

**SANTA BARBARA COUNTY
BOARD AGENDA LETTER**



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:
Prepared on: 10/17/02
Department Name: General Services
Department No.: 063
Agenda Date: 11/12/02
Placement: Administrative
Estimate Time:
Continued Item: NO
If Yes, date from:

TO: Board of Supervisors

FROM: Ronald S. Cortez, Director
General Services Department

STAFF

CONTACT: Grady Williams, Project Manager (568-3083)

SUBJECT: Public Works Service Center, N. County Building, Professional Services Agreement
County Project No. G20602
Fifth Supervisorial District

Recommendation(s):

That the Board of Supervisors approve and execute a Professional Services Agreement with CSA Architects, a local architectural firm, to provide complete design, construction documents, and construction administration for the Public Works Service Center Building, North County, in the lump sum amount of \$108,000.

Alignment with Board Strategic Plan:

The recommendations are primarily aligned with Goal No. 1 Ensure an efficient Government able to respond effectively to the needs of the community.

Executive Summary and Discussion:

A new Service Center Building is proposed for the Foster Road campus in Santa Maria. The project location is immediately south of the County's existing Planning and Development Division's building at 624 W. Foster Road. It will provide approximately 11,000 SF of office and public space for Public Works functions, including Water Agency, Permits, Construction, Sanitation, Transportation, Solid Waste and Surveys. The building will meet existing and projected operation and staff needs of these departments. Some of the departments are currently occupying leased space two miles away. This project will consolidate the Public Works functions into one area providing increased efficiency, and progress in the goal of the County Board of Supervisors to own and operate facilities rather than lease.

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Supervisorial District No. 5

Agenda Date: November 12, 2002

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Mandates and Service Levels:

No change in program or service levels.

Fiscal and Facilities Impacts:

Funds for this contract have been appropriated and are available in Fund 2870, Dept. 054, Line Item 8200, Program 6000, Project FOSTER. It is shown in the County of Santa Barbara *Capital Improvement Program* book on page B-116.

Special Instructions:

Upon Board approval and execution, the Clerk should forward the duplicate original contract and Minute Order to Grady Williams, Facilities Services Division, General Services Department.