



# Santa Barbara County Planning & Development

## Zoning Standard Relief Checklist

Owners/applicants are required to submit the below information within 30 days of implementing changes to an approved project (or to a non-conforming use) to protect public health. However P&D encourages submittal of the information prior to implementation of changes.

### **Site Information**

Business Name: \_\_\_\_\_

Site Address: \_\_\_\_\_

Business Owner Name: \_\_\_\_\_

Assessor's Parcel Number: \_\_\_\_\_

Business Owner Address: \_\_\_\_\_

Property Owner Name: \_\_\_\_\_

Business Owner Phone Number: \_\_\_\_\_

Property Owner Phone Number: \_\_\_\_\_

Business Owner Signature: \_\_\_\_\_

Property Owner Signature: \_\_\_\_\_

### **Submittal Documents**

- Description of Proposal
- Revised Site Plan – indicating temporary layout
- Site Photos

### **Requirements to Qualify**

- The changes to an approved project or to a non-conforming use are necessary to ensure social distancing and/or comply with other public health requirements put in place by federal, State, or local public health officials to limit the spread of COVID-19;
- The owner/applicant complies with all State and local directives regarding reopening of businesses during the COVID-19 pandemic response;
- The project otherwise complies with its project description, conditions of approval, applicable development standards, and County policies;
- Any other agency approval required by regulations other than this Development Code is obtained (e.g., encroachment permit, health permit);
- The approved project is non-residential;
- The area of expansion is not located in an area with environmentally sensitive habitat and no native vegetation or environmentally sensitive habitat will be removed to accommodate the use of outdoor areas;
- The changes do not result in the expansion of existing business capacity (e.g., the maximum capacity of a restaurant cannot increase); and
- No permanent structures are proposed, constructed, or erected (temporary coverings, such as canopies or umbrellas are allowed).

Submit Checklists to: [front@countyofsb.org](mailto:front@countyofsb.org)