

# SANTA BARBARA COUNTY BOARD AGENDA LETTER



Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Agenda Number:**  
**Prepared on:** 6/21/05  
**Department Name:** Public Works  
**Department No.:** 054  
**Agenda Date:** 7/5/05  
**Placement:** Administrative  
**Estimate Time:**  
**Continued Item:** NO  
**If Yes, date from:**

---

**TO:** Board of Supervisors

**FROM:** Phillip Demery, Public Works Director  
Thomas Alvarez, General Services Director

**STAFF CONTACT:** Rochelle Camozzi x3011

**SUBJECT:** Transfer Management of the Santa Ynez Airport

---

## **Recommendation(s):**

That the Board of Supervisors:

- 1) Transfer management of the Santa Ynez-County Airport Fund from the Public Works Department to the General Services Department.
- 2) Approve budget revision transferring revenue estimates and appropriations of \$1,333,971 from Department 054, Fund 0052 to Department 063, Fund 0052.

## **Alignment with Board Strategic Plan:**

The recommendation(s) are primarily aligned with Goal No. 1. An Efficient Government Able to Respond Effectively to the Needs of the Community.

## **Executive Summary and Discussion:**

The Santa Ynez – County Airport Fund is currently managed by the Public Works Department, Administrative Division. The responsibility of the Airport Fund is primarily capital project management of a County owned facility. The General Services Department, Support Services Division is responsible for capital projects on County owned land. It was determined that managing the Santa Ynez-County Airport Fund would be more closely aligned with the responsibilities of the General Services Department.

Santa Barbara County has a Management Agreement and Lease with the Santa Ynez Airport Authority for managing the Santa Ynez Airport.

Subject: Management of the Santa Ynez-County Airport Fund  
Agenda Date: July 05, 2005  
Page 2

**Mandates and Service Levels:**

It is anticipated that service levels will increase with this action.

**Fiscal and Facilities Impacts:**

Public Works previously billed approximately \$25,000 to the Airport Fund for management of the fund and administration of capital projects. These services and related revenues will now be administered by General Services. There should be no net financial impact to the County as a whole.

In addition, within the Airport Fund, we have reclassified capital projects from Services and Supplies to Fixed Assets.

**Concurrence:**

County Executive Office  
Santa Ynez Airport Authority