



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Information Technology
Department No.: 066
For Agenda Of: March 17, 2009
Placement: Administrative
Estimated Tme:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Sally W. Nagy, CIO
Director(s)
Contact Info: Daniel Milei, IT Director (568-2671)
Mitch Evans, Network & Communications Manager (681-5590)

SUBJECT: **Amendment to Telephone System Maintenance and Support Contract BC04167**

County Counsel Concurrence

As to form: Yes

Other Concurrence: N/A

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

Authorize the chair to execute a contract amendment extending the existing Telephone System Maintenance and Support five-year contract with NEC Unified Solutions, Inc (“NEC”) (a local vendor) formerly, NEC Business Network Solutions, Inc., for one year and increase the contract amount of the contract by \$850,000 to \$4,950,000.

Summary Text:

The NEC contract for telephone system support or data wiring installation was originally brought to the Board for approval in 2004 and was amended in 2006 and 2008 to the current contract value of \$4,100,000 for the initial five-year contract term. The initial five year term expires on March 31, 2009, and the Board previously authorized that five one-year extensions may be executed by the Department Director.

This request is for an increase of \$850,000 to continue provision of routine telephone systems maintenance and support through March 31, 2010. The NEC contract (BC 04-167) is amended to add a one year extension.

Background: On March 16, 2004, the Board approved BC 04-167, (File number 04-00255), a five-year Telephone System Maintenance and Support contract with NEC. In addition to routine maintenance, this contract included as-needed non-maintenance activities such as system additions and rearrangements (moves, adds and changes) to meet countywide and/or departmental needs. These additional services were to be provided at a fixed cost for each requested installation. When the NEC contract was originally brought to the Board for approval in 2004, it included \$1.8 million to cover routine Telephone System Maintenance; it did not include an amount for the non-maintenance Telephone System Support or Data Wiring Installation and Support. On December 5, 2006, (File number 06-01112), the Board approved an increase of \$1.9 million to add estimated non-maintenance costs for the five-year contract term. On October 14, 2008, (File number 08-00960), the Board approved an increase of \$400,000 to cover routine system maintenance through the end of the initial five-year contract term on March 31, 2009.

Performance Measure:

Fiscal and Facilities Impacts:

Budgeted: Yes

Narrative: The telephone move, add and change and new installation activities are included in departments’ annual budgets. The base telephone system maintenance and support fees are included in the annual communications fund budget.

Fiscal Year	BC 04-167 NEC Contract Expenditures
FY04-05	789,158
FY05-06	733,562
FY06-07	783,126
FY07-08	904,782
FY08-09 Estimated	875,000
FY09-10 Contract Extension	850,000

Staffing Impacts: None

Legal Positions:

0

FTEs:

0

Special Instructions:

Please return (1) original signature page and (3) certified copies of Minute Order, Board Letter, Amendment No. 2 and Contract Summary to Verna Dodge, Administrative Assistant – Information Technology Department ext.2650.

Attachments:

BC 04-167 Amendment (2)
Contract Summary

Authored by: Robin Wilkins, ext 2629

cc:

Sue Paul, Assistant CEO/Human Resources Director
Nicole Koon, CEO Fiscal & Policy Analyst