



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: General Services
Department No.: 063
For Agenda Of: April 11, 2017
Placement: Administrative
Estimated Time: N/A
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: General Services Janette D. Pell, Director, 560-1011
Contact Info: Janette D. Pell, Director, 560-1011

SUBJECT: Santa Ynez Valley Airport Authority's Response to Santa Ynez Valley Airport Review; Third Supervisorial District

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: N/A

Recommended Actions:

That the Board of Supervisors:

- a) Receive and file the attached letter titled, "Santa Ynez Valley Airport Authority's Response to County of Santa Barbara's Santa Ynez Valley Airport Review"; and
- b) Find that the proposed action does not constitute a "Project" within the meaning of the California Environmental Quality Act (CEQA) pursuant to 14 CCR § 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect changes in the environment), and approve and direct staff to file a Notice of Exemption on that basis.

Summary Text:

This item is being brought to the Board because on November 15, 2016, a request was made to have the Santa Ynez Valley Airport Authority (Authority) prepare a response to the Santa Ynez Valley Airport Review (Report). General Services requested the Authority review the recommendations in the Report and develop a plan to address the recommendations. A letter outlining the Authority's plan has been received by General Services (Attachment 1) for the Board's review.

Background:

The Airport is a 124-acre general aviation airport located mid-County. It has played a vital role in supporting air operations for the County's Fire Department and Sheriff Aviation Unit as well as staging United States Forest Service wildland fire operations. The Authority, a non-profit public benefit corporation, has managed the Airport since 1993. The Authority operates under a Master Management

Agreement and Lease for Santa Ynez Valley Airport (Master Agreement). The Master Agreement is effective until 2043—for a period of 50 years.

In May 2014, the Board requested General Services prepare a report on the physical maintenance of the Airport, facility improvement plans including Federal Aviation Administration (FAA) grants, the Airport's overall budget and administration, and any recommendations for improvements. The Board received the completed Report on November 15, 2016 (Attachment 2).

The following recommendations in the Report have been addressed in the Authority's response:

1. The Authority's Board of Directors receive Brown Act training.
2. The Authority review the feasibility of updating the hangar sublease agreements and establish standardized sublease agreements to be used prospectively.
3. The Authority review new FAA regulations concerning the use of airport hangars and develop a program to inspect non-County owned Airport hangars to ensure compliance with FAA regulations.
4. The Authority propose recommendations to modify provisions under Chapter 4 – Airports or Ordinance 3310.

It is anticipated that the Authority will propose new terms to the Master Agreement. Any changes will be presented to the Board for approval.

The Authority is also recommending that the General Services Director provide annual updates to the Board regarding the Authority's Ad-hoc Committees' discussions and recommendations.

Performance Measure:

N/A

Fiscal and Facilities Impacts:

Budgeted: N/A

Fiscal Analysis:

N/A

Key Contract Risks:

N/A

Staffing Impacts:

None

Special Instructions:

None

Attachments:

- 1) Santa Ynez Valley Airport Authority's Response to County of Santa Barbara's Santa Ynez Valley Airport Review
- 2) Santa Ynez Valley Airport Review
- 3) CEQA Notice of Exemption

Authored by:

Janette D. Pell, Director, General Services