



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Public Works
Department No.:
For Agenda Of: February 27, 2018
Placement: Administrative
Estimated Time: N/A
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department
Director(s) Scott D. McGolpin, P.E. Director x3010
Contact Info: Mark A. Schleich, P.E. Deputy Director x3605

SUBJECT: **Approval of professional services contract with Padre Associates, Inc. for biological consulting services for the Tajiguas Landfill and Baron Ranch, Third Supervisorial District**

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute the professional services contract with Padre Associates, Inc. with an end date of June 30, 2019, for a total contract not-to-exceed cost of \$58,620 to allow the contractor to provide biological consulting services for the Tajiguas Landfill and Baron Ranch; and
- b) Determine that this action is exempt from California Environmental Quality Act pursuant to Section 15378(b)(5), which exempts organizational or administrative activities of governments that will not result in direct or indirect physical changes to the environment and approve the filing of a Notice of Exemption on that basis.

Summary Text:

This item is on the agenda in order to approve the attached professional services contract which allows Padre Associates, Inc. to provide biological consulting services to Public Works, Resource Recovery and Waste Management Division (RRWMD) for the Tajiguas Landfill and Baron Ranch. The two sites are subject to compliance with biological mitigation measures contained in the CEQA documents prepared for the sites, as well as, permit conditions from regulatory agencies such as the California Department of Fish and Wildlife and the U.S. Fish and Wildlife Service. When combined with existing

County contracts, this Public Works contract of \$58,620 will exceed the \$100,000 countywide purchasing threshold for Padre Associates, Inc. and therefore requires Board approval.

Background:

Biological resources regulated by the California Department of Fish and Wildlife and U.S. Fish and Wildlife Service are present at and adjacent to the landfill and the Baron Ranch, and activities at the two sites must be conducted in compliance with permits issued by these agencies as well as biological mitigation measures included in the sites' CEQA documents. Approval of the contract will assist RRWMD in continued compliance with these regulatory/CEQA requirements. Padre Associates, Inc. has provided biological support services (surveys, monitoring, regulatory agency consultations, etc.) to RRWMD for over 10 years and has a detailed knowledge of biological resources and conditions at the landfill and Baron Ranch and is approved by the U.S. Fish and Wildlife Service under the Biological Opinion for the Landfill Reconfiguration Project. Padre Associates, Inc. is also on the Public Works Department's Prequalified Consultant Listing for 2018-2020 that was approved by the Board at the January 9, 2018 hearing.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Remaining Cost Next FY:</u>
General Fund			
State			
Federal			
Fees			
Enterprise Fund	\$ 41,000.00	\$ -	\$ 17,620.00
Total	\$ 41,000.00	\$ -	\$ 17,620.00

Narrative: The contract expenses will cross over two fiscal years. The Resource Recovery and Waste Management Division Enterprise Fund has budgeted these funds in FY2017/2018 and FY2018/2019 in Dept. 054, Fund 1930, Program 1750, Line Item Account 7460.

Key Contract Risks:

This Board contract includes all standard terms and complies with all conditions set forth in the Service Contract. The contractor has also previously performed similar services successfully under numerous contracts on the site offsetting potential risks. Additionally, contract monitoring and document management will be conducted by staff in accordance with the County's Service Contract and Grant Compliance Management Policy (121-111).

Special Instructions:

Please send an executed copy of the contract and a Minute Order to the Resource Recovery & Waste Management Division of the Public Works Department, attn: Joddi Leipner. Following Board approval, Clerk of the Board to please post the Notice of Exemption and forward a stamped copy to the Resource Recovery & Waste Management Division of the Public Works Department, Attn: Joddi Leipner.

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Attachments:

Attachment A: Agreement for Services with Padre Associates, Inc.
Attachment B: Notice of Exemption

Authored by:

Joddi Leipner, Senior Engineering Environmental Planner (ext. 3614)