

**SANTA BARBARA COUNTY
BOARD AGENDA LETTER**



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:
Prepared on: 08/02/02
Department Name: Public Works
Department No.: 054
Agenda Date: 09/17/02
Placement: Administrative
Estimate Time:
Continued Item: NO
If Yes, date from:

TO: Board of Supervisors

FROM: Phillip M. Demery
Public Works Director

STAFF CONTACT: Scott McGolpin
Deputy Director, x3005

SUBJECT: Preliminary Engineering Services for the Goleta Old Town Infrastructure Project, Second Supervisorial District, County Project No. 862035 (Ekwill Street) and No. 862036 (Fowler Road).

Recommendation(s):

That the Board of supervisors:

- A. Accept the Goleta City Council's approval that the County of Santa Barbara is authorized to execute professional services contracts for the Goleta Old Town Infrastructure Project with following the companies, RBF Consulting (not a local vendor) of Irvine California, for the preliminary design services in the amount of \$815,584, COM3 Consulting (local vendor) of Santa Barbara California, for project management services in the amount of \$93,050, and Associated Transportation Engineers (local vendor) of Santa Barbara California for traffic modeling services in the amount of \$29,346;
- B. Authorize the County Chair to execute an agreement with RBF Consulting of Irvine California, for preliminary design services for the Goleta Old Town Infrastructure Project, in the amount of \$815,584 (Attachment A);
- C. Authorize the County Chair to execute an agreement with COM3 Consulting of Santa Barbara California, for project management services for the Goleta Old Town Infrastructure Project, in the amount of \$93,050 (Attachment B);
- D. Authorize the County Chair to execute an agreement with ATE of Santa Barbara California, for traffic modeling services for the Goleta Old Town Infrastructure Project, in the amount of \$29,346 (Attachment C);

- E. Authorize County Chair to execute a Cooperative Agreement with the City of Goleta for County Staff time necessary to administer the Consultant Agreements listed above in the amount of \$40,000 (Attachment D).

Alignment with Board Strategic Plan

The recommendations are primarily aligned with Goal No.1. An Efficient Government Able to Respond Effectively to the Needs of the Community.

Executive Summary and Discussion

The Goleta Old Town Infrastructure Project (Ekwill Street and Fowler Road projects) is funded with State and Federal funds through the State Transportation Improvement Program (STIP). The project was originally programmed in the 1998 STIP and includes construction of two new roads in an east-west direction linking Fairview Avenue on the west with Kellogg Avenue on the east.

In 1999, the County began preliminary engineering on all elements of the project. To perform this work the County secured the services of COM3 Consulting, RBF and ATE for project management, design and traffic analysis services respectively. For the next two years the County team worked with the University of California Santa Barbara (UCSB) and others in evaluating project options. In October of 2001, Caltrans, UCSB, the Santa Barbara County Association of Governments (SBCAG), the City of Santa Barbara, the County, and local Goleta Old Town representatives, participated in a six day workshop effort to consider and evaluate all potential options. With the establishment of the new City, the implementation responsibility for the Goleta Old Town Infrastructure Project transfers from the County to the City of Goleta. In order to continue the project development effort, new contracts with COM3 Consulting, RBF and ATE are required.

The contractual path forward for these projects is as follows:

Description of Activity		Schedule
1	City approves resolution to pursue Master Agreement with Caltrans	July 1, 2002 complete
2	City Approves Contracts for Consultants and Authorizes County to Execute Contracts with Consultants	July 1, 2002 complete
3	County Approves/Executes Contracts with Consultants	September 17, 2002
4	Draft Final Master Agreement submitted to City for review	September, 2002
5	City Approves Master Agreement with Caltrans.	Winter 2003
6	City Approves project Specific Supplemental Agreements with Caltrans	Winter 2003
7	County Transfers Consultant Contracts to City	Winter 2003

Master Services Agreement With Caltrans

For the City of Goleta to be eligible to receive the programmed State/Federal transportation funding for the Goleta Old Town Infrastructure Project, it is required that both a Master Service Agreement and project specific Supplemental Agreements between the State (Caltrans) and the City of Goleta are prepared and executed. Currently such agreements are in place between the County and the State but not between the City and the State. The development of these agreements can take four to six months to process. The City is currently pursuing with Caltrans development of the Master Agreement. Until such time that the City/Caltrans Master Agreement is approved, the City and its consultants will not be able to perform reimbursable work on federally funded projects.

Consultant Contracts

For progress to continue on the Goleta Old Town Infrastructure Project, the project consultant team must be under contract. In order to not lose time while Caltrans develops the Master Service Agreement (discussed above), staff recommended that the City authorize the Board of Supervisors to function as an agent for the City and execute the new contracts for COM3 Consulting, RBF, and ATE. This same approach was approved by the City Council (May 2002) for another STIP project, the Los Carneros Road Overhead Replacement project. This is an interim “stopgap” measure that will end in the Winter 2003 once the new Master Agreement between the City and the State is approved and the new consultant contracts can be transferred from the County to the City.

On July 1, 2002 the Goleta City Council approved the following new contracts to continue the project development effort through the environmental process on the Goleta Old Town Infrastructure Project:

- RBF Consulting, Irvine California for Preliminary Design, in the amount of \$815, 584.
- COM3 Consulting, Santa Barbara California for Project Management, in the amount of \$93,050.
- ATE, Santa Barbara California for Traffic Analysis, in the amount of \$29,346.

At this same Council meeting, the City approved the County Board of Supervisors, acting as the agent for the City, to execute new contracts with the consultants.

It is the recommendation of staff that the Board approve consultant agreements with RBF Consulting, COM3 Consulting, and ATE.

Cooperative Agreement with City of Goleta

It is expected that the extent of time for which the County will act as agent for the City of Goleta in administering the Consultant Agreements is approximately three to four months. During this time, County staff time will be incurred to process consultant invoices and submit reimbursement requests to the State. Staff recommends that the Board approve the action under Item G, authorizing the Chair to execute a Cooperative Agreement between the County and the City of Goleta that addresses the scope and cost of the County Staff administrative role.

Mandates and Service Levels:

No mandates or service levels are affected by this action.

Fiscal and Facilities Impacts:

The Goleta Old Town Infrastructure Project is currently entirely funded through the State Transportation Improvement Plan (STIP) with State and Federal funds.

Special Instructions:

Please forward one certified copy of the Minute Order and executed document to the Public Works Department Engineering Section.

Concurrence:

County Counsel
Auditor/Controller
Risk Management