



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** District Attorney  
**Department No.:** 021  
**For Agenda Of:** September 11, 2018  
**Placement:** Administrative  
**Estimated Tme:** N/A  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** 4/5

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**TO:** Board of Supervisors  
**FROM:** Department Director: Joyce E. Dudley, District Attorney, 568-2308  
Contact Info: Michael Soderman, Chief Financial & Administrative Officer, 568-2303  
**SUBJECT:** Grant Award from the California Office of Emergency Services (Cal OES) for the Child Advocacy Center (KC) Grant

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Other Concurrence:** N/A

**Recommended Actions:**

It is recommended that the Board of Supervisors:

- a) Approve, ratify, and authorize the District Attorney to execute a Grant Agreement with the California Office of Emergency Services accepting the Child Advocacy Center (KC) grant award for the period of April 1, 2018 through March 31, 2019 in the amount of \$200,000.00;
- b) Approve BJE - 0005956 to increase Fiscal Year 2018-19 appropriations in the amount of \$200,000.00 in the District Attorney's General Fund for Salaries and Employee Benefits (\$26,559.00) and Services and Supplies (\$173,441.00) funded by unanticipated revenue from Intergovernmental Revenue-Federal; and
- c) Determine that the above action is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15378(b)(4), because it consists of government funding mechanisms or other government fiscal activities, which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment.

**Summary Text:**

The Sexual Assault Response Team (SART) is a countywide multi-disciplinary effort focused on providing services to both child and adult sexual assault victims. Initiated in 1986, the SART program has evolved from a single site adjacent to Santa Barbara Cottage Hospital to include additional facilities in Lompoc and Santa Maria. The District Attorney has maintained administrative oversight of the SART program since 2008.

The SART program coordinates and provides expert child forensic interviews at the request of law enforcement and Child Welfare Services when there has been an allegation of abuse reported of a minor or an adult with a developmental disability. At the time of a child forensic interview, additional services and referrals are provided to family members and child guardians through the District Attorney’s Victim Witness Assistance Program, Child Abuse Listening and Mediation (CALM), and the local Rape Crisis Center, depending upon the age of the individual child. These associated services and referrals can help stabilize families, and address the trauma and negative effects of child abuse.

In order to meet additional program needs and increasing demand from law enforcement and Child Welfare Services, the District Attorney submitted a grant application to the California Office of Emergency Services (Cal OES) in March 2018 for the Child Advocacy Center (KC) program. The KC grant will supplement the existing SART program by providing direct support to the project’s objectives and activities. Board approval is required to accept the grant revenue.

**Background:** The goal of the SART program is to provide uninterrupted service and ensure that trained professionals are available to conduct child forensic interviews on an as-needed basis, including the provision of forensic interviews of children referred to the SART program. In an effort to secure sustainable funding necessary to guarantee service and meet program needs, the District Attorney applied for and was awarded grant funding from Cal OES for the KC grant.

The KC grant program is designed to provide child abuse victims with an age-appropriate forensic interview in a family-friendly location, as well as provide ongoing services for child abuse victims and their families. Funding will supplement the existing SART program by providing direct support to the project’s objectives and activities. Staff supported by grant funding include child forensic interviewers and therapeutic staff employed by CALM. The KC grant will also fund supplemental therapeutic services following the interviews, additional equipment to support the overall SART program, and furnishings for a SART facility in need of upgrading. In addition, it will allow for an increase in staff time for the existing Contractor on Payroll (COP) SART Coordinator from 0.70 FTE to 1.0 FTE.

**Fiscal and Facilities Impacts:**

Budgeted: No. Revenues and expenditures are included in BJE - 0005956. The amount reflected in the budget revision includes one year of program expenses for the period of April 1, 2018 through March 31, 2019. The total project cost is \$250,000, which includes the \$200,000 grant award and a \$50,000 in-kind match. The in-kind match is already included in the District Attorney’s Fiscal Year 2018-19 Adopted Budget.

**Fiscal Analysis:**

<b>Funding Sources</b>	<b>Current FY Cost:</b>	<b>Annualized On-going Cost:</b>	<b>Total One-Time Project Cost</b>
General Fund			
State	\$ 200,000.00	\$ 200,000.00	
Federal			
Fees			
Other:			
<b>Total</b>	<b>\$ 200,000.00</b>	<b>\$ 200,000.00</b>	<b>\$ -</b>

The total grant award for the KC grant is \$200,000 for one year. Annualized ongoing costs include \$138,792 in operating expenses, \$34,649 in capital costs, and \$26,559 in salary and benefit costs.

The KC grant will fund \$26,559 (an additional 0.30 FTE) of the salary and benefit costs for the SART Coordinator. The remaining \$50,000 (the existing 0.70 FTE) in salary and benefit costs for the SART Coordinator will continue to be funded through other sources; 50% will continue to be funded via a per capita contribution from each of the SART law enforcement partners: the City of Santa Barbara, the City of Lompoc, and the City of Santa Maria. The balance is funded through General Fund Contribution to the Public Health Department.

**Staffing Impacts:**

The SART Coordinator is a COP position employed by the District Attorney. The SART program budget has historically only been able to partially-fund this position. The KC grant will fund a 30% increase in hours for the SART Coordinator, bringing it from 0.70 FTE (1,456 hours per fiscal year) to a full-time 1.0 FTE position (2,080 hours per fiscal year).

The KC grant will also fund child forensic interviewers and therapeutic staff employed by CALM. Grant funds will support one new full-time CALM therapeutic support staff clinician with a staffing schedule of 2,080 hours annually (1.0 FTE), and a part-time CALM child forensic interviewer with a staffing schedule of 440 hours annually (0.21 FTE).

**Special Instructions:**

Please return one (1) certified Minute Order to Nicole Acosta.

**Attachments:**

- Attachment A: Budget Revision Request No. BJE - 0005956
- Attachment B: Grant Award Letter and Agreement
- Attachment C: Grant Budget Detail and Narrative
- Attachment D: Grant Project Summary

**Authored by:**

Nicole Acosta, Department Business Specialist (x2413)