



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: CEO/Human Resources
Department No.: 064
For Agenda Of: 02/26/08
Placement: Set Hearing
Estimated Tme: 20 min on 3/4/08
15 min on 3/11/08
Continued Item:
If Yes, date from:
Vote Required: No vote required

TO: Board of Supervisors
FROM: Department Susan Paul, Assistant CEO/HR Director 568-2817
Director(s)
Contact Info: Scott Turnbull, Employee Benefits Manager 568-2821
SUBJECT: 2008 Service Awards and Hearings

County Counsel Concurrence

As to form: N/A

Other Concurrence: N/A

Auditor-Controller Concurrence

As to form: N/A

Recommended Actions:

That the Board of Supervisors:

- 1) Adopt the attached resolution officially recognizing employees with 10, 15, 20, 25, 30, and 35 years of service achieved in 2007 and present service awards to County employees in categories of 30 years of service and over and department heads and elected officials in categories of 10 years of service and over; and
- 2) Set a hearing to award County service pins to eligible County employees with 30 and 35 years of service at the Santa Barbara meeting of the Board of Supervisors on March 4 at 2:00 p.m. Estimated time: 20 minutes; and
- 3) Set a hearing to award County service pins to eligible County employees with 30 and 35 years of service at the Santa Maria meeting of the Board of Supervisors on March 11 at 2:00 p.m. Estimated time: 15 minutes

Summary Text:

Each year your Board publicly recognizes eligible County employees for their longstanding public service through the employee service award program. Employees eligible to receive service pins recognizing their lengthy public service at a regular session of the Board of Supervisors include those who have attained 30 and 35 years of service in the prior calendar year. Employees with 10, 15, 20 and 25 years of service will also receive service pins to be awarded to them in their home department. Continuing with the policy of recognizing employees at a Board meeting closer to their work site, eligible employees will attend service award presentations at separate Santa Maria and Santa Barbara meetings. Our office is requesting that the two hearing dates be reserved to continue this practice. CEO/Human Resources will submit a follow-up letter for each of the hearing dates listed above with the names of employees to be recognized.

This year there are 404 employees who will receive service awards, of which 26 employees have served the County for 30 and 35 years. Of these 26 employees, those who attend will receive an award personally from you at one of the two Board meetings to be held in Santa Barbara on March 4 and in Santa Maria on March 11, 2008.

Background:

Performance Measure:

Fiscal and Facilities Impacts:

Budgeted: The cost for this program has already been budgeted by the Human Resources Department in 064, 0001 General Fund.

Fiscal Analysis:

| <u>Funding Sources</u> | <u>Current FY Cost:</u> | <u>Annualized On-going Cost:</u> | <u>Total One-Time Project Cost</u> |
|-------------------------------|--------------------------------|---|---|
| General Fund | \$ 6,000.00 | \$ 6,000.00 | |
| State | | | |
| Federal | | | |
| Fees | | | |
| Other: | | | |
| Total | \$ 6,000.00 | \$ 6,000.00 | \$ - |

Attachments: **Employee Service Award Resolution**

Authored by: Scott Turnbull

cc: Department Heads
Employee Organizations