



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Public Works  
**Department No.:** 054  
**For Agenda Of:** January 28, 2020  
**Placement:** Administrative  
**Estimated Tme:** N/A  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors  
**FROM:** Department Scott D. McGolpin, P.E, Director, (805) 568-3010  
Director(s)  
Contact Info: Leslie Wells, Deputy Director, (805) 882-3605  
**SUBJECT:** Authority to Advertise the Tajiguas Sanitary Landfill (“Landfill”) Main Access Road Extension & Site Improvements Fiscal Year 2019/20, County Project No. 828388, and Agreement for Professional Services of Independent Contractor with SWT Engineering, Inc., Third Supervisorial District

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Other Concurrence:** Risk Management

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Authorize the Director of Public Works to advertise for bids on the construction of the Tajiguas Sanitary Landfill Main Access Road Extension & Site Improvements Fiscal Year 2019/20 Project (Project No. 828388);
- b) Approve and authorize the Chair to execute the Agreement for Services of Independent Contractor with SWT Engineering, Inc. to provide engineering design services for the Tajiguas Sanitary Landfill Main Access Road Extension & Site Improvements Fiscal Year 2019/20 Project for an amount not to exceed \$54,850; and
- c) Find that pursuant to California Environmental Quality Act Guidelines Section 15162, no substantial changes are proposed, and no new information of substantial importance has come to light regarding environmental effects of the Tajiguas Sanitary Landfill Main Access Road Extension & Site Improvements Fiscal Year 2019/20 Project (Project No. 828388) or of the sufficiency or feasibility of mitigation measures. Therefore the approval of the engineering services contract and the authorization to advertise for construction bids is within the scope of the project covered by the Tajiguas Landfill Expansion Project EIR (01-EIR-05) certified by the

Board of Supervisors on August 13, 2002, the Addendum to 01-EIR-05 dated November 8, 2006 and accepted by the Board of Supervisors on December 5, 2006, the 15162 determination for the Green Waste Processing area dated April 19, 2007, and the Tajiguas Landfill Reconfiguration and Baron Ranch Restoration Project Subsequent EIR (08-EIR-00000-00007) certified May 5, 2009.

**Summary Text:**

This item is on the agenda in order to authorize the Public Works Director to advertise for bids on the construction of the Tajiguas Sanitary Landfill Main Access Road Extension & Site Improvements Fiscal Year 2019/20 Project.

The project includes extending the main Landfill access road to new areas of waste fill. Main access road construction is comprised of asphalt concrete, aggregate base over compacted earth and waste fill. Additionally, the project will include repairs to the existing access road and operational decks, drainage improvements, and modifications to existing storm drains and utilities.

A private contractor selected through a competitive bidding process will perform the proposed work. Final plans and specifications will be brought to your board for approval at a later date along with a construction contract for your authorization. Currently, this project is anticipated to begin in April 2020.

This item is also on the agenda to approve the attached professional services agreement with SWT Engineering, Inc. (SWT) to perform engineering design services for the project. The scope of work for this contract will include all necessary steps required to produce construction-level plans and specifications that will be incorporated into the Construction Bid package. This contract will be paid at time and materials, per attached SWT fee schedule, for an amount not to exceed \$54,850. When combined with existing County contracts, this Public Works contract of \$54,850 will exceed the \$200,000 countywide purchasing threshold for SWT, and therefore requires Board of Supervisors approval.

**Background:**

The Tajiguas Sanitary Landfill Access Road starts at the 101 Freeway, at the entrance to the Landfill, and is primarily used by waste-hauling vehicles to enter the waste receiving area (hereafter referred to as "Working Face"). This access road is also used to access other locations at the Landfill, including the ReSource Center (under construction), administrative buildings and other operational facilities. As waste continues to be brought in, the Working Face moves, requiring these modifications and extensions to the Access Road in order to allow continued all-weather access to the site and drainage improvements to control runoff. The project also includes maintenance and repair of the existing green waste pad, which converts green waste into mulch and diverts this waste from disposal in compliance with state law.

SWT is listed on the Public Works Department's Prequalified Consultant Listing for 2018-2020, approved by your Board at the January 9, 2018 hearing. SWT has provided consulting services to the RRWMD for over 10 years including development of the access road alignment and preliminary grades. SWT has expertise in solid waste facility design and permitting support at the Landfill. Staff is

requesting that the professional services contract with SWT be authorized, for a total contract amount not to exceed \$54,850.

Landfill construction and operational activities were analyzed in the Environmental Impact Report (01-EIR-05) for the Tajiguas Landfill Expansion Project certified by the Board of Supervisors on August 13, 2002, as modified by an Addendum to 01-EIR-05 prepared on November 8, 2006 and accepted by the Board of Supervisors on December 5, 2006, the 15162 determination for the Green Waste Processing area dated April 19, 2007, and the Subsequent EIR (08-EIR-00000-00007) for Tajiguas Landfill Reconfiguration and Baron Ranch Restoration Project certified on May 5, 2009. The project supports ongoing Landfill operations and is within the scope of the project analyzed in these environmental documents. The documents are available for review at <https://countyofsb.org/pwd/environment>.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

The Resource Recovery and Waste Management Division Enterprise Fund will fully fund the project. Costs for this project include design, construction, construction management, construction quality assurance, and regulatory compliance monitoring which are to be incurred over one fiscal year.

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>Current FY Cost:</u></b>	<b><u>Total One-Time Project Cost</u></b>
General Fund		
State		
Federal		
Fees		
Enterprise Fund	\$ 54,850.00	\$ 54,850.00
Total	\$ 54,850.00	\$ 54,850.00

**Narrative:** To preserve the competitive bidding process for public contracts, bid results and construction costs for this project will be provided when the construction contract comes before your Board for approval.

Engineering design costs are budgeted for in the Resource Recovery and Waste Management Division Engineering Program for planning and permitting support, regulatory compliance, landfill operations support, and design and construction management of capital improvement projects.

**Key Contract Risks:**

Key risk factors for this agreement include: contract size, performance period, project sensitivity, contract management, and fiscal responsibility of the contractor.

These risk factors have been evaluated and staff believes the risk for this contract is low and should be authorized because the contractor has successfully performed numerous tasks previously for the County with no significant issues during their performance over the past ten years. This consistent performance mitigates potential risks identified above.

**Special Instructions:**

Please forward a certified, stamped Minute Order approving this action to:

Public Works, Resource Recovery and Waste Management Division, Attn: Travis Spier, Operations Manager, 805-681-5626, 4430 Calle Real, Santa Barbara, CA 93110.

**Attachments:**

Attachment A: Agreement for Services of Independent Contractor with SWT Engineering, Inc. (3 originals) includes contract summary

**Authored by:**

Travis Spier, RRWMD Operations Manager, 805-681-5626