

AMENDMENT NO. 1 TO THE
AGREEMENT FOR SERVICES OF INDEPENDENT CONTRACTOR
for the Santa Maria River Levee Bike Trail Project, County Project No. 862372
Contract BC23-266

This Amendment is made to the above-referenced Agreement by and between the County of Santa Barbara, a political subdivision of the State of California (hereafter COUNTY) and EMC Planning Group Inc. having its principal place of business at 601 Abrego Street, Monterey, CA 93940 (hereafter CONTRACTOR).

In accordance to Section 25 of the Agreement, the following item/s within the contract shall be amended as follows:

1. **NOTICES:** Section 2 of the Agreement shall be amended to update the contact for the CONTRACTOR to Teri Wissler Adam, Senior Principal, EMC Planning Group Inc., 601 Abrego Street, Monterey, CA 93940, (831) 649-1799, x203, wissler@emcplanning.com.
2. **SCOPE:** Section 3 of the Agreement shall be amended to include the additional services and tasks outlined in Attachment A-1, and to increase the not-to-exceed amount to \$334,175.07.
3. **TERM:** Section 4 of the Agreement shall be amended to extend the performance period through December 31, 2027.

Except as expressly amended by this Amendment, the Agreement remains in full force and effect.

[SIGNATURES ON FOLLOWING PAGES]

CONTRACTOR SIGNATURE PAGE

IN WITNESS WHERE OF, the parties have executed this first amendment to the Agreement for Services of Independent Contractor be effective on the date executed by COUNTY.

Teri Wissler Adam
EMC Planning Group Inc.
601 Abrego Street
Monterey, CA 93940

By: Michael J Groves
Authorized Representative

Date: 11/12/2025

COUNTY SIGNATURE PAGE

IN WITNESS WHERE OF, the parties have executed this first amendment to the Agreement for Services of Independent Contractor be effective on the date executed by COUNTY.

ATTEST:

Mona Miyasato
County Executive Officer
Clerk of the Board

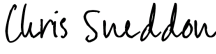
COUNTY OF SANTA BARBARA:

By: _____
Deputy Clerk

By: _____
Chair, Board of Supervisors
Laura Capps


Date:

**RECOMMENDED FOR
APPROVAL:**

DocuSigned by:
By:  _____
Chris Sneddon
Director of Public Works


APPROVED AS TO FORM:

Rachel Van Mullem
County Counsel

Signed by:
By:  _____
Deputy County Counsel

**APPROVED AS TO ACCOUNTING
FORM:**

Betsy M. Schaffer, CPA
Auditor-Controller

Signed by:
By:  _____
Deputy

APPROVED AS TO FORM:

Greg Milligan
Risk Manager

Signed by:
By:  _____

**ATTACHMENT A-1: Amendment No. 1 Scope of Work Proposal from EMC Planning Group
Inc. for the Santa Maria River Levee Bike Trail Project, County Project No. 862372**



Planning for Success.

October 10, 2025

Kalani Durham
Engineering Environmental Planner/Coordinator
Public Works Department, Transportation Division
County of Santa Barbara
123 E. Anapamu Street
Santa Barbara, CA 93101

Re: Santa Maria River Levee Trail Environmental Review Services
Contract Amendment Request #1

Dear Kalani,

EMC Planning Group, in collaboration with Wallace Group, have been working diligently to assist the County of Santa Barbara on environmental review and design consultation services associated with the above-referenced project. Per the County's direction, we have prepared this contract amendment request to address the following:

Task 1 Project Management and Meetings

Our contract included virtual attendance at 11 monthly staff meetings based upon the anticipated length of the contract. We have now attended 18 meetings and anticipate at least 6 more. Therefore, this request includes additional project management time and 13 more monthly staff meetings.

Task 2 Update the "South Toe" Trail Route Alternative Environmental and Engineering Constraints/Feasibility Memorandum

This task includes time for Wallace and EMC Planning Group to study the cost impact for mitigation; assess, at a high level, cut/fill quantifies; re-word to make the memo more objective and balance the benefits into the memo; add more information regarding dimensions, square footage and length. Detailed scope and budget request from Wallace, which includes budget for additional meetings, is included in [Attachment A](#).

EMC PLANNING GROUP INC.
A LAND USE PLANNING & DESIGN FIRM

601 Abrego Street, Monterey, CA 93940 Tel 831-649-1799 Fax 831-649-8399
www.emcplanning.com

Kalani Durham
County of Santa Barbara
November 10, 2025, Page 2

Task 3 Minor Changes to Administrative Draft EIR Associated with Revised County Environmental Thresholds & Guidelines Manual

The County Environmental Thresholds & Guidelines Manual was updated after we started work on the EIR and before the Administrative Draft EIR was submitted to the County. A few hours were required to ensure the EIR addressed the current thresholds and guidelines. Some changes were necessary.

Task 4 Proof Draft EIR

Our contract did not include a proof draft EIR. Should County staff decide a proof draft EIR is necessary to review changes to the administrative draft EIR prior to producing a public review version, a budget has been incorporated into this request.

Budget and Schedule

The attached budget spreadsheet ([Attachment B](#)) outlines the assigned hours and associated cost for the following tasks covered under this contract amendment request.

For the County’s own internal budget tracking, we have also included the following table which provides a breakdown of the total EIR budget to date inclusive of the approved contingency funds request and this contract amendment (#1) request.

