



**Clerk of the Board of Supervisors**  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

## BOARD OF SUPERVISORS AGENDA LETTER

**Department Name:**

Fire

**Department Number:**

031

**Agenda Date:**

June 23, 2026

**Placement:**

Administrative Agenda

**Estimated Time:**

N/A

**Continued Item:**

No

**If Yes, date from:**

N/A

**Vote Required:**

Majority

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**TO:** Board of Supervisors

**FROM:** Department Director(s): Garrett Huff, Fire Chief/Fire Warden

GH

**CONTACT:** Jennie Brunick, Chief Financial and Administrative Officer

**SUBJECT:** Request Approval to Retroactively Pay Outstanding Invoices with Wittman Enterprises LLC – Invoices Not Covered by Contract

**Concurrences:**

**County Counsel Concurrence:**

As to form: Yes

**Auditor-Controller Concurrence:**

As to form: Yes

**Other Concurrence: Risk Management**

As to form: Yes

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**Recommended Actions:**

That the Board of Supervisors:

- a) Authorize the Santa Barbara County Fire Department to retroactively pay outstanding invoices totaling \$36,192.26 to Wittman Enterprises that were incurred during a period between contracts.
- b) Determine that these activities are exempt from California Environmental Quality Act review per CEQA Guideline Section 15378(b)(4), since the recommended actions are governmental fiscal activities which do not involve commitment to any specific project which may result in

a potentially significant physical impact on the environment.

**Summary Text:**

The Santa Barbara County Fire Department requests that the Board of Supervisors (Board) grant retroactive approval for payment of invoices totaling \$36,192.26 incurred during the contractual lapse period.

**Background:**

The previous contract with Wittman Enterprises for ambulance billing services expired on June 30, 2025. Ongoing negotiations over the terms of a new one-year contract led to a lapse in coverage, resulting in nine months during which ambulance billing services were provided without a formal contract. The new contract is effective from January 1, 2026, to January 1, 2027. However, due to administrative delays, the purchase order was not issued until April 2026. As a result, invoices issued from January through March 2026 were not covered under the purchase order and could not be paid at the time but are included in this request for retroactive payment.

Based on the above, Santa Barbara County Fire respectfully requests that the Board grant retroactive approval of payment of these invoices.

A copy of the new Supplier Contract with Wittman Enterprises is attached for the Board's reference.

**Performance Measure:** N/A

**Contract Renewals:** N/A

**Fiscal and Facilities Impacts:**

There is no additional financial impact as the cost of these invoices is included in the Fiscal Year 2025–26 budget.

**Staffing Impacts:** N/A

**Attachments:**

**Attachment A** – Supplier Contract – Wittman Enterprises LLC

**Contact Information:**

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