



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Public Works
Department No.: 054
For Agenda Of: 1/10/2023
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Scott D. McGolpin, Public Works Director, 805-568-3010
Director(s)
Contact Info: Chris Sneddon, Deputy Director, Transportation, 805-568-3064

SUBJECT: Request for Waiver of Competition for the Purchase of Lumber, Fasteners, and Sign Posts Single Source used in the Public Works - Roads Department; All Supervisorial Districts

County Counsel Concurrence

As to form: Yes

Other Concurrence: Purchasing

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions: That the Board of Supervisors:

- a) Authorize the Purchasing Agent to waive competitive bidding to procure lumber, fasteners, and sign posts used in road construction and repairs for Public Works from Hayward Lumber Co. (a local vendor) without being required to conduct a formal bid process in an amount not to exceed \$100,000 per year through June 30, 2027; and
- b) Determine that the proposed actions are not a “project” under the California Environmental Quality Act pursuant to Section 15378(b)(2), as it involves administrative and other general policy and procedure making activity that will not result in direct or indirect physical changes to the environment.

Summary Text:

Pursuant to County Code Section §2-39 (Same-Competitive bidding required), the Board may waive competition for purchases in excess of \$25,000 where there are limitations on the source of supply, necessary restrictions in the specification, or other valid reasons. The purpose of this item is to authorize the Purchasing Agent to waive competitive bidding for lumber, fasteners, hardware, and supplies used in

roadway repairs within Santa Barbara County. This waiver is recommended in order to ensure timely access to these materials and supplies.

Background:

The Transportation Division maintains 1,650 lane miles of roads in the unincorporated areas of Santa Barbara County. This includes 100 bridges, 9,000 street trees, 48 signalized intersections, and 15,000 street signs as well as pavement markings, painted curbs, and raised traffic markers. Timely access to road construction materials is critical to achieving Public Works’ mission, “Committed to efficiently providing, operating and maintaining public works infrastructure, facilities and services to make everyday life as safe and convenient as possible for the public we serve.”

Public Works is recommending that the Board authorize the Purchasing Agent to procure materials and supplies from the vendor listed in the table below.

<u>Vendor</u>	<u>Annual Limit</u>	<u>Location of Use</u>
Hayward Lumber Co (Local Vendor)	\$100,000.00	Locations in South and North County

This waiver is recommended for a single source to ensure access to procure lumber, fasteners, sign posts, and related materials and supplies. In the past, portions of the County have been inaccessible during disasters such as storm events, fires, and accidents. The Department needs access to materials and supplies located in both North and South Counties to ensure access to road repairs. In addition, the Department utilizes the vendor closest to the job site, with the specific material needed available, to reduce transportation costs. With the remote locations of some County-maintained roads, access to the nearest supplier is critical. The source vendor listed above will be able to deliver as needed on lumber, fasteners, sign posts, and related materials and supplies in order to physically barricade a roadway, path, or bike lane collapse, timely repair of damaged signs, and other public safety maintenance.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

Narrative: All work and related expenditures for materials are included in the FY 2022-23 Recommended Budget for Department 054 as part of operations and capital maintenance activities. Annualized ongoing expenditures will be included in future year budgets.

Special Instructions:

Please forward a certified, stamped Minute Order approving this item to:

- 1) Public Works, Transportation Administration, 123 E. Anapamu Street Santa Barbara, CA 93101
Attention: Ashley Kruzel, 568-3064

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- 2) General Services, Purchasing Division, 260 N. San Antonio Road, Santa Barbara, CA 93110
Attention: Phung Loman, 568-2697

Attachments:

None

Authored by:

Rod Baltazar, Accountant III, 805-568-3025