

**Attachment B—February 8, 2023 Minutes of the Board of Trustees**

*Meeting Minutes*

1. Call to Order: the meeting was called to order at 5:30 pm by Andreas Pyper. Board members present were Susie Durbiano, Andreas Pyper, John Winckler, and Bethany Markee. Erin Zivic was absent. Staff members present were: Sierra Loughridge; Superintendent, Dawn Stewart; CBO, Maria Larios-Horton; Director of Student Services, Mike Biron; Director of Facilities and IT, Carla Benevedo; Exec Asst to the Supt and HR Manager, Corinn Brooks; teacher and SFT Co-President.
2. Pledge of Allegiance: Andreas Pyper lead the pledge of allegiance at 5:30 pm
3. (M) Approval of Agenda: there was a motion to approve the agenda with an amendment to line item 12.7 by striking out / Administrative Regulation by Andreas Pyper, seconded by Susie Durbiano, motion passed 4/0, 1 absent.
4. Introductions/Recognition
5. Public Comment: *All public comment will be heard at this time. Members of the public may speak on any topic including but not limited to items that the board will act on. Speakers will be limited to three minutes.*
6. Public Hearing: For comment and discussion regarding the revision of the Conflict-of-Interest Code of the Solvang Elementary School District (Resolution 23-0208-01). *Public comments regarding the conflict of interest will be heard at this time. Members of the public may speak on any topic including but not limited to items that the board will act on. Speakers will be limited to three minutes.*
7. Presentations/Discussion
8. Board Member Reports: Susie Durbiano reported that SAM had concluded auditions for the Show of Shows. It is scheduled for March 10, 2023 at 6:30 pm. Please save the date, there will be very cute performances.
9. Superintendent's Report  
Superintendent Loughridge reported that the previous week was Kindness Week. It was an effort led by our School Counselor Erica Rivera. Sierra Loughridge acknowledged Erica Rivera for a job well done! Solvang School participated in SBCEO's Author-Go-Round and the PTO fundraiser Read-a-thon has begun. Students will perform at SAM's Show of Shows, please save the date, March 10, 2023. We celebrated the 100th day of school. Students dressed up in their interpretations of what it is to be 100 years old. Our teachers are continuing to learn together. Imagine Learning training was provided for teachers and the DLI teachers visited Jimenez Elementary School to learn from a fully functioning DLI school. Bradley Hollister was thanked for his years on the School Board and received his certificate and crystal gavel.
10. Policy Review; Second Readings (Approval below)
  - 10.1 Board Policy / Administrative Regulation 5117: Interdistrict Attendance
  - 10.2 Board Policy 4216: Probationary/Permanent Status
  - 10.3 Board Policy / Administrative Regulation 4218: Dismissal/Suspension/Disciplinary Action
  - 10.4 Board Policy / Administrative Regulation 1312.3: Uniform Complaint Procedures
  - 10.5 Administrative Regulation 1312.4: Uniform Complaint Procedures
  - 10.6 Exhibit 1312.4-E(1): Williams Uniform Complaint Procedures
  - 10.7 Exhibit 1312.4-E(2): Williams Uniform Complaint Procedures

## 11. Policy Review: First Readings

### 11.1 Board Policy 5131.8: Mobile Communication Devices

11.2 Board Policy / Administrative Regulation 5141.21: Administering Medication and Monitoring Health Concerns  
Discussion was held by the board regarding option one and two. Board members discussed whether medication should be taken at home or after school. They discussed dosing during the day and the impact on student attendance.

Voluntary training for opioid medications was also discussed. The board wants the district to move forward with the training for opioids and bring a policy forward. The four board members present agreed to bring option one in BP/AR 5141.2 for second reading for board approval at the March meeting.

### 11.3 Board Policy / Administrative Regulation 5141.22: Infectious Diseases

### 11.4 Board Policy / Administrative Regulation 5141.23: Asthma Management

### 11.5 Board Policy / Administrative Regulation 5141.31: Immunizations

The Board asked if the family can be exempt due to religion. It was noted that families needed to request the exemption prior to 2016.

### 11.6 Administrative Regulation 5141.32: Health Screening for School Entry

## 12. Policy Review: First Reading (CSBA December 2022 List)

### 12.1 Board Policy / Administrative Regulation 0460: Local Control and Accountability Plan

### 12.2 Board Policy / Administrative Regulation 3250 Transportation Fees

The Board President made it clear that he does not want to charge a transportation fee

### 12.3 Board Policy / Administrative Regulation 3260 Fees and Charges

### 12.4 Board Policy / Administrative Regulation 3460: Financial Reports and Accountability

### 12.5 Board Policy / Administrative Regulation 3515: Campus Security

Discussion was held regarding the campus' availability during the weekend for families and for student play. There was discussion regarding the fencing next to the gymnasium and the ability to close the school with fencing. The Superintendent shared that the district has an agreement with the city to use our parking lot. Discussion was held regarding the wear-and-tear of the parking lot and if the City is currently making payments for the use of the parking lot to help maintain the striping and asphalt. The City does not pay the district but is helping with trash and clean up. The board noted that the parking lot is deteriorating and can become a tripping hazard. The board asked that we check with the City and report back to find out if they can help with the costs associated with maintaining, striping, applying slurry or replacing the asphalt. Mrs. Durbiano mentioned that the City was supposed to replace the gate. A discussion was held regarding our locks and lockdown procedures.

### 12.6 Administrative Regulation 3516.2: Bomb Threats –

Andreas asked if our staff was trained. Sierra responded that they are trained and it's addressed in the safety plan. Bethany wanted to know if the district participated in the great shake out to which Sierra responded yes.

### 12.7 Board Policy / Administrative Regulation 3540: Transportation

A transportation plan will be produced and brought to the board before April 1, 2023.

13. (M) Approval of Consent Agenda Items: there was a motion to approve the consent agenda by John Winckler, seconded by Susie Durbiano, motion passed 4/0, 1 absent.

## 14. Board Action Items

14.1 (M) Approval of Board Policies: there was a motion to approve board policies and administrative regulations 5117, 4218, 1312.3, board policy 4216, administrative regulation 1312.4, and exhibits 1312.4-E(1) and 1312.4(2) by Bethany Markee, Seconded by John Winckler, motion passed 4/0, 1 absent.

14.2 (R) Approval of Resolution 23-0208-01: a motion was made by Andreas Pyper, seconded by John Winckler, roll call was held, motion passed 4/0, 1 absent.

15. Future Agenda Items: none

16. Closed Session: Negotiations / Personnel: closed session started at 6:18 pm and ended at 6:57 pm. There was no business to report out from closed session.

17. Adjournment: Andreas Pyper closed the meeting at 7:00 pm.

Signed: \_\_\_\_\_

Attest: \_\_\_\_\_