

FIRST AMENDMENT
to
SUBRECIPIENT AGREEMENT
BETWEEN
COUNTY OF SANTA BARBARA
AND
NBCC dba New Beginnings

Homelessness Prevention, Shelter Diversion and Re-Housing Support
Federal 2021 American Rescue Plan Act (ARPA) - Coronavirus State and Local Fiscal Recovery Funds
21.027

This First Amendment to Subrecipient Agreement (“Amendment”) is entered into by and between the County of Santa Barbara, a political subdivision of the State of California (“COUNTY”), and Good Samaritan Shelter, a California nonprofit public benefit corporation (“SUBRECIPIENT”).

With reference to the following:

RECITALS

WHEREAS, On March 11, 2021, the American Rescue Plan Act (“ARPA”) was signed into law, and established the Coronavirus State Fiscal Recovery Fund and Coronavirus Local Fiscal Recovery Fund, which together make up the Coronavirus State and Local Fiscal Recovery Funds (“SLFRF”) program, which is intended to provide support to State, territorial, local, and Tribal governments in responding to the economic and public health impacts of COVID-19 and in their efforts to contain impacts on their communities, residents, and businesses; and

WHEREAS, U.S. Treasury Coronavirus State and Local Fiscal Recovery Funds Compliance and Reporting Guidance designates expenditure categories including Category 3 (Services to Disproportionately Impacted Communities) and Sub-Category 3.11 (Housing Support: Services for Unhoused Persons); and

WHEREAS, COUNTY has selected qualified providers, in accordance with federal regulations, including, but not limited to, Title 2 of the Code of Federal Regulations (CFR) Part 200, entitled, “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards”; and

WHEREAS, SUBRECIPIENT represents that it is specially trained, skilled, experienced and competent to provide the housing and services required by the COUNTY; and

WHEREAS, COUNTY and SUBRECIPIENT are parties to that certain Subrecipient Agreement executed as of June 27, 2023 (“AGREEMENT”), memorializing the terms and conditions pursuant to which COUNTY provided \$437,500 in SLFRF funds to SUBRECIPIENT to fund Safe Parking Program Street Outreach, with a time of performance effective as of July 1, 2023, and ending June 30, 2025; and

WHEREAS, the parties hereto desire to amend the AGREEMENT to provide for an additional **\$21,000** in SLFRF funding thereunder.

NOW THEREFORE, the parties hereto mutually agree to amend the AGREEMENT as follows:

1. Section IV of the AGREEMENT is hereby amended by replacing the first sentence of Section IV to read in its entirety as follows:

“It is expressly agreed and understood that the total amount to be paid by COUNTY under this Agreement shall not exceed **\$458,500.**”

2. EXHIBIT A to the AGREEMENT (Scope of Services) is hereby amended by replacing the “Agreement Amount” to read in its entirety as follows:

“Agreement Amount: \$ 458,500”

3. EXHIBIT B to the AGREEMENT is hereby amended by replacing the “Agreement Amount” to read as follows:

“Agreement Amount: \$458,500”

4. EXHIBIT B of the AGREEMENT is hereby amended by replacing ATTACHMENT B to read in its entirety as follows:

American Rescue Plan Act (ARPA)

Project Budget - Revenues

Project Title Safe Parking
 Applicant Name New Beginnings
 ARPA Award Budget Term: July 1, 2023 - June 30, 2025

Component	Requested Amount
Overnight Parking	\$ 458,500.00
Existing Interim Shelter Enhancement	
Services Coordination	
Youth Set Aside/Street outreach and Services Coordination	
TOTAL	\$ 458,500



Revenue and Expense budgets should reflect the *entire program budget* for the specific project for which HHAP funds were awarded. Total Revenue and Expenses should match.

Please specify the source of "Other Federal Funds".

Revenue

Source	Total Program Budget	ARPA Funds	Other
ARPA Program (This grant)	\$ 458,500	\$ 458,500	
CDBG - Cities	\$ 110,000		\$ 110,000
CDBG - County	\$ 50,000		\$ 50,000
CoC Program	\$ 454,630		\$ 454,630
ESG - County	\$ 140,000		\$ 140,000
HOME - Cities	\$ 600,000		\$ 600,000
HOME - County	\$ -		\$ -
Other Federal Funds (specify program below)			
ESG CV 2	\$ 185,303		\$ 185,303
	\$ -		\$ -
Other State Funds (specify program below)			
County Human Services Funds	\$ 150,000		\$ 150,000
Other Local Funds: County and City of SB general Funds	\$ 343,558		\$ 343,558
Private Trusts and Foundation Funds	\$ 94,697		\$ 94,697
Fundraising Events	\$ 10,000		\$ 10,000
Donations	\$ 62,000		\$ 62,000
Safe Parking Program Manual and Training Fees	\$ 8,000		\$ 8,000
Other (specify source below)			
HHAP Funds	\$ 502,282		\$ 502,282
Whole Person Care	\$ 166,250		\$ 166,250
Other State Funds - CalAim/CenCal	\$ 166,250		\$ 166,250
Total Revenue	\$ 3,501,470	\$ 458,500	\$ 3,042,970

