



BOARD OF SUPERVISORS **Agenda Number:**
AGENDA LETTER

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: County Executive Office
Department No.: 012
For Agenda Of: October 11, 2022
Placement: Administrative Agenda
Estimated Time: N/A
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Director(s) Mona Miyasato, County Executive Officer
Contact Info: Jacquelyne Alexander, Chief Deputy Clerk of the Board

SUBJECT: **2023 Board of Supervisors Schedule of Meeting Dates and Locations**

County Counsel Concurrence

As to form: N/A

Other Concurrence: N/A

As to form: N/A

Auditor-Controller Concurrence

As to form: N/A

Recommended Actions:

That the Board of Supervisors:

Consider the adoption of the 2023 Board of Supervisors' schedule of meeting dates and locations.

Summary Text:

The current practice of the Board of Supervisors is to conduct Regular Meetings on the first three Tuesdays of each month. The first and third Tuesday in Santa Barbara and the second Tuesday in Santa Maria. The Board of Supervisors does not meet on fourth and fifth Tuesdays except as necessary. In 2022, the Board of Supervisors is scheduled to conduct 28 Regular Meetings, April Budget Workshops, June Budget Hearings, and 1 Special Meeting to date.

The proposed 2023 Board of Supervisors Schedule of Meeting Dates and Locations continues the practice of conducting meetings on the first, second and third Tuesdays of each month. This schedule includes 28 Regular Meetings of the Board of Supervisors as well as Budget Workshops and Budget Hearings. At the discretion of the Board of Supervisors, meetings can be added or cancelled throughout the year as necessary.

The County Executive Office is proposing Budget Workshops on Monday, April 10, 2023, Wednesday, April 12, 2023 and Friday, April 14, 2023 in Santa Barbara; and Budget Adoption Hearings on Tuesday June 13, 2023 and Thursday, June 15, 2023 in Santa Barbara.

The proposed 2023 schedule incorporates a Summer Recess from July 25, 2023 through August 15, 2023 and a Winter Recess from December 19, 2023 through January 2, 2024. The proposed recesses maintain two Board of Supervisors meetings a month in July, August, and December 2023. Advance knowledge of the Summer and Winter Recesses will allow the Board of Supervisors and staff to efficiently schedule and set hearings for the remaining Board of Supervisors meetings through the summer and provide an opportunity for personal planning.

The proposed 2023 schedule does not include a meeting on Tuesday November 14, 2023 in anticipation of the California State Association of Counties (CSAC) Annual Conference to be held from November 13, 2023 through November 17, 2023.

Lastly, the Board of Supervisors has recently avoided meetings on Tuesdays following a Monday Holiday. As such, meetings are not scheduled for the following Tuesdays following a Monday Holiday:

Tuesday, January 17, 2023 (Martin Luther King Jr. Holiday)
Tuesday, February 21, 2023 (Presidents' Day Holiday)
Tuesday, May 31, 2023 (Memorial Day Holiday)
Tuesday, June 20, 2023 (Juneteenth Holiday)
Tuesday, July 4, 2023 (Independence Day Holiday)
Tuesday, September 5, 2023 (Labor Day Holiday)

In addition, a meeting is not scheduled for Tuesday, November 21, 2023 due to the Thanksgiving Holiday.

Background:

Government Code Section 25081 requires the Board of Supervisors to hold Regular Meetings at the County seat, which is located in the City of Santa Barbara. Santa Barbara County Code Chapter 2, Article 1, Section 2-1 provides that a Regular adjourned meeting may be held outside of the County seat on a Regular Meeting date in lieu of a Regular Meeting.

Special Instructions:

Direct the Clerk of the Board of Supervisors to notify all County Departments of the adopted 2023 Board of Supervisors' Schedule of Meeting Dates and Locations.

Attachments:

Attachment A – Proposed 2023 Board of Supervisors' Schedule of Meetings dates and locations.

Authored by:

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