



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Community Services
Department No.: 057
For Agenda Of: January 14, 2014
Placement: Administrative
Estimated Tme: N/A
Continued Item: No
If Yes, date from: N/A
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Herman D. Parker, Community Services Director (805) 568-2467
Director(s)
Contact Info: Dinah Lockhart, Deputy Director of HCD (805) 568-3523
SUBJECT: First Amendments to 2012-2013 Emergency Solutions Grants (ESG) Subrecipient Agreements

County Counsel Concurrence

As to form: Yes

Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- A) Approve and authorize the Director of the Community Services Department to execute a First Amendment to the 2012-2013 ESG Subrecipient Agreement with Santa Ynez Valley People Helping People to extend the time of performance to June 30, 2014 (Attachment A);
- B) Approve and authorize the Director of the Community Services Department to execute a First Amendment to the 2012-2013 ESG Subrecipient Agreement with Good Samaritan Shelter to extend the time of performance to June 30, 2014 (Attachment B);
- C) Approve and authorize the Director of the Community Services Department to execute a First Amendment to the 2012-2013 ESG Subrecipient Agreement with Casa Esperanza Homeless Shelter to extend the time of performance to June 30, 2014 (Attachment C); and
- D) Determine that the approvals of the First Amendments to the Subrecipient Agreements are not the approvals of projects that are subject to environmental review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15378(b)(4), finding that the projects are the creation of government funding mechanisms or other government fiscal activities, which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment, and direct staff to file a Notice of Exemption (Attachment D).

Auditor-Controller Concurrence

As to form: Yes

Summary Text:

The Fiscal Year 2012-2013 ESG Subrecipient Agreements between the County and Santa Ynez Valley People Helping People, Good Samaritan Shelter, and Casa Esperanza Homeless Shelter (the “Subrecipients”) require extensions to June 30, 2014 to allow the Subrecipients to expend the remaining balance of unspent funds. The U.S. Department of Housing and Urban Development’s deadline for the expenditure of Fiscal Year 2012-2013 ESG funds is August 23, 2014. The First Amendments being proposed are consistent with this deadline, and will allow the Subrecipients to continue to perform services for an additional year and be reimbursed by the remaining balance of unspent funds without the need for additional funding.

Background:

In Fiscal Year 2012-2013, homelessness prevention activities were expanded in and rapid re-housing activities were added to the ESG Program. Santa Ynez Valley People Helping People, Good Samaritan Shelter, and Casa Esperanza Homeless Shelter were awarded ESG funds to carry out these activities, which require more time for set-up and implementation. Subrecipients are required to conduct extensive outreach and intake efforts to screen for qualified clientele and determine their specific housing needs. All Subrecipients are prepared to spend down remaining funds if given the extension.

Fiscal Impacts and Key Contract Risks:

The ESG Subrecipient Agreements are cost reimbursement contracts; the County will only reimburse Santa Ynez Valley People Helping People, Good Samaritan Shelter, and Casa Esperanza Homeless Shelter for costs that are eligible under the Subrecipient Agreements and documented in a manner that is acceptable to the County. CSD staff will continually assess the performance of the Subrecipients to determine if services under these Subrecipient Agreements are adequately provided. The County will provide payment to these Subrecipients after demonstration that reimbursable services have been provided. The chart below depicts the grant amounts and remaining balances.

Budget Detail			
Subrecipient	Service	2012-2013 Agreement Amount	Remaining Balance
Santa Ynez Valley People Helping People	Homelessness Prevention	\$8,814	\$2,586
	Rapid Re-housing	\$8,600	\$8,600
Good Samaritan Shelter	Rapid Re-housing	\$22,500	\$22,500
Casa Esperanza Homeless Shelter	Rapid Re-housing	\$22,500	\$22,500
Total		\$62,414	\$56,186

Funding Sources	Current FY Cost:	Annualized On-going Cost:	Total One-Time Project Cost
General Fund			
State			
Federal	\$ 56,186.00		
Fees			
Other:			
Total	\$ 56,186.00	\$ -	\$ -

Special Instructions:

Please email an electronic copy of the Minute Order to the Community Services Department, Housing and Community Development Division at HCD@co.santa-barbara.ca.us. Please execute three (3) original copies of the following documents and send to Susan Foley (x3522):

1. First Amendment to the Subrecipient Agreement with Santa Ynez Valley People Helping People,
2. First Amendment to the Subrecipient Agreement with the Good Samaritan Shelter, and
3. First Amendment to the Subrecipient Agreement with Casa Esperanza Homeless Shelter.

Attachments:

Attachment A: First Amendment to the Subrecipient Agreement with Santa Ynez Valley People Helping People

Attachment B: First Amendment to the Subrecipient Agreement with Good Samaritan Shelter

Attachment C: First Amendment to the Subrecipient Agreement with Casa Esperanza Homeless Shelter

Attachment D: Notice of Exemption

Authored by:

Susan Foley, Housing and Community Development Division (805-568-3522)