



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Planning &  
Development  
**Department No.:** 053  
**For Agenda Of:** June 23, 2015  
**Placement:** Administrative  
**Estimated Time:** N/A  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors  
**FROM:** Department Glenn Russell, Director of Planning & Development, 568-2084  
Director:  
Contact Info: Kevin Drude, Deputy Director, Energy & Minerals Div., 568-2519  
**SUBJECT:** Agreement for Professional Services between the County of Santa Barbara and  
Storrer Environmental Services, LLC for Integrated EQAP Monitoring for Energy  
& Minerals Division Projects

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Other Concurrence: Risk Management**

As to form: Yes

**Recommended Actions:**

- A. That the Board approve and authorize the Chair to execute the attached professional services Agreement between the County of Santa Barbara and Storrer Environmental Services, LLC for a period of five years, commencing July 1, 2015 and terminating on June 30, 2020, to provide the Integrated Environmental Quality Assurance Program (EQAP) monitoring services to the Energy & Minerals Division. Contractor compensation would be on a time-and-materials basis for execution of tasks authorized by the Energy & Minerals Division, with a base Agreement amount of \$1,208,379.13, plus a 10 percent contingency fund of \$120,837.91, for a total not to exceed amount of \$1,329,217.04.
- B. Determine that the services contract does not constitute a project under the California Environmental Quality Act (CEQA), pursuant to CEQA Guidelines Section 15378(b)(5) [Attachment 3].

**Summary Text:**

Pursuant to County policy, the Energy & Minerals Division conducted a competitive bid process for a new, five-year professional services Agreement for the period of July 1, 2015 through June 30, 2020 to provide Integrated Environmental Quality Assurance Program (EQAP) monitoring services to the Energy & Minerals Division, as required by Public Resources Code Section 21081.6 and certain project-specific permit conditions. A Request for Proposals (RFP) was sent to five local firms. Two firms

submitted proposals for the EQAP contract: Storrer Environmental Services, LLC (the current EQAP Contractor) and Dudek & Associates.

Both proposals met the requirements of the RFP. Staff recommends awarding the five-year contract to Storrer Environmental Services, LLC based on their relevant long-term experience, proven technical approach, well-qualified personnel, excellent rapport with both staff and industry, demonstrated reliability, and reasonable billing rates.

This Agreement includes the following tasks:

- Field monitoring of construction and abandonment projects;
- Field monitoring of ongoing revegetation, landscaping programs, erosion control and damage repair;
- Field monitoring for special programs, studies or environmental specialists;
- Emergency (e.g., spills, floods, earthquakes) field monitoring;
- Periodic inspections of facilities;
- Reporting to Energy & Minerals Division;
- Technical support for environmental review; and,
- Background review and mobilization (as necessary).

This Agreement would be on a time-and-materials basis to execute the EQAP monitoring tasks authorized by the Energy & Minerals Division. Exhibits A & B of the attached Agreement provides an estimated scope of work and budget which would be authorized by the Energy & Minerals Division on an as-needed basis. Actual work load and costs may vary due to the variability of actual monitoring needs and whether the projects listed in the Proposal are constructed or not. A 10% contingency would be included in the Agreement to cover unforeseen increased monitoring needs such as new or revised projects and response and follow-up for a large-scale environmental emergency, such as a major oil spill.

To effectively direct Contractor activities and control costs, Notices to Proceed would be issued at the beginning of each fiscal year for the project activities that are known or anticipated to occur during that time frame, based upon projections developed between Energy & Minerals Division staff and the Contractor. The Contractor would then invoice monthly for the services provided and the Planning & Development Department would bill the appropriate permittees as part of the normal monthly billing cycle. All costs incurred under this Agreement would be borne completely by those project applicants/owners who receive the EQAP services. Additional Notices to Proceed would be issued as necessary, if specific monitoring needs change during the term of the Agreement.

**Background:**

Since 1986, the County has retained consultants to assist in field monitoring for the construction, operation and abandonment of oil and gas facilities related to offshore oil production. Until 1994, the County held separate contracts, often with separate consultants, for each major project. In 1994, after a competitive bid process, the Board of Supervisors executed a two-year contract with Storrer Environmental Services to provide an Integrated EQAP for field monitoring and other permit compliance monitoring assistance for nearly all of the major oil and gas projects. Since 1997, Storrer Environmental Services has been awarded the last five EQAP contracts through a competitive bidding process, based upon their technical skills, professionalism, excellent working relationship with both staff and industry, and cost-effective methods for achieving the County's mitigation monitoring goals and objectives.

**Performance Measure:** Staff would direct and monitor the Contractor's work to ensure timely completion of contract tasks and to monitor and control costs.

**Fiscal and Facilities Impacts and Fiscal Analysis:**

**Budgeted:** Yes. These services currently are budgeted on page D-212 of the FY 2014-2016 County Budget, in the Permitting category and would be included in future recommended budgets.

**Narrative:** All costs for the services provided by the Contractor to the County would be reimbursed to the County by permittees, as required by the existing reimbursement agreements between the County and the permittees.

**Key Contract Risks:** The risk analysis was performed and the proposed contractual agreement rated a **medium** risk due to its moderate complexity, five-year term, limited number of bidders, and moderate visibility. The recommended Contractor, Storrer Environmental Services, has provided the Integrated EQAP monitoring services since 1997, pursuant to five previous competitively bid contracts. The County has consistently received excellent services from Storrer Environmental Services under these contracts. The Agreement indemnifies County agents, officers, and employees from all claims that arise from activities performed under the Agreement and no claims have been made by either the County or Storrer Environmental Services under previous EQAP monitoring contracts.

**Staffing Impacts:** No additional staffing needed to implement and manage this contract.

**Special Instructions:**

1. Please forward a duplicate original executed Agreement and a copy of the Minute Order to Crysta Rider, P&D Accounting.
2. Please forward one copy of the executed Agreement and one copy of the Minute Order to Errin Briggs, P&D Energy & Minerals Division.

**Attachments:**

Attachment 1 – Storrer Environmental Services, LLC Agreement

Attachment 2 – Board Contract Summary

Attachment 3 – Notice of CEQA Exemption

**Authored by:** Errin Briggs, Energy Specialist, ext. 2047