



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: General Services,
Facilities
Department No.: 063
For Agenda Of: September 22, 2020
Placement: Administrative
Estimated Time: N/A
Continued Item: No
If Yes, date from: NA
Vote Required: Majority

TO: Board of Supervisors
FROM: General Services Janette D. Pell, Director (805) 560-1011
Contact Info: Patrick Zuroske, Assistant Director, (805) 568-3096
SUBJECT: Award Contract for Countywide Security Services to Triumph Protection Group; All Districts

County Counsel Concurrence

As to form: Yes

Other Concurrence: Select_Other

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Find, in accordance with Government Code §31000, that the County does not have employee resources to complete the security services to be completed by Triumph Protection Group and that the County's economic interests are served by the attached contracts;
- b) Approve and authorize the Chair to execute the Agreement with Triumph Protection Group (a local vendor) in the amount not-to-exceed \$3,357,160.00 to provide Countywide armed and unarmed security services as noted on the attached contract for a period of two (2) years to begin October 1, 2020 and end September 30, 2022 with two (2) two-year options to renew extensions;
- c) Authorize the Director of General Services to approve Amendments to this Agreement within the amount not to exceed \$167,858.00 (5% of contract amount); and
- d) Find that the proposed action does not constitute a "Project" within the meaning of the California Environmental Quality Act (CEQA) pursuant to 14 CCR §15301: Maintenance of existing facilities.

Summary Text:

Beginning in early 2020, General Services (GS) has been requested to add services to the existing security contract for 24/7 patrols of the downtown Santa Barbara campus and expanded security services at off-site COVID-19 related operations. Based on the increase of services GS was required to re-bid the service contract. On July 31, 2020 GS conducted a virtual pre-bid conference with potential service providers. Three (3) formal bid submittals were received and evaluated by GS staff. The evaluation criteria included: a) overall experience in performing similar services for other governmental organizations; b) references from current and former clients; c) responsiveness of the bid submittal package to the required scope of work; and, d) cost and availability for the services outlined by the County.

The contract scope of work includes providing security services for the following facilities and campuses:

- Ten downtown Santa Barbara facilities, including the Admin Building, Courthouse, Engineering Building, DA and Probation buildings and several associated parking lots;
- Special events at the Santa Barbara and Lompoc Veterans Memorial Buildings;
- Two Behavioral Wellness locations; and
- Four Public Health facilities located in South County and three offices located in the Santa Maria Courthouse.

These locations currently receive security services, and this contract allows County departments to use this contract for additional services as needed. The contract will also provide armed guard services for specific facilities requiring such services, as well as security personnel providing citizen's arrest services, if required. After review of all bids submitted, the most responsible bid was determined to be Triumph Protection Group.

Background:

The initial Countywide security services contract was awarded by your Board in May 2016 to Triumph Protection Group. The contract was again bid in July 2018, and of the two bidders that submitted proposals, Triumph Protection Group was deemed to have the most responsive and comprehensive bid submittal.

In March 2020, the impact of the COVID-19 pandemic affected the nation with little warning. In order to curb the on-going spread of this infection and protect the community, GS and several departments increased security services in response to the urgent need to ensure the public and unsheltered individuals were adhering to social distancing protocols and building closure policies. These services include a twenty-four seven (24/7) guard shift to perform foot patrol security of the Santa Barbara downtown facilities for the safety of the community and County staff. In addition, the County is utilizing various shelters and hotel sites to house and protect individuals in response to the pandemic that require various levels of security services.

During this unprecedented time, Triumph Protection Group, the County's existing contractor, was able to perform the additional duties at the county locations, shelters, testing sites and hotels, in some cases within a day notice. The attached contract is in response to this ongoing pandemic and anticipates a 2-year budget for additional security services.

GS increased security services due to continued safety concerns at the Santa Maria Courts Complex and these additional services have also added to the GS responsibility for funding. Based on the December 2008 separation agreement between the County of Santa Barbara and the State of California, this funding will partially be offset by the State of California percentage of Courts occupied space. The remaining funds will be transferred from the general maintenance fund, line 7720. The growing security issues experienced at our facilities have caused continued damages, staff time, and additional cleaning. The

increase in security staff that have been deployed at the facilities noted above have greatly reduced incidents and provided savings in both staff time and other services.

Behavioral Wellness and Public Health have also increased security services at their facilities due to ongoing concerns with staff safety, client's needs, and facility protection in South County locations. In the past four years of having Triumph Protection Group on the premises in these locations have reduced incidents and provided improved staff and community safety.

Unsheltered individuals have also increased the security services needed in all locations countywide. Due to the safety of County staff and the public, security services have increased with 24/7 foot patrol at the Santa Barbara downtown facilities for an increase cost of \$11,000 per month. GS staff continue to work with our internal and external community partners in an effort to address homelessness in and around our downtown campus.

Performance Measure:

General Services has continued to monitor performance to ensure adherence to Section 7 Standard of Performance in the Agreement for Services of Independent Contractor and to date, Triumph Protection Group has performed according to their Agreement. General Services will continue to monitor responsiveness to requests, on time arrival, loss of county property assigned to guards and the ability to appropriately address all situations of concern.

Fiscal and Facilities Impacts:

Budgeted

Fiscal Analysis:

See Attachment 2

Narrative:

The end date of the COVID-19 pandemic is unknown at this time. The attached funding includes costs for COVID-19 security coverage and is an anticipated projection not to exceed this amount.

Key Contract Risks:

Because the County has utilized the security services provided by Triumph Protection Group since September 1, 2016 and they have been able to meet the County's service needs, this contract risk is low.

Special Instructions:

Please send one (1) fully executed duplicate original of the Agreement and a Minute Order to Traci Lothery, General Services Facilities.

Attachments:

- 1) Agreement with Triumph Protection Group (one original and one duplicate original)
- 2) Table of Fiscal Analysis

Authored by:

Traci Lothery, Department Business Specialist II, General Services