



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Social Services
Department No.: 044
For Agenda Of: August 17, 2021
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Daniel Nielson, Social Services Director
Director(s) (805) 346-7101
Contact Info: Raymond L. McDonald, Executive Director, Workforce
Development Board (805) 884-6830
SUBJECT: **First Amendment to the Agreement with Arbor E&T, LLC dba Equus Workforce Solutions for America's Job Center of California Operator, and Adult and Dislocated Worker Career Services Provider in Santa Barbara County**

County Counsel Concurrence:

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute a First Amendment to the Agreement with Arbor Education & Training, LLC dba Equus Workforce Solutions (not a local vendor), to provide America's Job Center of California Operator, and Adult and Dislocated Worker Career Services Provider in Santa Barbara County (**North County**) for the period of July 1, 2019 through June 30, 2022;
- b) Approve and authorize the Chair to execute a First Amendment to the Agreement with Arbor Education & Training, LLC dba Equus Workforce Solutions (not a local vendor), to provide America's Job Center of California Operator, and Adult and Dislocated Worker Career Services Provider in Santa Barbara County (**South County**), for the period of July 1, 2019 through June 30, 2022; and
- c) Determine that the activity is not a "Project" subject to California Environmental Quality Act (CEQA) review per CEQA Guideline Section 15378(b)(5), since the activity is an organizational

Auditor-Controller Concurrence

;

As to form: Yes

or administrative activity of government that will not result in direct or indirect physical changes in the environment.

Summary Text:

These items are on the agenda in order to approve the First Amendments to include additional contract language to the following Agreements with Arbor Education & Training, LLC dba Equus Workforce Solutions (Equus) to provide America’s Job Center of California (AJCC) Operator, and Adult and Dislocated Worker Career Services (ADWCS) Provider in Santa Barbara County (**North and South County**) for the period from July 2, 2019 through June 30, 2022.

The AJCC operator is responsible for coordinating the service delivery of required AJCC partners (such as EDD Workforce Services) at the two local AJCCs in Santa Maria and Santa Barbara. In addition to acting as the AJCC operator, Equus serves as the Adult and Dislocated Worker Career Services provider. Services include, but are not limited to providing job seekers access to resources, employment, labor market information, job readiness trainings, on-the-job training, occupational skills/vocational training, case management, and career planning.

Background:

The WIOA was signed into law on July 22, 2014. It supersedes the Workforce Investment Act of 1998 taking effect July 1, 2015 with the goal of providing job seekers access to employment, education, training and support services to succeed in the labor market and to match employers with skilled workers they need to compete in a global economy. The AJCC is the One-Stop system model in Santa Barbara County.

On July 2, 2019, your Board approved the agreements with Equus to provide AJCC Operator, and ADWCS Provider Services in North and South County Santa Barbara County. Equus’ selection was a result of a Request for Proposal (RFP) released by the County of Santa Barbara Workforce Development Board (WDB).

Performance Measure:

- Equus will enroll in the program, 515 unduplicated adult/dislocated worker participants across Santa Barbara County over the course of the Agreements. (As of June 10, 2021: 363 participants enrolled.)
- Enroll the following number of participants in the North and South County:

	North	South	Total	As of April 30, 2021
2019/2020	76	96	172	175
2020/2021	104	78	182	188
2021/2022	92	69	161	NA
Total	272	243	515	363

3. Meet or exceed State established performance goals:

ADULT/DW PERFORMANCE INDICATORS					
PROGRAM	Employed 2nd Quarter (EQ2)	Employed 4th Quarter (EQ4)	Median Earnings (ME)	Credential Attainment (CA)	Measurable Skill Gain (MSG)
ADULT	66.0%	62.5%	\$5,600	54.0%	38.0%
DISLOCATED WORKER (DW)	69.5%	66.5%	\$8,000	58.0%	38.0%

The performance goals for fiscal year for 2020/2021 were negotiated in September 2020 and the State noted that they would revisit those goals after the end of the fiscal year due to the impact of the COVID pandemic. The performance goals for 2021/2022 will be negotiated with the State by the WDB and will be updated accordingly.

FY 2019/2020 Actuals

ADULT	NORTH			SOUTH			TOTAL			Goal
	Num	Den	Total	Num	Den	Total	Num	Den	Total	
EQ2	40	48	83.3%	30	37	81.1%	70	85	82.4%	66.0%
EQ4	71	79	89.9%	53	64	82.8%	124	143	86.7%	62.5%
CA	13	17	76.5%	12	15	80.0%	25	32	78.1%	54.0%
MSG	17	37	45.9%	7	27	25.9%	27	67	40.3%	38.0%
ME			\$8,480			\$9,360			\$9,338	\$5,600

DW	NORTH			SOUTH			TOTAL			Goal
	Num	Den	Total	Num	Den	Total	Num	Den	Total	
EQ2	25	29	86.2%	26	33	78.8%	51	62	82.3%	69.5%
EQ4	38	48	79.2%	21	39	53.8%	59	87	67.8%	66.5%
CA	13	22	59.1%	3	8	37.5%	19	30	63.3%	58.0%
MSG	12	28	42.9%	8	22	36.4%	20	50	40.0%	38.0%
ME			\$4,883			\$9,010			\$7,410	\$8,000

4. Equus must meet or exceed additional performance goals established in the Agreement.

WDB staff will monitor performance on a quarterly, or as needed, basis. Monthly meetings with Equus will be held to review the performance measures and discuss any issues that may arise. Department of Social Services (DSS) will conduct fiscal monitoring during the term of the Agreements. Those additional performance goals are spelled out in the original contract (Attachment 3 and 4).

Equus has been meeting the performance measures of each contract.

Key Contract Risks:

The risk assessment worksheet has been completed and DSS has determined that Equus is a high risk vendor.

Staffing Impacts:

Legal Positions:

0

FTEs:

0

Special Instructions:

Please scan, email and send one (1) duplicate original Agreement, and a copy of the minute order to:

DSS Contracts Unit

C/O Emma Duncan

2125 S. Centerpointe Parkway, 3rd Floor

Santa Maria, CA 93455

e.duncan@sbcsocialserv.org

Attachments:

1. Attachment - First Amendment - Equus - AJCC Operator/ADWCS Provider North County
2. Attachment - First Amendment - Equus - AJCC Operator/ADWCS Provider South County
3. Attachment - Agreement - ResCare - AJCC Operator/ADWCS Provider North County
4. Attachment - Agreement - ResCare - AJCC Operator/ADWCS Provider South County

Authored by:

Luis Servin, Workforce Program Manager

Emma Duncan, Contracts Coordinator