



**BOARD OF SUPERVISORS  
AGENDA LETTER**

**Clerk of the Board of Supervisors**  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Agenda Number:**

**Submitted on:**  
(COB Stamp)

**Department Name:** General Service and  
Information Technology  
**Department No.:** 063, 067  
**Agenda Date:** July 15, 2025  
**Placement:** Administrative Agenda  
**Estimated Time:**  
**Continued Item:** No  
**If Yes, date from:** <Insert Date>  
**Vote Required:** 4/5

**TO:** Board of Supervisors

**FROM:** Department Director(s):

Kirk Lagerquist, Director, General Services

DocuSigned by:

*Kirk Lagerquist*  
Chris Chirgwin, Director, Information Technology

DocuSigned by:

Contact Infor:

*Chris Chirgwin*  
John Green Assistant Director, General Services

**SUBJECT:** Award Gaviota Public Safety Radio Network Construction Agreement; 3<sup>rd</sup>  
Supervisory District

**County Counsel Concurrence**

As to form: Yes

**Other Concurrence:**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve the plans and specifications for the Gaviota Public Safety Radio Network (PSRN) Project on file in the General Services Capital Projects office, County Project No. 23039, in the Third Supervisorial District; and
- b) Approve and authorize the Chair to execute the Construction Agreement ("Agreement") for the **Gaviota PSRN Construction Project** ("Project") in the amount of \$405,918.00, with Jitney Company, Inc. ("Contractor"), the lowest responsible bidder, to complete the Project.

- c) Authorize the Director of General Services or the Director of the Information Technology Department to approve change orders to the Agreement in the aggregate amount not to exceed \$32,795.90, as authorized under California Public Contract Code Section 20142; and
- d) Determine that the recommended actions are exempt from the provisions of the California Environmental Quality Act ("CEQA") pursuant to the following CEQA guidelines sections: 15301, as the actions consist of the operation, repair, maintenance, leasing, licensing or minor alteration of existing public structures, facilities, mechanical equipment or topographical features, involving negligible or no expansion of existing or former use; 15302, as the actions consist of replacement or reconstruction of existing structures and facilities located on the same site and with the same purpose and capacity; 15303, as the actions consist of construction and location of limited numbers of new, small facilities or structures and installation of small new equipment and facilities in small structures; and 15061(b)(3), as it can be seen with certainty that there is no possibility that the activity may have a significant effect on the environment; and that a Notice of Exemption on these bases was filed on July 14, 2021.

**Summary Text:**

The recommended Board actions are on the agenda to approve the Project Plans and Specifications and award the Construction Agreement for the Gaviota PSRN Project.

On January 27, 2025, General Services solicited bid documents for this Project on Public Purchase. On March 7, 2025, General Services received five (5) bids for this Project. Jitney Company Incorporated submitted the lowest bid in the amount of \$405,918.00. The Department analyzed the bid and determined the lowest bidder is responsible and responsive.

This project is equally funded with Certificate of Participation (COP) Debt Proceeds and pre-approved General Funds in the Communications Internal Service Fund, 1919.

**Background:**

The County of Santa Barbara has a diverse radio communications environment, with several different land mobile radio systems deployed to meet specific operational needs of County departments. These systems, which make up the County's Public Safety Radio Network ("PSRN"), are in different stages of their lifecycle, and each has varying technologies and capabilities. The County is replacing the PSRN, as it is at the end of its useful life. These individual communication sites are part of the greater PSRN project to improve the County's overall communications system, which supports the operations of Fire, Sheriff, Public Health, Probation, Parks, General Services, Information Technology, District Attorney, and contracted cities.

On February 5, 2019, the Board of Supervisors (Board) filed and received the Public Safety Replacement Project Report, which assessed the current radio communication environment and defined the County's future operational requirements for users of the systems. On July 13, 2021, the Board approved a Professional Service Agreement for technical implementation services for the PSRN Public Radio Safety System Replacement Project.

The scope of the PSRN Gaviota Project involves installing a new 75-foot communication tower, a 50Kw generator and two propane fuel tanks. The proposed work includes all labor and materials, structural, mechanical and electrical engineering, and all civil work subject to the provisions of the bid documents and certifications as outlined in the plans and specifications.

**Fiscal and Facilities Impacts:**

This project is funded through an even split between Certificate of Participation (COP) Debt Proceeds and pre-approved General Funds in the Communications Internal Service Fund, 1919. Sufficient appropriations were included in the FY 2024-25 Adopted Budget, and future fiscal year funding will be incorporated into the department's requested budget, subject to Board approval. There is no additional cost to the General Fund.

**Fiscal Analysis:**

Funding Source	FY 2025-26	Total One-Time Project Cost
Communications Internal Service Fund 1919	\$405,918.00	\$405,918.00
Base Contract		
Contingency	\$32,795.90	\$32,795.90
<b>Total</b>	<b>\$438,713.90</b>	<b>\$438,713.90</b>

**Special Instructions:**

After Board action, please distribute as follows:

1. One (1) copy of the Minute Order
2. One (1) duplicate executed originals of the Agreement to:  
Clay Preston, GS Capital Projects, 260 N. San Antonio Road, Santa Barbara, CA 93110
3. Please email a copy to [cpreston@countyofsb.org](mailto:cpreston@countyofsb.org) & [OnRodriguez@CountyofSB.org](mailto:OnRodriguez@CountyofSB.org)

**Attachments:**

Attachment A – Construction Agreement - Jitney Company, Inc.

Attachment B - Indemnification and Certificate of Insurance

Attachment C - CEQA Notice of Exemption – Filed July 14, 2021

**Contact Information:**

Clay Preston, General Services, Project Manager  
[cpreston@countyofsb.org](mailto:cpreston@countyofsb.org)