



**BOARD OF SUPERVISORS  
AGENDA LETTER**

**Agenda Number:**

**Clerk of the Board of Supervisors**  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Submitted on:**  
**(COB Stamp)**

**Department Name:** Community Services  
**Department No.:** 057  
**Agenda Date:** June 23, 2026  
**Placement:** Administrative Agenda  
**Estimated Time:** N/A  
**Continued Item:** No  
**If Yes, date from:** N/A  
**Vote Required:** Majority

**TO:** Board of Supervisors  
**FROM:** Department Director(s): Jesús Armas, Director, Community Services Department  
Joe Dzonik, Assistant Director, Housing and Community Development  
Contact: Lucille Boss, Housing Programs Manager  
**SUBJECT:** Approval of and Execution of Second Amendment to Agreement with Immigration Legal Defense Center to extend term

DS  
*JA*

**County Counsel Concurrence**

As to form: Yes

**Other Concurrence:**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve and authorize the Chair of the Board to execute a Second Amendment to the Mental Health Services Cannabis General Fund (CGF) Agreement (Agreement) with Santa Barbara County Immigration Legal Defense Center (Attachment A) to extend the term for one (1) year.
- b) Determine that the recommended actions are not the approval of a project that is subject to environmental review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15378(b)(4), finding that the actions are not a project as they are the creation of government funding mechanisms or other government fiscal activities which do not involve any commitment to any specific project which may result in a potentially significant impact on the environment, and direct staff to file a Notice of Exemption.

**Summary Text:**

The recommended Board action would approve and authorize the Chair of the Board of Supervisors to execute a Second Amendment to the Mental Health Services Cannabis General Fund Agreement with Santa Barbara County Immigration Legal Defense Center (Attachment A) to extend the Term for one (1) year.

**Background:**

On May 13, 2025, the Board of Supervisors approved allocation of CGF funds in the amount of \$240,000 for FY 2025-2026 to Immigration Legal Defense Center for operation of its Mental Health Services program. On July 15, 2025, the Board of Supervisors approved the execution of the Agreement, which was effective as of July 1, 2025. Santa Barbara County Immigration Legal Defense Center (ILDC) requests that the County extends the Term for one year, until June 30, 2027, as ILDC was unable to hire two therapists to fill the positions funded by the Agreement until October 2025. Onboarding and training requirements subsequently delayed progress by approximately two quarters. As of the 3/31/26 quarterly billing and report, ILDC expended \$140,312.82 of the \$240,000 authorized under the Agreement. Therefore, the Recommended Action is to approve the extension of the Term of the Agreement through FY 2026- 2027.

**Performance Measure:**

ILDC is required to report on the number of persons served, their income level, and other demographic information on a quarterly basis. The two therapists funded by this Agreement have provided counseling to 38 unique individuals this fiscal year. In addition to these 38 clients, 69 household members have been impacted by this Agreement. ILDC has conducted a total of 345 sessions (ranging from 45 minutes to 1 hour each) for the 38 clients served.

ILDC must also provide documentation supporting expenditures of County funds and confirm cost-eligibility of expenses subject to reimbursement with County funds. Funds are allocated on cost-reimbursement basis with associated supporting documentation confirming cost-eligibility and compliance with applicable law. Community Services Department (CSD) staff will monitor the performance of ILDC. ILDC has a track record of successfully operating publicly-funded projects in the past which have had similar regulatory and administrative requirements. The County will only reimburse ILDC for costs that are actually incurred, eligible for reimbursement under the Agreement, and documented in a manner acceptable to CSD.

**Contract Renewals:**

Consistent with past practice, the Agreement will note the CSD Director is authorized to approve and execute amendments to the Agreement for FY 2026-2027, in the Director's discretion, within the parameters set forth in the Agreement, and subject to ILDC's satisfactory performance.

**Special Instructions:**

After Board action, please return the following to Lucille Boss via e-mail at [LBoss@countyofsb.org](mailto:LBoss@countyofsb.org):

1. Executed Second Amendment to Agreement with Immigration Legal Defense Center
2. Minute Order

**Attachments:**

**Attachment A** – Second Amendment to Agreement with Immigration Legal Defense Center

**Contact Information:**

Lucille Boss  
Housing Programs Manager  
[LBoss@countyofsb.org](mailto:LBoss@countyofsb.org)