



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: Water Agency  
Department No.: 054  
For Agenda Of: 04/19/11  
Placement: Administrative  
Estimated Tme:  
Continued Item: No  
If Yes, date from:  
Vote Required: Majority

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**TO:** Board of Directors, Water Agency

**FROM:** Department Scott D. McGolpin, Public Works Director, 568-3010  
Director(s)  
Contact Info: Jonathan S. Frye, Interim Deputy Public Works Director, 568-3444

**SUBJECT:** **Agreement with Dudek for Engineering and Administrative Services for the Tank Replacement Project for the Casmalia Community Services District, Fourth Supervisorial District**

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Other Concurrence:** Risk Management

As to form: Yes

**Recommended Actions:**

- a) Approve and authorize the Chair to execute an Agreement with Dudek (a local vendor) for Engineering and Administrative Services for the Tank Replacement Project for the Casmalia Community Services District (CCSD) in the not to exceed amount of \$120,400 for the period of April 19, 2011 through May 31, 2013; and
- b) Authorize a 15% contingency in the amount of \$18,060 with Dudek for additional work that may be needed to complete work for the project.

**Summary Text:**

Proposition 50 was adopted in 2003 and provides funding for water resource related projects in accordance with a regional water management plan. The Water Agency is the lead agency for administering this funding and coordinating project proponents and consultants. The Casmalia Community Services District (CCSD) received funding through the program to replace their aging water storage tank and distribution system. Dudek has been chosen to engineer and administer the construction contract for the Casmalia project. Dudek specializes in project management and engineering services, and has done previous consulting work on project administration for the Water Agency on proposition 50 projects and the Casmalia Proposition 50 project.

After billing irregularities resulted in suspension of the project in August, 2009, the State has notified the Water Agency that the funds for the project are now in place and ready for disbursement. Because the CCSD is designated a Disadvantage Community and cannot provide the cash flow needed to initialize the project, the Water Agency will expend approximately \$60,000.00 of operational funding which will be reimbursed from the State after the first billing quarter of the project. As an added measure of oversight and control of the project, the Water Agency will receive State reimbursement funds and make direct payments to the project contractor and consultant on behalf of the CCSD.

**Background:**

Beginning in September 2006, the County Water Agency worked with a County-wide group of cities, special districts, water companies, and joint powers authorities to develop the first Integrated Regional Water Management Plan (completed in May 2007).

Pursuant to the Water Security, Clean Drinking Water, Coastal and Beach Protection Act of 2002 (Water Code Section 79560 et seq.), on behalf of the 29 agencies who cooperated in the preparation of the Integrated Regional Water Management Plan (IRWMP), the County Water Agency applied for and was granted \$25 million in funding for 14 water related projects within the County. The Casmalia project is one of the original 14 IRWMP projects that were approved to receive Prop 50 funding.

As authorized by the Water Agency Board of Directors on December 11, 2007, the Water Agency acts as the single eligible grant recipient responsible for administration of the Proposition 50 Grant. In accordance with the existing MOU and subgrant agreements between the Water Agency and Project Proponents, the Water Agency functions as a pass through agency between the State and Proponents. The Water Agency is responsible to organize and forward the required project reporting information and to review and submit claims to the State from each Project Proponent and reimburse the Project Proponent once funding is received from the State.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State Prop 50 grant	\$ 10,000.00		\$ 120,400.00
Federal			
Fees			
Other:			
Total	\$ 10,000.00	\$ -	\$ 120,400.00

**Narrative:**

Funding for this project was included in the 2010-11 Adopted budget under the Water Agency cost center of the Water Resources Division of the Public Works Department as shown on page D-366 in the budget book. Costs from this agreement will be reimbursed through the Prop 50 grant.

**Staffing Impacts:**

**Legal Positions:**

**FTEs:**

**Special Instructions:**

Direct the Clerk of the Board to send two originals of the amendment along with a copy of the minute order of this action to the Water Agency office, Attn: Christina Lopez.

**Attachments:**

Contract Summary

Agreement with Dudek (3 originals)

**Authored by:** Matt Naftaly, Water Agency Manager, 568-3542

**cc:**