



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Auditor-Controller & CEO
Department No.: 061 & 012
For Agenda Of: August 18, 2020
Placement: Administrative
Estimated Tme:
Continued Item: No
If Yes, date from:
Vote Required: 4/5

TO: Board of Supervisors

FROM: Department Betsy Schaffer, CPA, Auditor-Controller
Director(s) Mona Miyasato, County Executive Officer
Contact Info: Kyle Slattery, CPA, Chief Deputy Controllor
Jeff Frapwell, Budget Director

SUBJECT: Fiscal Year-End 19-20 Transfers and Revisions of Appropriations

County Counsel Concurrence

As to form: N/A

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence:

N/A

Recommended Actions:

That the Board of Supervisors:

- a) Approve budget revisions and transfers necessary to close the County's accounting records for County funds for the fiscal year ended June 30, 2020 (Fiscal Year 19-20) which require a majority approval vote (3/5) from the Board of Supervisors.
- b) Approve budget revisions and transfers necessary to close the County's accounting records for County funds for the fiscal year ended June 30, 2020 (Fiscal Year 19-20) which require 4/5 approval vote from the Board of Supervisors.
- c) Determine that the above actions are not a project under the California Environmental Quality Act (CEQA) pursuant to Section 15378(c) of the CEQA Guidelines because they consist of the creation of government funding mechanisms which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment.

Summary Text:

On June 2nd, 2020, your Board directed the Auditor-Controller to compile and record the transfers and revisions of appropriations necessary to close the County's accounting records for all County Funds effective for the Fiscal Year ended June 30, 2020; pending approval by your Board at the July 7th, July 14th, August 18th, and August 25th meetings.

Background:

The year-end closing process is accomplished during the period from June 30th to July 10th. During this process, there may be certain inter-fund transfers, contingency transfers, revisions, or adjustments necessary to efficiently and effectively accomplish the closing process. The initial packets of year-end close budget revisions that were received by the July 7, 2020 and July 14, 2020 docket deadlines were approved by your Board on July 7th and July 14th, respectively. The final packets of year-end close budget revisions for Fiscal Year 19-20 are attached.

Performance Measure:

The recommendation is primarily aligned with actions required by law or by routine business necessity.

Fiscal and Facilities Impacts:

Budgeted

Attachments:

Attachment A: Budget Revision Requests- Board of Supervisor 3/5 Approval Required

Attachment B: Budget Revision Requests- Board of Supervisor 4/5 Approval Required

Authored by:

Kyle Slattery, CPA, Chief Deputy Controller