American Rescue Plan Act (ARPA)

Project Budget - Expenses

Project Title Safe Parking
 Applicant Name New Beginnings



Expenses **Budget Term: August 1, 2023 - July 31, 2025**

Expense	Total Program Budget	ARPA Program	Other Funding Sources
Total	\$ 2,307,432	\$ 272,260	\$ 2,035,172
Program Manager 10 FTE @ 5% - \$75,000 for 2 years	\$ 150,000	\$ 14,000	\$ 36,000
Program Coordinator 10 FTE @ 5% - \$67,000 for 2 years	\$ 134,000	\$ 14,000	\$ 20,000
Program Director 10 FTE @ 5% - \$90,000 for 2 years	\$ 90,000	\$ 14,000	\$ 76,000
Executive Director 10 FTE @ 5% \$ 20,000 for 2 years	\$ 77,400	\$ 14,000	\$ 63,400
Homeless Services Director 10 FTE @ 5% \$90,000 for 2 years	\$ 90,000	\$ 14,000	\$ 76,000
Grants Administration Director 10 FTE @ 5% \$80,000 for 2 years	\$ 8,820	\$ 14,000	\$ 4,820
Finance Associate 10 FTE @ 5% \$87,000 for 2 years	\$ 25,800	\$ 14,000	\$ 11,800
Case Manager 3.0 FTE @ 100% \$87,000 for 2 years	\$ 75,875	\$ 59,904	\$ 15,971
Client Outreach Worker 4.0 FTE @ 50% for 2 years	\$ 137,280	\$ 59,904	\$ 77,376
Housing navigation/retention staff - 7 FTE @ various incl benefits	\$ 94,140		\$ 94,140
Employee Benefits and Payroll Taxes 25%(includes Workers	\$ 467,477	\$ 54,452	\$ 413,025
Total Client Services and Direct Assistance Budget	\$ 707,734	\$ 72,114	\$ 635,620
Client Assistance	\$ 531,734	\$ 36,002	\$ 495,732
Travel, Mileage, and Training (Includes Gas and Vehicle Expense)	\$ 64,800	\$ 26,12	\$ 28,688
Porta Potty Rentals - \$ 150/month x 6 units x 24 months	\$ 21,200	\$ 10,000	\$ 11,200
	\$ -		\$ -
Total Program Implementation Budget	\$ 451,178	\$ 79,000	\$ 372,178
Consultants and Contracts (Includes Lompoc lot improvements)	\$ 96,350	\$ 5,000	\$ 91,350
Supplies (needed for program delivery - not general admin)	\$ 16,600	\$ 2,000	\$ 14,600
Equipment Purchase and Maintenance	\$ 24,000	\$ 4,000	\$ 20,000
General Liability Insurance	\$ 59,000	\$ 8,000	\$ 51,000
Facilities/Office space - north/south county	\$ 238,628	\$ 50,000	\$ 188,628
Communications - cell phone and internet	\$ 6,600	\$ 10,000	\$ 6,600
Other (specify below)	\$ 35,26	\$ 35,26	\$ -
Indirect Costs (Maximum 10% of Labor and Program	\$ 35,26	\$ 35,26	
Total Expenses	\$ 3,501,470	\$ 458,500	\$ 3,042,970
		TOTAL ARPA Portion:	

Budget Narrative (Required) Discuss each line item.

NOTE: FYI we made changes on Project Budget Revenue page to reflect ARPA funding - unable to make these edits on the Budget Expenses page. Also, unable to enter info at the top under Project Title or Applicant Name.

Program Manager and Coordinator manage the day-to-day activities of the program. Homeless Services Director provides staff supervision and manages crises. Program Director provides oversight for Homeless Services Director and programmatic support for program. Executive Director provides overall program strategic, programmatic and financial management, and supervision of senior level management. Grants Administration and Finance Associate manage and process financial transactions for program, reporting and compliance requirements. Case Managers run the shelter aspect of the program, as well as work to provide overall case management to people living in their vehicles. Client liaisons/outreach workers provide outreach and light touch case management to people living in their vehicles, both in the shelter and on the street. Housing navigation and retention staff work to house and keep housed enrolled clients. Benefits at 25% include medical, dental, paid time off, attendance at one conference per year, 403b match. Rental assistance is rent payments; financial assistance is security deposits, and flexible assistance is for storage, moving expense, utilities, housing applications and minor vehicle repairs and expenses. Travel, mileage and training is primarily for street outreach to lots daily and at night, as well as staff travel to and from seeing clients, transporting clients, and travel to conference. Porta potty rental is for lots. Consultants include lot maintenance, computers, etc. Equipment includes laptops and cell. Supplies include tools for outreach.

