

**SANTA BARBARA COUNTY
BOARD AGENDA LETTER**



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:
Prepared on: 12/4/02
Department Name: Sheriff - Custody
Department No.: 032
Agenda Date: 1/7/03
Placement: Administrative
Estimate Time:
Continued Item: NO
If Yes, date from:

TO: Board of Supervisors
FROM: Sheriff Jim Anderson
Sheriff's Department
STAFF Lt. Ruben Medina
CONTACT: x4223
SUBJECT: Destruction of Records

Recommendation(s):

That the Board of Supervisors:

Endorse the disposal of old jail records eligible for destruction pursuant to Government Code Section 26202.

Alignment with Board Strategic Plan:

The recommendation(s) are primarily aligned with actions required by law or by routine business necessity.

Executive Summary and Discussion:

The Sheriff's Department requests authorization to dispose of those jail records which are eligible for destruction under Government Code Section 26202. These records have no current or future usefulness.

Mandates and Service Levels: No Impact on Mandates or Service Levels.

Fiscal and Facilities Impacts: No Fiscal Impact. Will increase storage capacity.

Special Instructions: Please return a copy of the Minute Order to the Sheriff's Department, Attn: Lieutenant Ruben Medina.

Concurrence: County Counsel and Auditor Controller