

SANTA BARBARA COUNTY BOARD AGENDA LETTER



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:
Prepared on: 10/09/03
Department Name: Planning & Development
Department No.: 053
Agenda Date: 10/21/03
Placement: Administrative
Estimate Time: n/a
Continued Item: NO
If Yes, date from:
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TO: Board of Supervisors

FROM: Val Alexeeff, Director
Planning & Development

STAFF Anne Almy, Supervising Planner, x2053
Audrey Knight, Planner III, x 2852

CONTACT: Audrey Knight, AICP x2852

SUBJECT: Authorize the Director of Planning and Development to issue a Notice to Proceed to the consulting firm of Rincon Consultants, Inc. for preparation of the Environmental Impact Report for the Westmont College Master Plan Update 90-CP-096 RV01. The project site is located in Montecito, First Supervisorial District. The EIR cost is \$175,429 plus a 10% contingency of \$17,632 for a total not to exceed cost of \$193,061.

Recommendation:

That the Board of Supervisors:

Authorize the Director of Planning and Development to issue a Notice to Proceed to the consulting firm of Rincon Consultants, Inc. for preparation of the Environmental Impact Report for the Westmont College Master Plan Update 90-CP-096 RV01.

Alignment with Board Strategic Plan:

The recommendation is primarily aligned with actions required by law and by routine business necessity.

Executive Summary and Discussion:

The firm of Rincon Consulting, Inc. is on P&D's list of firms approved by the Board of Supervisors to provide environmental services. Rincon Consulting was selected by the project applicant and Planning and

Development staff due to their experience authoring EIR's, their local knowledge and experience in the area, and their previous work with other academic institutions. A copy of the Scope of Work is included as Attachment A and the Rincon Consulting, Inc. proposal dated August 8, 2003 is included as Attachment B.

Mandates and Service Levels:

No change in programs or service levels. The Board adopted process for using consultant services contracts for environmental impact report (EIR) preparation is a permissible method under the California Environmental Quality Act (CEQA), and allows the County to meet CEQA-mandated time lines for EIR consultant contracting.

Fiscal and Facilities Impacts:

Costs for consultant selection, preparation, and processing of the environmental document are borne by the applicant.

Special Instructions:

- Clerk of the board to forward a copy of the Minute Order to Planning and Development; Attn: Audrey Knight.
- Planning and Development will issue a Notice to Proceed to Rincon Consulting, Inc.

Concurrence:

Not applicable. Concurrences regarding the Services contracts for environmental consultants have been previously obtained from County Counsel, the Auditor-Controller and GSA/Risk Management.

Attachments:

Attachment A:	EIR Scope of Work for the Westmont College Master Plan Update
Attachment B:	Rincon proposal dated August 8, 2003, with revisions dated October 9, 2003.
Attachment C	Contract Summary Form
Attachment D	Notice to Proceed