

Budget Journal Entry

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References

Audit Trail: Actualizing JE:

Budget Revision Request

Agenda Item: Agenda Date: 2/27/2018 Approval: BOS 3/5 Has Board Letter: Yes
 Title: CSD/HCD - Transfer Appropriations From S&B to S&S for Consulting Services
 Budget Action: Transfer Appropriations of \$64,000 in the Community Services Department Housing & Community Development (HCD) Division's General Fund from Salaries and Benefits to Services and Supplies for consulting services.

Justification: Due to staffing vacancies within HCD's Homeless Programs, reliance on consulting services is necessary to remain compliant with HUD regulations and requirements. This BJE shifts budget from Salaries and Benefits to Services and Supplies allowing HCD to use salary savings generated from staff vacancies to pay for consulting services.

Budget Revision Request Financial Summary

Fund	Department	Project	Object Level	Source Amount	Use Amount
0001 - General	055 - Housing/Community Development		50 - Salaries and Employee Benefits	0.00	(64,000.00)
0001 - General	055 - Housing/Community Development		55 - Services and Supplies	0.00	64,000.00
Fund: 0001 - General, Department: 055 - Housing/Community Development Total:				0.00	0.00

Accounting

Fund	Dept	GL Acct	LI Acct	Debit Amount	Credit Amount	Prog	OUnit	Proj	Budget Period	Description
0001	055	2530	6110	64,000.00		6000			201806	Decr Appropriations in Salaries and Benefits

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0001	055	2530	7322		64,000.00	6000		201806	Incr Appropriations in Services and Supplies
			Total	<u>64,000.00</u>	<u>64,000.00</u>				

Signatures

<u>Signed By</u>	<u>Signed On</u>	<u>Department/Agency</u>	<u>Approval Level</u>	<u>Valid</u>
Ryder Bailey	2/15/2018 10:00:53 AM	057 - Community Services	Fund/Department	Y
Steven Fung	2/15/2018 10:40:11 AM	055 - Housing/Community Development	Fund/Department	Y
Richard Morgantini	2/15/2018 11:07:33 AM	012 - County Executive Office	CEO Analyst	Y