

**SANTA BARBARA COUNTY
BOARD AGENDA LETTER**



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:
Prepared on: 4/16/02
Department Name: General Services
Department No.: 063
Agenda Date: 5/7/02
Placement: Administrative
Estimate Time:
Continued Item: NO
If Yes, date from:

TO: Board of Supervisors
FROM: Ron Cortez, Director
General Services
STAFF CONTACT: Yvonne Munoz
Ext.3075
SUBJECT: Contract Amendment for Professional Services

Recommendation(s):

That the Board of Supervisors:

- A) Approve Amendment #3 to professional services contract with Robert Nisbet to extend the contract from October 31, 2002 to June 30, 2003 and increase the total contract dollars to \$270,000 for the period October 31, 2000 to June 30, 2003.

Alignment with Board Strategic Plan:

The recommendation is primarily aligned with goal #3: A Strong and Professionally Managed Organization.

Executive Summary and Discussion:

On November 7, 2000, the Board approved a professional services contract for Robert Nisbet for the period October 31, 2000 through October 31, 2001. Amendment #1 issued in February of 2001 permitted the Director of General Services to extend the contract under the same terms and conditions up to one year after the end of the original contract period and clarified details on retirement benefits. Amendment #2 issued in April 2001 increased the amount of the extended contract from \$187,200 total to \$195,264 total.

General Services is requesting to extend the contract period eight months to June 30, 2003 to align to the County's fiscal year end. The cost of the contract extension is \$65,088. In addition, General Services is requesting an increase of 5% to the contract effective May 13, 2002. The total cost of the 5% increase is \$5,820. Total contract cost for the period of October 31, 2000 through June 30, 2003 is set not-to-exceed \$270,000, including all benefits.

Fiscal and Facilities Impacts:

Costs are budgeted in Fund 0001, Program 1000.

Special Instructions:

Please send a copy of the executed signature page and one copy of the Minute Order to Ron Cortez, Director, General Services Department.

Concurrence:

Auditor Controller

County Counsel