



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Community Services
Department No.: 057
For Agenda Of: January 24, 2023
Placement: Administrative
Estimated Tme: N/A
Continued Item: No
If Yes, date from: N/A
Vote Required: Majority

TO: Board of Supervisors
FROM: Department George Chapjian, Community Services Director (805) 568-2467
Directors:
Contact Info: Dinah Lockhart, Deputy Director HCD Administration Division
(805) 568-3523
SUBJECT: Execution of Amendment to Extend State of California Emergency Solutions and Housing (CESH) Program Subrecipient Agreement with Partners in Housing Solutions, Inc.

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a. Approve, ratify, and authorize the Chair to execute a no-cost First Amendment to the Subrecipient Agreement with Partners in Housing Solutions, Inc. for the California Emergency Solutions and Housing (CESH) Program (extending the term date to July 31, 2022 and revising the budget); and
- b. Determine that the recommended actions are not the acceptance and approval of a project that is subject to environmental review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15378(b)(4), finding that the project is a creation of government funding mechanisms or other government fiscal activities, which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment; and that the actions are exempt from CEQA pursuant to Guidelines Section 15269(c) as they consist of specific actions necessary to prevent or mitigate an emergency.

Summary Text:

Staff is requesting that the Board of Supervisors approve, ratify, and authorize the Chair to execute a First Amendment (Attachment A) to the Subrecipient Agreement with Partners in Housing Solutions, Inc. for the California Emergency Solutions and Housing (CESH) Program (Amendment), extending the term of the Subrecipient Agreement to July 31, 2022, and revising line-item amounts within the budget. This

extension and budget revision will allow for the Community Services Department (CSD) to reimburse PIHS for \$7,482.90 in eligible expenses incurred between July 1, 2022, and July 31, 2022, to reach full expenditure of the CESH funds. The deadline set by the State of California to expend CESH funds is June 30, 2024.

Background:

On June 27, 2018, Governor Brown signed into law SB850, which created several funding streams to assist the efforts of local jurisdictions and Continuums of Care (CoCs) in addressing homelessness. One of the programs created by SB850 was the California Emergency Solutions and Housing (CESH) program, which is administered by the State Department of Housing and Community Development (State HCD). On August 15, 2018, State HCD released the CESH Notice of Funding Availability which made approximately \$53 million available statewide.

The Board of Supervisors approved the County's application for and acceptance of CESH funds on June 4, 2019, in an amount not to exceed \$600,000. CSD staff worked extensively with the local CoC and other stakeholders, including County departments and local jurisdictions, to establish priorities for the allocation of \$483,177 in non-administrative CESH funds, of which \$229,777 would be distributed to local non-profits via a competitive local NOFA process for the flexible housing subsidy. On August 18, 2020, the Board of Supervisors approved and executed a Subrecipient Agreement (Attachment B) awarding Partners in Housing Solutions, Inc. \$229,777 for flexible housing subsidy activities, and establishing a Period of Performance beginning September 1, 2020, and ending on June 30, 2022.

Fiscal and Facilities Impacts:

The Amendment has no fiscal impact, as it does not increase the amount of funding provided for under the original Subrecipient Agreement. The CESH Program Subrecipient Agreement is a cost-reimbursement contract. This allows CSD to disburse State funds to subrecipients for eligible incurred costs to the extent prescribed by the Subrecipient Agreement. The County will only reimburse for costs that are eligible under the Subrecipient Agreement and documented in a manner that is acceptable to CSD.

Performance Measure:

This Amendment does not change Performance Measures in the original Subrecipient Agreement.

Special Instructions:

- 1) Please email an electronic copy of the Minute Order to Dinah Lockhart at dlockhart@co.santa-barbara.ca.us.
- 2) Please execute three (3) original copies of each of the following documents and send to Dinah Lockhart (x3523)

Attachments:

Attachment A: First Amendment to the CESH Agreement with Partners in Housing Solutions, Inc.
Attachment B: Subrecipient Agreement with Partners in Housing Solutions

Authored by:

Matthew Rector, Housing Program Specialist, Community Services Department Housing and Community Development Division