



BOARD OF SUPERVISORS AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Submitted on:
(COB Stamp)

Department Name: General Services
Department No.: 063
Agenda Date: September 23, 2025
Placement: Administrative Agenda
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Director(s): Kirk Lagerquist
Contact: John Green, Assistant Director
SUBJECT: First Amendment to Professional Services Agreement with The Gordian Group, Inc. for Job Order Contracting Program Management, extending the allowable annual maximum amount to \$250,000.00, all Supervisorial Districts.

DocuSigned by:
Kirk Lagerquist
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County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- Approve, ratify, and authorize the Chair of the Board of Supervisors to execute the First Amendment to the Professional Services Agreement (Board Contract No. 20198) with The Gordian Group, Inc., a Georgia corporation doing business in California as The Mellon Group (Gordian) provided as Attachment A, increasing the maximum compensation limit from \$1,000,000.00 to \$1,250,000.00 and extending the Term until November 30, 2025; and
- Determine that the recommended actions are not a project subject to environmental review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15378(b)(4) as the actions are the creation of government funding mechanisms or other government fiscal activities which do not involve any commitment to any specific project; and Section 15378(b)(5), as the actions are the organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment

Summary Text:

This action authorizes the Chair to execute the First Amendment (Amendment) to Board Contract No. 20198 with Gordian to increase the maximum compensation limit from \$1,000,000.00 to \$1,250,000.00, and extend the Term until November 30, 2025. The Amendment provides for the continued development, implementation, and management of the County's Job Order Contracting (JOC).

Background:

In 2020, the State Legislature expanded authority for counties to utilize Job Order Contracting (JOC) as an alternative project delivery method under the California Public Contract Code. JOC is designed to streamline procurement and delivery of repair, remodeling, and other repetitive work by using pre-priced unit tasks and competitively bid adjustment factors, allowing the County to respond quickly to facilities needs while ensuring transparency and cost control.

On October 1, 2022, the Board approved Contract No. 20198 with Gordian, a nationally recognized JOC program manager, to provide development, implementation, and ongoing support of the County's JOC program. The original agreement authorized a three-year term with two optional one-year extensions, not to exceed \$1,000,000.00 in total compensation. Since then, Gordian has assisted the County in building program infrastructure, including catalog development, contract compliance oversight, and training for internal staff and contractors.

The JOC program has been very successful and therefore the volume of projects initiated under the program has increased, resulting in a higher level of technical and administrative support required from Gordian. The proposed Amendment extends the contract term briefly to November 30, 2025, and adjusts the maximum contract value to \$1,250,000.00 to ensure uninterrupted continuation of services.

This action maintains compliance with legislative authority under the Public Contract Code and aligns with prior Board direction to expand the County's use of alternative project delivery methods to improve efficiency in capital project delivery.

Fiscal and Facilities Impacts:**Budgeted: Yes**

The JOC program is funded through the budget allocations of individual projects. When an individual project uses the JOC program, the project will also fund Gordian's fees. Gordian charges a 5% License and Job Order Development Fee when a job order is issued to a JOC contractor. The amended maximum amount for Gordian's services during this contract period will be up to and not to exceed \$1,250,000.00. Funds for these services are included in the approved budget allocations and accounted for as part of each individual project ordered utilizing the JOC method.

Fiscal Analysis:

Funding Source	FY 2025-26	Total
Capital Outlay Fund 0030 - Individual Approved Project Budgets	\$250,000.00	\$250,000.00
Total	\$250,000.00	\$250,000

Special Instructions:

Provide one (1) duplicate original of the Amendment and a Minute Order to Daniel Contreras, Capital Division Manager, General Services Department.

Attachments:

Attachment A – Board Contract 20198 Amendment No. 1

Attachment B – Original Board Contract 20198

Contact Information:

Daniel Contreras
Capital Projects- Division Manager
dcontreras@countyofsb.org