



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Treasurer-Tax Collector  
**Department No.:** 065  
**For Agenda Of:** August 18, 2020  
**Placement:** Administrative  
**Estimated Time:** N/A  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors  
**FROM:** Department Harry E. Hagen, CPA, CPFA, CPFO, CFIP, CGIP, ACPFIM  
Director: Treasurer-Tax Collector/Public Administrator/Veterans' Services  
Contact Info: Arlene Diaz, Public Services Division Chief, Veterans' Services  
X82795  
**SUBJECT:** Veterans' Services Advisory Committee

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**County Counsel Concurrence**

As to form: Yes

Other Concurrence:

N/A

**Auditor-Controller Concurrence**

**Recommended Actions:**

That the Board of Supervisors:

- a.) Approve the amendments to the Veterans' Services Advisory Committee Bylaws.
- b.) Determine that the above-recommended action does not constitute a project subject to environmental review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15378(b)(5), as the action is an organizational and administrative activity of government that will not result in direct or indirect physical changes in the environment.

**Summary Text:**

Per the By-Laws of the Santa Barbara County Veterans' Services Advisory Committee (VSAC), the Bylaws may be amended at any time with a quorum vote of the VSAC Regular Membership and approval by the Board of Supervisors.

**Background:**

The VSAC was given title and authority by a Board of Supervisor Minute Order April 5, 1982. It meets quarterly. It is comprised of seven (7) members: Five Regular Members representing each Supervisorial District and appointed by the Board of Supervisors; one North County At-Large Member, representing

the 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup> Supervisorial Districts; and one South County At-Large Member representing the 1<sup>st</sup> and 2<sup>nd</sup> Supervisorial Districts.

The VSAC voted in February to make updating and clarifying changes to the Bylaws. The changes include changing the name from “Veterans’ Services Advisory Committee” to “Veterans’ Services Commission”, adding a Mission Statement, clarifying Absenteeism, rewording the Goals and Objectives, and changing the meeting dates.

**Performance Measure:**

N/A

**Contract Renewals and Performance Outcomes:**

N/A

**Fiscal and Facilities Impacts:**

None.

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>Current FY Cost:</u></b>	<b><u>Annualized On-going Cost:</u></b>	<b><u>Total One-Time Project Cost</u></b>
General Fund	\$ 223,800.00		
State	\$ 212,000.00		
Federal			
Fees			
Other:			
Total	\$ 435,800.00	\$ -	\$ -

Narrative: Narrative: The total cost of providing Veterans’ Services is \$435,800 for FY 2020/2021; \$212,000 of the cost is reimbursed through the State.

**Special Instructions:**

None.

**Attachments:**

1. Veterans’ Services Advisory Committee Bylaws with redlined proposed changes.
2. Veterans’ Services Advisory Committee Bylaws clean copy with changes incorporated.

**Authored by:**

Arlene Diaz, Public Services Division Chief, County Veterans’ Services

**cc:**