



**BOARD OF SUPERVISORS  
AGENDA LETTER**

**Clerk of the Board of Supervisors**  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Agenda Number:**

**Submitted on:  
(COB Stamp)**

**Department Name:** General Services  
**Department No.:** 063  
**Agenda Date:** May 12, 2026  
**Placement:** Administrative Agenda  
**Estimated Time:**  
**Continued Item:** No  
**If Yes, date from:** N/A  
**Vote Required:** Majority

**TO:** Board of Supervisors  
**FROM:** Department Director, Kirk Lagerquist, General Services  
Contact: Lynne Dible, Assistant Director, General Services  
**SUBJECT:** Agreement with Accruent for Cloud Based Building Maintenance Management System, Maintenance Connection

Signed by:  
*Kirk Lagerquist*  
19AEDA90054E4CE...

**County Counsel Concurrence**

As to form: Yes

**Other Concurrence:** Risk Management, CEO Budget

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve, ratify, and authorize the Chair to execute a five-year User Subscription contract with Accruent for the Department’s cloud-based Building Maintenance Management System, Maintenance Connection, in the total amount not to exceed \$316,291.00 for a five-year term beginning April 30, 2026, and ending April 29, 2031; and
- b) Determine that the proposed actions are exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15301, as they involve the maintenance of existing public structures that will result in no or negligible expansion of the existing use and approve the filing of the attached Notice of Exemption on that basis.

**Summary Text:**

General Services requests Board of Supervisors approval to enter into an Agreement for services with Accruent in the amount of \$316,291.00 covering the five-year period April 30, 2026, through April 29, 2031, for user subscriptions to the cloud-based version of the Department’s long standing Building Maintenance Management System (BMMS), Maintenance Connection (MC). General Services is migrating from the Client MC on-premises database to the MC cloud version of the system. General Services has collaborated with ITD on the review of this product, which also includes

application access for our mobile users, to ensure appropriate cybersecurity controls are in place, and has also received approval from the Executive Information Technology Committee (EITC) for the purchase at their April 22, 2026 meeting. The annual subscription cost for the cloud version of MC is approximately 30% less than what the department currently pays for the on-premises database license which is included in our recurring General Fund operating budget. Approval of this Agreement supports the County’s broader goal of modernizing technology systems while maintaining fiscal responsibility.

**Discussion:**

General Services requests the Board’s approval of a five-year Agreement that includes the migration of Maintenance Connection to the cloud database from our current on-premises database, and two subscriptions with user licenses to access the Software as a Service (SaaS) service for a five-year term.

The proposed cloud migration will transition the existing system from on-premises infrastructure to a managed cloud platform. Our current on-premises infrastructure is approaching the end of its recommended lifecycle. This upgrade will improve system availability, strengthen data security, reduce costs, and provide scalable resources that can better support County operations and service delivery. The vendor’s long-term pricing structure offers reduced rates compared to shorter contract terms, resulting in considerable overall savings throughout the life of the Agreement.

The Agreement includes ongoing system maintenance, monitoring, updates, and technical support. These services will ensure that the system remains secure, compliant with current cybersecurity standards, and capable of meeting the County’s operational needs without requiring capital investment in hardware replacement, infrastructure upgrades, or county staff time to manage system maintenance. The Cloud environment provides built-in redundancy, enhanced disaster recovery capabilities, and continuous security monitoring to ensure continuity of operations.

The MC user subscriptions include full access to MC Maintenance, Repair, and Operations (MRO), our comprehensive maintenance management solution designed to manage maintenance, repair, and operations processes and optimize workflows for efficiency. The platform is used to manage work orders, organize and execute preventive and deferred maintenance, predict asset maintenance, and manage county asset databases. The application hosts real-time reporting, visual dashboards, and tracks key performance indicators (KPIs) related to maintenance activities and performance.

**Performance Measure:**

Migrating the system to a cloud-based platform will deliver improved system performance, reliability, adherence to data security and compliance standards, and reduced annual system costs by at least 30% compared to the current on-premises system.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

Funding for the annual cost of the Maintenance Connection platform is included in the approved FY 2025-26 General Services General Fund Facilities Administration Program Budget and submitted within our FY 2026-27 Budget Request and will be included in future recurring operating budget requests.

Funding Source	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	Total
----------------	------------	------------	------------	------------	------------	-------

General Fund	\$ 55,000.00	\$ 58,850.00	\$ 62,970.00	\$ 67,377.00	\$ 72,094.00	\$ 316,291.00
<b>Total</b>	<b>\$ 55,000.00</b>	<b>\$ 58,850.00</b>	<b>\$ 62,970.00</b>	<b>\$ 67,377.00</b>	<b>\$ 72,094.00</b>	<b>\$ 316,291.00</b>

**Staffing Impacts:**

There are no added staffing impacts in General Services from this Agreement. It is anticipated that there will be a reduction in ITD staff resources needed to maintain the cloud-based version of the Maintenance Connection platform.

**Special Instructions:**

Please return one fully executed packet and Minute Order to Traci Lothery at [tlothery@countyofsb.org](mailto:tlothery@countyofsb.org)

**Attachments:**

Attachment A – Accruent Agreement for Services

**Contact Information:**

Lynne Dible, Assistant Director/CFAO, General Services  
 Phung Loman, Chief Procurement Officer, General Services  
 Wil Collier, Facility Manager, General Services