

SANTA BARBARA COUNTY BOARD AGENDA LETTER



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:
Prepared on: 6/4/03
Department Name: General Services
Department No.: 063
Agenda Date: 6/17/03
Placement: Administrative
Estimate Time: N/A
Continued Item: No
If Yes, date from:

TO: Board of Supervisors

FROM: Ronald S. Cortez, Director
General Services Department

STAFF CONTACT: Bob Nisbet, Capital Project Manager (560-1011)
General Services Department

SUBJECT: Court Clerks Building
Site # G00135; Project # 8526
5th Supervisorial District

Recommendations:

That the Board of Supervisors:

- A. Approve the plans and specifications for the Santa Maria Trial Court Clerk's Building Project.
- B. Authorize the General Services Department to advertise the project for public bidding.

Alignment with Board Strategic Plan:

The recommendations are primarily aligned with Goal No. 2 Ensure the Public Health and Safety and Provide Essential Infrastructure.

Executive Summary and Discussion:

The proposed Court Clerk's Building Project is a 19,000 square foot 2-story building for the Santa Maria court clerks and administrative staff. The project will be located at the Cook and Miller Court Campus in downtown Santa Maria.

Bid opening is scheduled for August and construction is planned to begin in early September of 2003, with completion anticipated for September of 2004.

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Mandates and Service Levels:

No change in service levels.

Fiscal and Facilities Impacts:

This project is estimated to cost \$3,912,000. It is being funded with Certificates of Participation (COPs) The COPs will be paid back over a 20-year term using Courthouse Construction Funds. Funds for the current fiscal year have been appropriated and are available in Fund 0030 Department 063, Account 8200, Program 1930, Project 8526. It is shown in the Department Summary as *Capital Improvements* on page D-342 of the Santa Barbara County Budget for FY 2002-2003.

Special Instructions:

Upon approval and execution, the Clerk should distribute as follows:

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| 1. Original document | - retain for Board's Official file |
| 2. Dupl. orig. document & Minute Order | - Attn: Bob Nisbet, GS/Facilities Svcs Div, Courthouse,
2 nd Floor Annex |