5. EXHIBIT C of the AGREEMENT is hereby amended by replacing ATTACHMENT C to read in its entirety as follows:

EXPENDITURE SUMMARY AND PAYMENT REQUEST (ESPR)

American Rescue Plan Act (ARPA)

County of Santa Barbara Community Services Department

Agency Name: NBCC DUNS #: _____
 Project Name: Safe Parking Program Street Outreach Report Period: _____
 Address: _____
 Contact Person: Kristine Schwarz Title: Executive Director
 Email Address: kschwarz@sbnbcc.org Phone #: (805) 963-7777

ESPR Request #: _____
 Date Submitted: _____
 Q3 (Jan - Mar 24)
 Q4 (Apr - Jun 24)
 Q5 (Jul - Sept 24)
 Q6 (Oct - Dec 24)
 Q1 (July - Sept 23) Q7 (Jan - Mar 25)
 Q2 (Oct - Dec 23) Q8 (Apr - Jun 25)

Submit completed ESPR and required documentation to:

Staff Person: Lucille Boss Title: Encampment Response Coordinatc
 Email Address: lboss@countyofsb.org Phone #: 805-637-5129

PO/Contract #: _____
 HCD Project #: _____
 IDIS Project ID: _____

Grant Budget and Expenditures

FIN CODE	Program Component	Budget Category	Budget	Previous Drawdowns	Requested Drawdown	New Available Balance
SO	Street Outreach	Salaries, Benefits, and Payroll Taxes	\$ 272,260.00		\$ -	\$ 272,260.00
SO	Street Outreach	Client Services and Direct Assistance	\$ 72,114.00		\$ -	\$ 72,114.00
SO	Street Outreach	Program Implementation	\$ 79,000.00		\$ -	\$ 79,000.00
SO	Street Outreach	Indirect Costs	\$ 35,126.00		\$ -	\$ 35,126.00
						\$ -
						\$ -
		TOTAL	\$ 458,500.00	\$ -	\$ -	\$ 458,500.00

Check this box if this is the final payment.

Certification

I certify to the best of my knowledge and belief that this report is true and complete and I have reviewed all supporting documentation. Disbursements have been made for the purpose and conditions of this grant and have not been paid by any other source.

Manager / Fiscal Officer

Administrator / Executive Director

Name _____ Title _____
 Signature _____ Date _____

Name _____ Title _____
 Signature _____ Date _____

6. Except as set forth in Sections 1 through 5, above, this Amendment shall not modify or change any of the provisions of the AGREEMENT, and the parties hereto and thereto are bound by its provisions, as amended herein.

7. This Amendment may be executed in any number of counterparts and each of such counterparts shall for all purposes be deemed to be an original; and all such counterparts, or as many of them as the parties hereto shall preserve undestroyed, shall together constitute one and the same instrument.

IN WITNESS WHEREOF, COUNTY and SUBRECIPIENT have caused this Amendment to be executed by their respective duly authorized officers, to be effective as of the first date dully executed by all of the parties hereto.

ATTEST:

COUNTY OF SANTA BARBARA:

MONA MIYASATO
Clerk of the Board

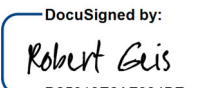
By: _____
Deputy Clerk of the Board

By: _____
Das Williams
Chair, Board of Supervisors

APPROVED AS TO ACCOUNTING FORM:

COUNTY OF SANTA BARBARA:

BETSY M. SCHAFFER, CPA
AUDITOR-CONTROLLER

By:  _____
Deputy

By:  _____
George Chapjian, Community Services Director

APPROVED AS TO FORM

RACHEL VAN MULLEM
COUNTY COUNSEL

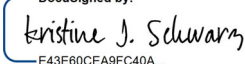
By:  _____
Deputy County Counsel

APPROVED AS TO FORM:

Gregory Milligan
RISK MANAGEMENT

By:  _____
Risk Manager

“SUBRECIPIENT”
NBCC dba New Beginnings

DocuSigned by:

By: E43E60CEA9FC40A...
Kristine Schwarz, Executive Director