



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Social Services  
**Department No.:** 044  
**For Agenda Of:** October 9, 2018  
**Placement:** Administrative  
**Estimated Time:**  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors

**FROM:** Department Daniel Nielson, Social Services Director  
Director(s) (805) 346-7101  
Contact Info: Amy Krueger, Adult and Children Services Deputy  
(805) 346-8351

**SUBJECT:** Second Amendment to Agreement with Family Services Agency of Santa Barbara for CWS Intensive In-Home Supportive Services

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Other Concurrence:** Risk Management

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve, ratify and authorize the Chair to execute a Second Amendment to the Agreement with Family Services Agency of Santa Barbara (local vendor), to provide Child Welfare Services Intensive In-Home Supportive Services and Counseling Services for a total contract amount not to exceed \$150,000 for the period of July 1, 2018 through June 30, 2019; and
- b) Determine that the approval and execution of the above Agreement is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3), finding that the approvals and execution of the Agreement is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment, and where it can be seen with certainty that there is no possibility that the activity may have a significant effect on the environment, the activities are not subject to CEQA.

**Summary Text:**

This item is on the agenda in order to approve the Second Amendment to the Agreement with Family Services Agency of Santa Barbara (FSA) to provide Child Welfare Services Intensive In-Home Supportive Services and Counseling Services for a total contract amount not to exceed \$150,000 for the

period from July 1, 2018 through June 30, 2019. The Department of Social Services (DSS) recommends the approval of the Second Amendment to the Agreement with FSA.

**Background:**

The purpose of this Second Amendment to the Agreement with FSA is to add counseling services to the already provided CWS Intensive In-Home Supportive Services to the Santa Maria area.

The DSS – Adult and Children Services Branch has identified the need for Counseling Services. Counseling Services are designed to serve adults and their families with an open Child Welfare Services case. The goal of the program is to support clients to competently, and safely care for their children in alignment with their Child Welfare Services case plan goals. The program shall serve the Santa Barbara, Lompoc and Santa Maria areas.

**Performance Measure:** 95% of the referrals received shall be responded to by the CONTRACTOR within 3 business days.

- 100% compliance with scheduled appointments by the CONTRACTOR.
- 85% of the children/families shall meet identified treatment goals at service termination as evidenced by clinical assessment, observation, and standardized measurement instrument outcomes.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>FY 2018/19 Cost</u></b>	<b><u>Annualized On-going Cost:</u></b>	<b><u>Total One-Time Project Cost</u></b>
General Fund	\$ 45,000.00		
State - 2011RE	\$ 105,000.00		
Federal			
Fees			
Other:			
<b>Total</b>	<b>\$ 150,000.00</b>	<b>\$ -</b>	<b>\$ -</b>

Narrative:

Approval and execution of this contract will result in total direct contract expenditures of no more than \$150,000. Appropriations and associated funding for FY 2018-19 are included in the DSS recommended budget under the Social Service Programs division. This contract will be funded with 70% State 2011 Realignment funds and 30% County funds. The contract contains a non-appropriation clause in the event funds are not appropriated.

**Key Contract Risks:**

The risk assessment worksheet has been completed and DSS has determined that FSA is a medium risk vendor. FSA is insured for General and Professional Liability. The County has experience with FSA and is confident of its ability to provide services.

**Staffing Impacts:**

**Legal Positions:**

0

**FTEs:**

0

**Special Instructions:**

Please scan, email and send one (1) duplicate original Agreement, and a copy of the minute order to:  
DSS Contracts Unit  
C/O Tricia Beebe  
2125 S. Centerpointe Parkway, 3<sup>rd</sup> Floor  
Santa Maria, CA 93455

**Attachments:**

1. Attachment 1 – Second Amendment to Agreement – FSA – Intensive-IHSS/Counseling Services

**Authored by:**

Amy Krueger, Adult & Children Services Deputy  
Tricia Beebe, Contracts Coordinator