 Regular Meeting

Motion by Director Merrill second by Director Pata to approve the minutes of July 17, 2018.

Ayes: Directors: Brandy Branquinho, Kevin Merrill, Kenny Pata, Randy Sharer, Chris Wrather

Nos: None; **Absent:** Tom Durant; **Abstain:** Kevin Barnard, Pat Huguenard

** In compliance with the Americans with Disabilities Act, all possible accommodations will be made for individuals so they may attend and participate in meetings.*

b. Agency Finances, Budgeting and Training

- i. The Board will receive a report from the Treasurer regarding finances and expenses.

Motion by *Director Merrill* second by *Director Pata* to approve the expenses and financial report.

Ayes: Directors: Kevin Barnard, Brandy Branquinho, Tom Durant, Pat Huguenard, Kevin Merrill, Kenny Pata, Randy Sharer, Chris Wrather

Nos: None; **Absent:** None; **Abstain:** None

5. INFORMATIONAL ITEMS

a. Executive Director Update

- Update on DWR Prop 1 grant status.

b. Advisory Committee Update

- There was no Advisory Committee meeting in August.

c. GSI Water Solutions Groundwater Sustainability Plan update

- Update on progress.

d. Board Member Updates

- Update on Water District formation.

6. ACTION ITEMS

a. Adoption of revised Conflict of Interest Code

Motion by *Director Barnard* second by *Director Merrill* to adopt Resolution No. 2018-1: A Resolution of the San Antonio Basin Groundwater Sustainability Agency Amending its Conflict Of Interest Code.

Ayes: Directors: Kevin Barnard, Brandy Branquinho, Tom Durant, Pat Huguenard, Kevin Merrill, Kenny Pata, Randy Sharer, Chris Wrather

Nos: None; **Absent:** None; **Abstain:** None

7. NEXT MEETING: September 18, 2018 at Los Alamos Community Services District

8. ADJOURNMENT- 6:40pm

Please contact Anna Olsen at aolsen@sanantoniobasingsa.org with any questions.

**SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY
CONFLICT-OF-INTEREST CODE**

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict-of-interest codes. The Fair Political Practices Commission has adopted a regulation (2 California Code of Regulations Section 18730) that contains the terms of a standard conflict-of-interest code, which can be incorporated by reference in an agency's code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached appendices, designating positions and establishing disclosure categories, shall constitute the conflict-of-interest code of the **San Antonio Basin Groundwater Sustainability Agency (Agency)**.

Individuals holding designated positions shall file their statements of economic interests with the Agency, which will make the statements available for public inspection and reproduction. (Gov. Code Sec. 81008.) All statements will be retained by the Agency. Upon receipt of the statements, the Filing Official of the Agency shall make and retain a copy and forward the original statement to The Santa Barbara County Clerk, Recorder and Assessor. Mailing address: County Elections, PO Box 61510, Santa Barbara CA 93160-1510.

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**SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY
CONFLICT-OF-INTEREST CODE**

APPENDIX A: DESIGNATED POSITIONS

Designated Positions	Disclosure Categories
Members of the Board of Directors and Alternate Directors	1, 2, 3, 4
Executive Director	1, 2, 3, 4
Treasurer	1, 2, 3, 4
Legal Counsel (Lead Attorney)	1, 2, 3, 4
Consultants/new positions that will make or participate in making governmental decisions on behalf of the Agency*	1, 2, 3, 4

* Consultants and new positions shall be included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation:

The Executive Director may determine in writing that a particular consultant is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements of this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of extent of disclosure requirements. The Executive Director's determination is public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code.

**SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY
CONFLICT-OF-INTEREST CODE**

APPENDIX B: DISCLOSURE CATEGORIES

GENERAL PROVISIONS

Designated employees or individuals shall disclose their financial interest pursuant to the appropriate disclosure category as indicated. Disclosure categories pertain to investments, real property, business positions and sources of income, including loans, gifts and travel payments from sources located in or doing business within the jurisdiction of the San Antonio Basin Groundwater Sustainability Agency ("Agency").

DISCLOSURE CATEGORIES

Category 1:

A designated employee in this category must report all interests in real property as well as investments, business positions, sources of income, and gifts from any source in, or doing business in, the jurisdiction of the Agency, and all other interests, which are subject to the regulation or supervision of the Agency.

Category 2:

A designated employee in this category must report all interests in real property located within the Agency. Investments, business positions in business entities and income, gifts, loans and travel payments, from sources in, or doing business within the Agency which:

1. Engages in the appraisal, acquisition, disposal, development of real property, or rehabilitation or construction of improvements on real property including architects, contractors, and subcontractors.
2. Provides services, supplies, materials, machinery, or equipment of any type utilized by the Agency to which the employee is assigned.
3. Are of the type which is subject to the regulation or supervision of the Agency.

Category 3:

A designated employee in this category must report all interests in real property located within the Agency. Investments, business positions in business entities and income, gifts, loans and travel payments from sources in, or doing business within the Agency which:

1. Provide services, supplies, materials, machinery or equipment of any type utilized by designated filers in the Agency.
2. Are of the type which is subject to the regulation or supervision of the Agency.

Category 4:

A designated employee in this category must report all interests in real property located within the Agency. Investments, business positions in business entities, income, and gifts from sources in, or doing business within the Agency, and all other interests which are subject to the regulation or supervision of the Agency.

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