

ORDINANCE NO. _____
AN ORDINANCE OF THE BOARD OF SUPERVISORS OF THE
COUNTY OF SANTA BARBARA RESCINDING ARTICLE VII OF
CHAPTER 2 OF THE COUNTY CODE RELATING TO
OCCUPATIONAL SAFETY FOR COUNTY WORKERS
AND ADDING A NEW ARTICLE VII OF CHAPTER 2

THE BOARD OF SUPERVISORS OF THE COUNTY OF SANTA BARBARA
ORDAINS AS FOLLOWS:

SECTION 1. Article VII of Chapter 2 entitled "County Safety Program" is hereby rescinded in its entirety, including all titles, headings, subheadings, sections, and subsections thereof.

SECTION 2. A new Article VII is hereby added to Chapter 2, reading as follows:

Article VII. County Safety Program

Section 2-51. Reserved.

Subsection 2-51.1. Purpose.

The purpose of this article is to enact and implement a program promoting the safety of County personnel and the public they serve. This safety program is established pursuant to, and is to be carried out consistently with, applicable Federal, State, and local laws, regulations, and rules.

Subsection 2-51.2. Assignment of Responsibilities.

1. The County Executive Officer shall:
 - (a) as the need arises, submit to the Board of Supervisors revisions to this article;
 - (b) approve revisions to the Injury and Illness Prevention Program (IIPP);
 - (c) appoint a County Safety Committee;
 - (d) approve the bylaws of the County Safety Committee;

(e) expeditiously submit to the Board of Supervisors any recommendations of the County Safety Committee, along with the County Executive Officer's own recommendations;

(f) annually review each department's program and budget for injury prevention and emergency preparedness.

2. All department heads shall:

(a) generally provide for the safety and emergency preparedness of their department so as to prevent and minimize injuries and illnesses, as more specifically set forth herein;

(b) plan, publish, implement, and maintain a departmental program for injury prevention and emergency preparedness;

(c) investigate, report, and correct any conditions, procedures, or practices that threaten the safety of employees or others;

(d) maintain all facilities and equipment of their department in a clean, well-maintained, and otherwise safe condition;

(e) ensure that any necessary safety gear or equipment is available, functional, and used by employees;

(f) ensure that all employees receive the training and instruction necessary to perform their duties safely, and to respond effectively to emergencies;

(g) ensure that injury and illness reports and other documents relating to safety are promptly and correctly completed and submitted;

(h) evaluate safety as an important factor in all employee performance reviews and disciplinary actions, and otherwise seek to instill safety awareness and promote safe work conditions.

3. All supervisors shall:

- (a) generally provide for the safety and emergency preparedness of their subordinates so as to prevent and minimize injuries and illnesses, as more specifically set forth herein;
- (b) know and carry out the departmental program for injury and illness prevention and emergency preparedness;
- (c) ensure safety is an important factor when planning and supervising all work activities;
- (d) investigate, report, and correct any conditions, procedures, or practices that threaten the safety of employees or others;
- (e) maintain all facilities and equipment under their authority in a clean, well maintained, and otherwise safe condition;
- (f) ensure that any necessary safety gear or equipment is available, functional, and used by employees;
- (g) ensure that all employees receive the training and instruction necessary to perform their duties safely, and to respond effectively to emergencies;
- (h) ensure that injury and illness reports and other documents relating to safety are promptly and correctly completed and submitted;
- (i) evaluate safety as an important factor in all employee performance reviews and disciplinary actions, and otherwise seek to instill safety awareness and promote safe work conditions.

4. All employees shall:

- (a) know and follow the departmental injury and illness prevention and emergency preparedness programs;

- (b) ensure safety is an important factor in performing all work activities;
- (c) identify and report any conditions, procedures, or practices that threaten the safety of employees or others;
- (d) maintain all facilities and equipment entrusted to their care in a clean, well-maintained, and otherwise safe condition;
- (e) properly use any necessary safety gear or equipment that is provided;
- (f) promptly and correctly report all injuries and illnesses relating to safety to their supervisor;
- (g) during emergency drills and procedures, follow any instructions given by an appropriate authority;
- (h) maintain the mental and physical condition necessary to the safe performance of their duties;

5. The County Safety Officer shall:

- (a) develop County-wide programs, policies, standards, and procedures for safety and emergency preparedness;
- (b) provide technical assistance in matters of safety and emergency preparedness;
- (c) assist with safety training;
- (d) serve as staff to the County Safety Committee;
- (e) prepare necessary revisions to the IIPP;
- (f) maintain communication with regulatory agencies concerning compliance with safety codes, regulations, and rules;

- (g) assist with injury and illness investigations, safety surveys and inspections, evaluation of departmental programs for safety and emergency preparedness and recommendations for personal safety equipment;
- (h) coordinate the County Safety Committee meetings, and other duties as required.

Section 2-52. Safety Committee.

The County Safety Committee shall:

- (a) be appointed by the County Executive Officer to serve without additional compensation;
- (b) have no more than nine members including a member from the County Executive Office;
- (c) have as advisors a representative from County Counsel and a representative from CEO/Human Resources;
- (d) develop and recommend bylaws;
- (e) determine the frequency and topics of its meetings;
- (f) select subcommittee members for their expertise in targeted areas of safety;
- (g) review and update the IIPP;
- (h) make recommendations to the Board of Supervisors through the County Executive Officer for changes to County safety policies, procedures, and practices;
- (i) promote County safety programs;
- (j) carry out other duties as may be assigned by the Board of Supervisors or the County Executive Officer.

Section 2-53. Injury and Illness Prevention Program.

The Injury and Illness Prevention Program shall be developed by the County Safety Officer, reviewed by the County Safety Committee, and approved by the County Executive Officer. The Injury and Illness Prevention Program shall conform to all applicable Federal, State and local laws regulating County working conditions.

Section 2-54 to 2-57. Reserved.

SECTION 3. This ordinance shall take effect and be in force thirty (30) days from the date of its passage, and before the expiration of fifteen (15) days after its passage, or a summary of it, shall be published once, with the names of the members of the Board of Supervisors voting for and against the same, in a newspaper of general circulation published in the County of Santa Barbara.

PASSED, APPROVED AND ADOPTED this day of , 2010, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Chair, Board of Supervisors
County of Santa Barbara

ATTEST:
CHANDRA L. WALLER
CLERK OF THE BOARD

APPROVED AS TO FORM:
DENNIS A. MARSHALL
COUNTY COUNSEL

By _____
Deputy Clerk

By _____
Deputy