



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: General Services
Department No.: 063
For Agenda Of: November 6, 2018
Placement: Administrative
Estimated Tme: N/A
Continued Item: No
If Yes, date from: N/A
Vote Required: 4/5th

TO: Board of Supervisors
FROM: General Services Janette D. Pell, Director (805) 560-1011
Contact Info: Skip Grey, Assistant Director (805) 568-3083
SUBJECT: **Accept a Donation for the Replacement of Drapes in the Santa Barbara Courthouse-Anacapa and Figueroa Galleries, First District**

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence:

As to form: N/A

Recommended Actions:

That the Board of Supervisors:

- a) Accept a donation for drapery improvements in the historic Santa Barbara Courthouse and Figueroa Galleries in the amount of \$14,690.35 from the Santa Barbara Courthouse Docent Council [a 501(c)3 California Non-Profit];
- b) Approve the attached Budget Revision Request that accounts for the donation;
- c) Acknowledge private contributions in the amount of \$14,690.35 for the replacement of aged drapes in the hallways of the Anacapa and Figueroa Galleries;
- d) Acknowledge the countless volunteer hours of the Courthouse Docents and the funds they raised to restore elements of the Courthouse; and
- e) Find that the proposed action is a routine function of government and is therefore *not a project* for the purposes of CEQA pursuant to CEQA Guidelines Section 15378(b)4.

Summary Text:

The recommended action by the Board of Supervisors to authorize the acceptance of the referenced noncash donation is in accordance with California Government Code Section 25355, and Policies & Procedures for the Acceptance of Donations and Gifts to the County.

Background:

The Courthouse Docent Council was formed in 1974 for the purpose of providing information about the historic courthouse. At that time the property had not been designated a landmark at any level; designation did not occur until some seven years later when the Director of Planning & Development (then called Resource Management) filed a nomination to make the property a City of Santa Barbara Historic Landmark. In 2004 and 2005, respectfully, the property was designated a California State Historic Landmark and a National Historic Landmark; an effort led by the County Architect. These designations help the property be competitive when applying for conservation or preservation grants.

The Courthouse Docent Council has consistently provided tours and information to the public since 1974. Seventy-five volunteers spend countless hours each year in the information booth, leading public tours or hosting youth tours for our local schools as part of the Civic Class curriculum. During community celebrations, like the annual Old Spanish Days Fiesta de Santa Barbara, the Docents provide tours of the courthouse every half-hour to the thousands of visitors during the five-day event.

The organization also has embarked upon a very active conservation and preservation effort, led by Rodney Baker (past President of the Docent Council). Members of the Docent Council familiar with the building can identify projects throughout the complex. These projects are vetted through the Docent Council and those that fit both their annual projects budget and scale to accomplish within a few weeks effort are authorized and funded. They often partner with the Courthouse Legacy Foundation (CLF) on larger projects that CLF has underway. The Docent Council has raised \$300,000 over the years for the sole benefit of the courthouse complex, the visiting public and the County at large. Their primary source of fundraising has been the sale of postcards, refrigerator magnets and published information about the courthouse.

The main hallways, also referred to as galleries, have 18 sets of flannel drapes. There are two such galleries, Anacapa and Figueroa where these drapes hang facing the Sunken Garden. Each drape set is comprised of two full panels, a wrought-iron rod that is attached to the wall and 130 drapery rings that are sewn into the drapes. The replaced drapes were not the originals, those were replaced long ago. Each drape set was cataloged by location, and the drape rod and rings were removed for restoration. Each rod and the rings were sent to *Permacolor, Inc.* a local vendor, in Carpinteria, for cleaning and powder coating. This treatment insures that the metal will be protected over a longer period of time and minimizes the damage caused by the opening and closing of the drapes.

The drapes were carefully measured and fabricated by *Carter Hinds Drapery* (a local vendor and Montecito Debris Flow survivor). The work was delayed as a result of the January 2018 debris flow event. After fabrication the drapes were reinstalled under the direction of Rodney Baker and assistance by the General Services Facility Team.

Performance Measure:

None

Fiscal and Facilities Impacts:

Budgeted: Private Funding is through the Santa Barbara Courthouse Docent Council, a non-profit 501 (c) 3 California Corporation, at no cost to the County.

Fiscal Analysis:

| <u>Funding Sources</u> | <u>Current FY Cost:</u> | <u>Annualized On-going Cost:</u> | <u>Total One-Time Project Cost</u> |
|-------------------------------|--------------------------------|---|---|
| General Fund | | | |
| State | | | |
| Federal | | | |
| Fees | | | |
| Other: Private | | | \$ 14,690.35 |
| Total | \$ - | \$ - | \$ 14,690.35 |

Narrative:

The funding for this project is being provided by the Santa Barbara Courthouse Docent Council, a non-profit 501 (c) 3 California Corporation.

Special Instructions:

Please send a copy of the minute order to Robert Ooley, FAIA County Architect, GS Support Services Division, 1105 Santa Barbara Street, East Wing 2nd Floor, Santa Barbara, CA, 93101.

Attachments:

1. Budget Revision Request 0006047

Authored by:

Robert Ooley, FAIA County Architect (805) 568-3085