



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Public Works
Department No.: 054
For Agenda Of: March 9, 2021
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Director: Scott D. McGolpin, Public Works, 568-3010
Contact Info: Chris Sneddon, Deputy Director, Transportation, 568-3064
SUBJECT: Agreement to Provide Traffic Signal Maintenance Services to the City of Goleta

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form:

Other Concurrence: Risk Management

As to form:

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute the attached Agreement between the County of Santa Barbara and the City of Goleta for the County's provision to the City of Traffic Signal Maintenance Services, for an initial term of five (5) years; and
- b) Authorize the County Road Commissioner to approve amendments to the Agreement in an amount not to exceed 10% of the base Agreement amount and immaterial amendments in accordance with Section 5 of the Agreement, and to renew the Agreement for additional one (1) year terms following the expiration of the initial five (5) year term; and
- c) Find that the proposed actions are for the operation and maintenance of an existing public facility, involving negligible, or no expansion of use beyond that, which presently exists, that the proposed action is therefore exempt from California Environmental Quality Act pursuant to 14 CCR 15301(c), and approve and direct staff to file the attached Notice of Exemption on that basis.

Summary Text:

This item is on the agenda to execute an agreement for the County to provide traffic signal maintenance services to the City of Goleta. The initial term of the agreement is five (5) years and will be subject to annual one (1) year renewals after expiration of the initial five (5) year term unless the agreement is terminated by either party. The City of Goleta will reimburse the County at a cost up to \$240,000 per year, increasing annually by the Consumer Price Index (CPI) for all expenses associated with the service. Maintenance cost in excess of the reimbursement limit will be negotiated with the City and the

County shall share no cost of maintenance above that limit. The Director of Public Works is the County’s designated representative with authority to determine whether to terminate the Agreement prior to an annual renewal.

Background:

Properly functioning traffic signals and electronic traffic control devices are critical to providing a safe and convenient path for the public. Maintenance of traffic signals requires a reliable and competent electrical technician that is trained specifically to work on traffic signal equipment. In addition, malfunctioning equipment and power outages require quick response to avoid excessive delays and potential safety issues. The County of Santa Barbara, City of Santa Barbara, Caltrans, UCSB, Vandenberg Air Force Base, and the City of Santa Maria have their own traffic signal technicians on staff. Other cities like Lompoc, Solvang, Guadalupe, and Buellton have signals only on State Routes and therefore Caltrans maintains those signals in their jurisdictions. Caltrans maintains all signal equipment at any intersection that a State Highway enters.

Santa Barbara County Public Works has two signal technicians on staff to maintain the County’s 43 traffic signals, other electric traffic devices, and also maintains the City of Carpinteria’s traffic signal equipment under agreement.

When the City of Goleta first incorporated in 2002, the County provided traffic signal maintenance services for the City. In 2005, the City decided to hire a private maintenance company to service its signal equipment and end the service agreement with the County. The City continued to use private maintenance companies until last year when the last signal maintenance service contractor in the area stopped providing service to the City and ended their operations in the area. There are currently no traffic signal maintenance service contractors in the County that the City can contract with for traffic signal maintenance service. The City approached the County to provide traffic signal maintenance service again. The City is requesting the County provide regular maintenance and service for their forty (40) traffic signals, two (2) pedestrian hybrid beacons, three (3) rectangular rapid flashing beacons, and six (6) flashing beacons. The County’s signal technicians have taken inventory of the City’s equipment and finds their system to be in fair condition and having equipment that we are both knowledgeable of and can provide maintenance services for.

Upon approval by your Board, the County will begin services for the City of Goleta, hire and train a new full time signal technician position, and the County will be reimbursed by the City of Goleta for the full cost of the services and employee to the amount of \$240,000 per year, increasing annually by the CPI. Maintenance cost in excess of the reimbursement limit will be negotiated with the City and the County shall share no cost of maintenance above that limit.

Fiscal and Facilities Impacts:

Budgeted: yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Total One-Time Project Cost</u>
Road Fund	\$0	\$0
Total	\$0	\$0

Narrative:

All cost of providing traffic signal maintenance services to the City of Goleta will be reimbursed to the County of Santa Barbara to the amount of \$240,000 per year, increasing annually by the CPI. Maintenance cost in excess of the reimbursement limit will be negotiated with the City and the County shall share no cost of maintenance above that limit. These funds would come from and be reimbursed to Traffic Signal Maintenance funds in Department 054, Program 2230, Org 0200.

Special Instructions:

Please execute three agreements to provide traffic signal maintenance services to the City of Goleta. Retain one original and forward the two other executed agreements and provide a certified, stamped Minute Order to:

1. Gail Ocheltree, Public Works Transportation, 123 E. Anapamu Street, Santa Barbara, x83094

Attachments:

Attachment A: Agreement Between the City of Goleta, CA and the County of Santa Barbara, CA for Electronic Traffic Control Device Maintenance

Attachment B: Scope of Work

Attachment C: Notice of Exemption

Authored by:

Gary Smart, Public Works – Transportation Engineering, x83308