

# Budget Journal Entry

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# Budget Journal Entry

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 Document Description: FY 14/15 BRR: Microfiche contract      Processed On:      Created By: Rachel Lipman  
 Post On:      Processed By:

## References

Audit Trail:

## Budget Revision Request

Agenda Item: Agenda Date: 8/19/2014    Approval: BOS 4/5    Has Board Letter: Yes  
 Title: Establish budget for microfiche conversion project  
 Budget Action: Increase Appropriations of \$250,000 in Planning and Development Department General Fund for Services and Supplies funded by release of Committed fund balance.

Justification: Technology Fee revenue has been set aside in a Committed Fund Balance account to fully fund this microfiche conversion project. No General Fund Contribution will be used for this contract. The total contract amount is \$250,000.00; \$110,968.00 for Conversion Services, \$4,000.00 for software installation, \$61,344.00 for a three-year licensing term, and \$73,688.00 for contingencies.

Approval of this budget revision will provide funding authority for this contract.

## Budget Revision Request Financial Summary

Fund	Department	Project	Object Level	Source Amount	Use Amount
0001 - General	053 - Planning & Development		55 - Services and Supplies	0.00	250,000.00
0001 - General	053 - Planning & Development		93 - Changes to Committed	250,000.00	0.00
Fund: 0001 - General, Department: 053 - Planning & Development Total:				<u>250,000.00</u>	<u>250,000.00</u>

## Accounting

Fund	Dept	GL Acct	LI Acct	Debit Amount	Credit Amount	Prog	OUnit	Proj	Budget Period	Description
0001	053	2420	9882	101,702.00		1000		162	201506	Microfiche conversion project

## Budget Journal Entry

0001	053	2420	9855	148,298.00		1000	162	201506	Microfiche conversion project
0001	053	2530	7460		50,000.00	1000	162	201409	Microfiche conversion project
0001	053	2530	7460		75,000.00	1000	162	201412	Microfiche conversion project
0001	053	2530	7460		75,000.00	1000	162	201503	Microfiche conversion project
0001	053	2530	7460		50,000.00	1000	162	201506	Microfiche conversion project
Total				<u>250,000.00</u>	<u>250,000.00</u>				

## Signatures

<u>Signed By</u>	<u>Signed On</u>	<u>Department/Agency</u>	<u>Approval Level</u>	<u>Valid</u>
Joseph Toney	7/31/2014 11:42:16 AM	012 - County Executive Office	CEO Analyst	Y
Rachel Lipman	7/31/2014 11:45:00 AM	053 - Planning & Development	Fund/Department	Y
Andrew Myung	7/31/2014 2:56:54 PM	061 - Auditor-Controller	FACS	Y
Theodore Fallati	8/4/2014 3:56:19 PM	061 - Auditor-Controller	Chief Deputy Controller	Y
Thomas Alvarez	8/5/2014 8:52:46 AM	012 - County Executive Office	Budget Director	Y