Contract Updates	Scope/Tasks	Total Budget
Original Contract (approved March 5, 2024)	EIR to evaluate proposed project (top-of-levee trail); inclusive of Wallace Group and other subconsultant tasks	\$282,884.08
Contingency Funds	South Toe Trail Alternative Environmental and Engineering Constraints Memo	\$28,287.92
Contract Amendment #1	Various Tasks Presented in This Letter	\$23,003.07
Total		\$334,175.07

*Kalani Durham
County of Santa Barbara
November 10, 2025, Page 3*

Please let me know if you have any questions regarding this contract amendment request. EMC Planning Group appreciates the opportunity to assist the County of Santa Barbara with this project.

Sincerely,

A handwritten signature in black ink that reads "Teri Wissler Adam". The script is cursive and fluid.

Teri Wissler Adam
Senior Principal

Cc: Morgan M. Jones, Engineering Environmental Regulatory Compliance Manager III,
County of Santa Barbara Public Works – Transportation Division

Attachment A Wallace Group Engineering Request for an Amendment

Attachment B Contract Amendment #1 Budget Spreadsheet

Wallace Group Engineering Constraints Memo
Scope and Budget



ATTACHMENT

CONTRACT AMENDMENT

Project Name: Santa Maria Levee Trail	CA No. 2
Client Name: EMC Planning Group	Project/Phase No.
Attention: Teri Wissler Adam	Date: 10/17/2025
Address: 601 Abrego Street, Monterey, CA 93940	

**WALLACE GROUP®**CIVIL AND
TRANSPORTATION
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ARCHITECTUREMECHANICAL
ENGINEERING

PLANNING

PUBLIC WORKS
ADMINISTRATIONSURVEYING /
GIS SOLUTIONS

WATER RESOURCES

Wallace Group requests the Client's authorization to proceed with revisions to the contract agreement for the above referenced project as herein described. Approval below incorporates this document as a part of the original contract signed March 12, 2024. If approved, please return one signed original Contract Amendment to Wallace Group.

Description and Purpose of the Revision(s)

This contract amendment is for the additional work and effort on the South Toe Levee memo as requested by the County of Santa Barara as discussed during the meeting on September 9th, 2025. These items include the following quantitative elements:

1. Studying the cost impacts for mitigation (EMC assisted, WG to put into memo and format)
2. High-level assessment of the cut/fill quantities
3. Re-wording it slightly to make it more objective and balancing more benefits into the memo
4. Adding in more information regarding dimensions, square footage, and length.

The additional amount for this task is assumed to be around \$3,500.

This amendment also covers additional time beyond what was in the original contract for Task 5.0 for meetings and coordination. Per the original contract, we anticipated up to 60 hours for this task; however, we've spent up to 85 hours and anticipate another 8 may be needed for the remainder of the project.

The additional amount for this task is assumed to be around \$5,500.

Revision(s) Represent:

- ☐ a change in previous instructions
☒ a change in Scope of Services
☐ other:

Revision(s) Fee:

- ☐ hourly (time & materials) \$
☐ progress billing: \$
☒ not-to-exceed w/o authorization: **\$9,000**

Revision(s) will be invoiced as:

- ☐ increase to an item within the existing contract
☐ a new item added to existing contract

Issued by,**WALLACE GROUP, a California Corporation****APPROVED BY CLIENT:**


Matt Wilkins, PLA 6398
 Director of Landscape Architecture
 612 Clarion Court
 San Luis Obispo
 California 93401
 T 805 544-4011
 F 805 544-4294
 www.wallacegroup.us

Michael J Groves

Signature

Printed Name

Title
11/12/2025

Date

WALLACE GROUP
A California Corporation612 CLARION CT
SAN LUIS OBISPO
CALIFORNIA 93401T 805 544-4011
F 805 544-4294

www.wallacegroup.us

Contract Amendment #1 Budget Spreadsheet

B

ATTACHMENT

Santa Maria River Levee Trail EIR - Contract Amendment #1 Budget								
Task	EMC Planning Group Inc.							
Staff	Senior Principal	Associate Planner	Principal Biologist	Associate Biologist	Production Manager	Admin./ Production	Total Hours	Total Cost
Billing Rate (Per Hour)	\$295.00	\$195.00	\$245.00	\$185.00	\$165.00	\$125.00		
Task 1 - Project Management and Meetings	18.0	2.0	2.0	0.0	0.0	0.0	22.0	\$6,190.00
Task 2 - Update to South Toe Memo (Biological Resources)	0.0	0.0	5.0	2.0	0.0	0.0	7.0	\$1,595.00
Task 3 - Minor Changes to Admin Draft EIR Associated with Revised County Environmental Thresholds & Guidelines Manual	1.0	1.0	0.0	1.0	0.0	0.0	3.0	\$675.00
Task 4 - Proof Draft EIR	4.0	6.0	6.0	0.0	2.0	0.0	18.0	\$4,150.00
Subtotal (Hours)	23.0	9.0	13.0	3.0	2.0	0.0	Total Hours	Total Cost
Subtotal (Cost)	\$6,785.00	\$1,755.00	\$3,185.00	\$555.00	\$330.00	\$0.00	50.0	\$12,610.00

Additional Costs	
Production/Printing Costs	\$10.00
Travel Costs	\$0.00
Postal/Deliverables	\$10.00
Miscellaneous	\$17.45
Administrative Overhead 15%	\$5.62
Total	\$43.07

Subconsultant Fees	
Wallace Group (South Toe Alternative Mitigation Costs, Cut/Fill Assessment, etc.) and Additional Meetings	\$9,000.00
Subconsultant Overhead 15%	\$1,350.00
Total	\$10,350.00

Total Costs	\$23,003.07
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NOTE: This proposal is valid for 90 days