



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Housing & Community
Development
Department No.: 055
For Agenda Of: 5/10/2011
Placement: Administrative
Estimated Tme: n/a
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Sharon Friedrichsen, 568-2068 *Sharon Friedrichsen*
Director(s) Housing and Community Development Director
Contact Info: Brooke Welch, 568-3521
Senior Housing Programs Specialist

SUBJECT: Santa Barbara County HOME Consortium and CDBG Urban County Partnership
Final 2011 Annual Action Plan

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: N/A

Recommended Actions:

That the Board of Supervisors:

- a) Adopt a Resolution (Attachment A), authorizing submittal of the Santa Barbara County HOME Consortium and Urban County Partnership 2011 Annual Action Plan (Attachment C), to the United States Department of Housing and Urban Development (HUD), that represents the grant application for the second operating year of the 2010-2015 Consolidated Plan.
- b) Authorize the County Executive Officer to execute all certifications, standard forms and other related documents required for HOME and CDBG Program administration and implementation pursuant to submittal and approval of the 2011 Annual Action Plan.

Summary Text:

The recommended Board action authorizes the CEO to execute the required documents necessary for submittal of the 2011 Annual Action Plan to HUD and allows the County partnerships to realize federal CDBG, HOME, and ESG funding. The 2011 Action Plan serves as the Santa Barbara County HOME Consortium and CDBG Urban County Partnership operating plan for receipt and expenditure of federal entitlement funding provided to the County by HUD under three programs: (1) HOME Investment Partnerships Act (affordable housing funds); (2) Community Development Block Grant (community projects and services funds) and (3) Emergency Shelter Grants (homeless shelter and services funds). The 2011 Action Plan represents the County's formal federal grant application to HUD for the 2011 program year, and update to the 2010-2015 Consolidated Plan. As the lead agency in the HOME Consortium and CDBG Urban County, the County is responsible for preparation and submission of the Action Plan annually on behalf of these partnerships.

Background:

During the April 19, 2011 public hearing, the Board of Supervisors received a report from the County Department of Housing and Community Development staff regarding the HOME Consortium and CDBG Urban County Partnership 2011 Draft Annual Action Plan. The Board provided comments on the Draft Action Plan and directed staff to include an asterisk on page 46 of the Action Plan stating, "ESG reservation of funding for the Bridgehouse Emergency Shelter and Marks House Transitional Shelter is conditioned on the completion of a County approved workout plan for the Lompoc Housing and Community Development Corporation by September 2011." Since the April 19 hearing, staff has incorporated this comment on page 46 as well as included public comments received during the 30-day public review of the Draft Action Plan into Appendix 4 of the Action Plan. Additionally, with recent approval of funding recommendations by the City of Lompoc Human Services Commission, the Draft Action Plan now includes detailed descriptions of funding recommendations for the City of Lompoc CDBG Capital Projects (pages 31 and 38 respectively) and Public Services (Table I-13 on page 13 and Table I-36 on page 43). Submittal of the Action Plan is not a project subject to NEPA or CEQA because it is a preliminary mechanism for funding proposed projects that may be modified or not implemented depending on a number of factors including environmental review.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

Narrative: Funds are passed through to organizations providing affordable housing and housing-related activities (HOME), community development projects and programs (CDBG), and homeless services and shelters (ESG). The County retains 10% of HOME funds for grant administration and an additional 5% for program/project implementation expenses, 20% of CDBG funds for administration and 5% of ESG funds for administration. Submission of this document to HUD is required for the County to maintain eligibility for \$4 million in annual grant funding across the region.

As of the date of this staff report, final grant allocations for the 2011 program year have not yet been finalized by the Federal government. Once this information is known, the County will prepare an amendment to the 2011 Action Plan, if necessary, to reflect funding amounts and awards. An amendment would be submitted to HUD following approval by the partner jurisdictions and Board of Supervisors. Following HUD approval of the 2011 Action Plan and any respective amendment(s), the County, in cooperation with its HOME and Urban County partners, will implement the programs and projects contained therein.

Staffing Impacts: N/A

Special Instructions:

Please execute three (3) original resolutions, and three (3) sets of Certifications and call Alex Dragos (3522) or Brooke Welch (3521) to pick up two (2) original sets of each document.

Attachments:

- A. Authorizing Resolution
- B. Annual Action Plan Certification Form(s)
- C. 2011 Annual Action Plan

Authored by: Brooke Welch, Senior Housing Program Specialist