

**SANTA BARBARA COUNTY  
BOARD AGENDA LETTER**



Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Agenda Number:**  
**Prepared on:** 3/24/05  
**Department Name:** Human Resources  
**Department No.:** 064  
**Agenda Date:** 4/5/05  
**Placement:** Administrative  
**Estimate Time:**  
**Continued Item:** NO  
**If Yes, date from:**

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**TO:** Board of Supervisors  
**FROM:** Susan Paul, Human Resources Director  
**STAFF CONTACT:** Theresa Duer, Deputy Human Resources Director  
568-2822  
**SUBJECT:** Reconciliation of Allocated Positions and Classification Studies

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**Recommendation(s):**

That the Board of Supervisors:

Adopt one resolution, effective March 28, 2005, as follows:

ESTABLISH JOB CLASSIFICATION

Deputy County Executive Officer (Class 2225), Range 7424 (\$9,839-\$12,012 per month).

DELETE JOB CLASSIFICATION

Deputy County Administrator (Class 2213), Range 7314 (\$9,314-\$11,370 per month).

County Administrator (#0130)

Add: 2.0 FTE Deputy County Executive Officer (Class 2225).

Delete: 2.0 FTE Deputy County Administrator (Class 2213).

**Alignment with Board Strategic Plan:**

The recommendation(s) are primarily aligned with Goal No. 3. A Strong, Professionally Managed County Organization.

**Executive Summary and Discussion:**

This recommendation establishes the classification and two positions of Deputy County Executive Officer as part of the reorganization of the County Executive Office. Employees in these positions will report to the County Executive Officer and serve as executives with responsibility over department program issues, fiscal areas and complex organizational issues.

The Human Resources Department recommends that the salary for the new classification be set at Range 7424 (\$9,839 - \$12,012 per month). The salary is in line with comparable positions and establishes appropriate relationships with other executive positions in the County.

The Human Resources Department also recommends the deletion of the classification and positions of Deputy County Administrator since they are no longer needed. There is no net increase in positions as a result of these changes.

The Human Resources Department is also recommending the deletion of the Organizational Effectiveness Director classification since it is no longer needed.

**Fiscal Impact:**

The cost to establish the new positions is approximately \$15,500 annually and will be absorbed in the County Executive Officer's budget.

**Special Instructions:**

Please send one copy of the approved resolution to Susan Kean, Human Resources Department.

CC: County Administrator

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**RESOLUTION OF THE BOARD OF SUPERVISORS  
OF THE COUNTY OF SANTA BARBARA, STATE OF CALIFORNIA**

**IN THE MATTER OF AMENDING RESOLUTION )  
NO. 04-190, AS AMENDED, BEING THE SALARY )  
RESOLUTION OF THE COUNTY OF SANTA BARBARA )**

RESOLUTION NO. \_\_\_\_\_

WHEREAS, Salary Resolution No. 04-190 established a Classification Plan, and authorized Departmental Position Allocation effective July 5, 2004; and,

WHEREAS, this Board of Supervisors finds that there is good cause for amending said Resolution No. 04-190, as amended, in the manner provided in this Resolution;

NOW, THEREFORE, IT IS HEREBY RESOLVED, as follows:

1. Resolution No. 04-190, adopted by this Board on July 6, 2004, is hereby amended by amending that (those) portion(s) of Section(s) 2 and 4 to read as follows effective March 28, 2005:

**SECTION 2. Job Classification Table**

<u>JOB CLASS</u>	<u>TITLE</u>	<u>SALARY RANGE</u>	<u>LIMIT</u>	<u>RATE MIN/MAX</u>	<u>OT ELIGIBLE</u>
<u>Establish:</u> 002225	DPT COUNTY EXEC OFFICER	7424	A-E	\$56.572-\$69.063	NO
<u>Delete:</u> 002213	DEP COUNTY ADMINISTRATOR	7314	A-E	\$53.552-\$65.375	NO

**SECTION 4. Departmental Position Allocation**

<u>DEPARTMENT/BUDGET UNIT</u>	<u>CLASS</u>	<u>P/T</u>	<u>NO. OF POSITIONS</u>	<u>TITLE</u>
<u>County Administrator (#0130)</u>				
Add 2	002225		002	DPT COUNTY EXEC OFFICER
Delete 2	002213		000	DEP COUNTY ADMINISTRATOR

2. Except as amended by this Resolution, Resolution No. 04-190 as amended, continues unchanged as in full force and effect.

PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Barbara, State of California, this \_\_\_\_\_ day of \_\_\_\_\_, 2005, by the following vote:

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
Chair, Board of Supervisors

ATTEST:  
MICHAEL F. BROWN  
CLERK OF THE BOARD

APPROVED AS TO FORM:  
STEPHEN SHANE STARK  
COUNTY COUNSEL  
NOVEMBER 1993  
4/5/05

By: \_\_\_\_\_ (SEAL)  
Deputy Clerk