



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Community Services  
**Department No.:** 057  
**For Agenda Of:** October 10, 2023  
**Placement:** Administrative  
**Estimated Tme:** N/A  
**Continued Item:** No  
**If Yes, date from:** N/A  
**Vote Required:** Majority

---

**TO:** Board of Supervisors  
**FROM:** Department George Chapjian, Community Services Director (805) 568-2467  
Director:  
Contact Info: Jill Van Wie, Capital Program Leader (805) 568-2470  
**SUBJECT: Professional Service Contracts for the Cachuma RV Area Renovation Project;  
Third Supervisorial District**

---

**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Risk Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve and authorize the Chair of the Board of Supervisors to execute the professional services agreement with Blackbird Architects, Inc. (Blackbird) in the amount not to exceed \$363,492.00 to allow Blackbird to provide construction administration services for the Cachuma RV Area Renovation Project (Attachment A);
- b) Approve and authorize the Chair of the Board of Supervisors to execute the professional services agreement with Storrer Environmental Services LLC (Storrer) in the amount not to exceed \$60,000.00 to allow Storrer to provide biological inspection services for the Cachuma RV Area Renovation Project (Attachment B); and
- c) Determine that pursuant to the California Environmental Quality Act (CEQA) Guidelines Section 15162, no substantial changes are proposed to the project, and no new information of substantial importance has come to light regarding environmental effects of the project, and therefore these actions are within the scope of the project covered by the Notice of Exemption approved by the Board of Supervisors for this project on October 3, 2023, and determine that therefore no new environmental document is required.

**Summary Text:**

The attached professional service agreements allow:

1. Blackbird Architects, Inc. (Blackbird) to provide construction design administration services during construction of the Cachuma RV Area Renovation project; and
2. Storrer Environmental Services, LLC (Storrer) to provide biological site inspection during construction of the Cachuma RV Area Renovation project.

When combined with other existing County contracts, the Blackbird contract of \$363,492.00 and the Storrer contract of \$60,000.00 will exceed \$200,000.00 County-wide for each respective corporation.

**Background:**

The Cachuma RV Area Renovation Project repairs and renovates the Cachuma Lake RV Park area that currently hosts 120 RV camping sites on eight acres originally built as a mobile home park in the late 1950's. In the late 1970's the federal government changed their policy to no longer allow permanent residents to reside on federal land and the mobile home park was converted to an RV park. The original infrastructure from 1950s remains in place with cast iron sewer lines, galvanized water lines and aluminum direct burial electrical supply. The renovation will replace water, sewer and electrical utilities with new utilities to meet code and the demands of today's RV camper, including 50amp upgrades to the electrical supply at each RV site. The project will also include reconfiguration and replacement of concrete pads with re-bar installation as well as replacement of the existing restroom and shower facility, repaving, new landscaping, campground furnishings, and minor camp area elements to complete the renovation. Design of the Project was completed in 2022. Board approval of the recommendations will allow Blackbird to provide the design construction administration services and Storrer to provide biological inspection services during construction of the Cachuma RV Area Renovation.

**Risk:**

The agreements apply County standard independent contractor terms and conditions in accordance with State of California laws and regulations, and federal laws and regulations, where applicable. The risk mitigation includes insurance coverage appropriate for the level of risk involved as determined by Community Services in conjunction with the County Risk Manager, and the agreements indemnify County agents, officers and employees from all claims that arise from activities performed under the agreements.

**Fiscal and Facilities Impacts:**

All costs for work conducted by Blackbird and Storrer are budgeted within the General Services Department capital fund budget for the Cachuma RV Area Renovation project.

**Attachments:**

Attachment A: Agreement for Services with Blackbird Architects, Inc.

Attachment B: Agreement for Services with Storrer Environmental Services, LLC

**Special Instructions:**

After Board action, please distribute as follows to Jill Van Wie, Community Services Department:

1. Minute Order
2. Copy of executed Agreement for Services with Blackbird Architects, Inc.
3. Copy of executed Agreement for Services with Storrer Environmental Services, LLC