

SANTA BARBARA COUNTY BOARD AGENDA LETTER



Clerk of the Board of Supervisors
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Agenda Number:
Prepared on: 3/24/04
Department Name: County Administrator
Department No.: 012
Agenda Date: 4/6/04
Placement: Departmental
Estimate Time: 90 Minutes
Continued Item: No
If Yes, date from:

TO: Board of Supervisors

FROM: Michael F. Brown, County Administrator

STAFF CONTACT: John Jayasinghe 568-2246
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SUBJECT: Five Year Capital Improvement Program, Fiscal Years 2004-09

Recommendations:

It is recommended that the Board of Supervisors:

1. Consider the Planning Commission's findings regarding the conformity to the Comprehensive Plan of major public works projects recommended for planning, initiation or construction during fiscal year 2004-05.
2. Approve in concept projects included in the Capital Improvement Program fiscal years 2004-09.
3. Approve in concept the proposed capital budget of \$71,527,000 for fiscal year 2004-05.
4. Take final action to adopt fiscal year 2004-05 capital budget during scheduled budget hearings in June.

Alignment with Board Strategic Plan:

The recommendations are primarily aligned with Goal No. 1: An Efficient Government Able to Respond Effectively to the Needs of the Community, and with Goal No. 5: A High Quality of Life for All Residents.

Executive Summary and Discussion:

Summary

The Five Year Capital Improvement Program (CIP) is a compilation of projects intended to implement various plans, including community plans, facilities plans, and the circulation and housing elements of the County Comprehensive Plan. Projects in the CIP indicate current and future capital needs. Projects included in the CIP are non-recurring projects that are expensive, have a long service life, and will be underway (or need to be underway, but are partially or entirely unfunded) at some point during FYs 2004-09. In line with the Operating Budget, the CIP presents projects grouped by department within each function.

The County CIP is a comprehensive compilation in the sense that it includes projects managed by various County departments that include construction of new facilities, maintenance, equipment purchases, etc. While the CIP covers a five year planning period, it is updated each year to reflect ongoing changes; new projects are added, existing projects are modified, and completed projects are excluded from the CIP.

The FYs 2004-09 CIP contains 228 projects, including 26 projects that are new this year. The attached report, 'New Project Index', identifies, by title and page number, the 26 new projects in the CIP. Of the total 228 projects, 124 projects are fully funded, 59 are partially funded, and 45 are fully unfunded. The total cost of the Five Year CIP is \$589.7 million; of this, total 44%, \$257.7 million, is funded. The CIP identifies a need of \$118.5 million for FY 2004-05; of this amount, 60%, \$71.5 million, is for funded projects and 40%, \$46.9 million, is for unfunded projects. Unfunded projects in the CIP indicate current and future unmet needs, and are included for planning purposes. Some of the proposed funded projects are highlighted within Section A of the CIP.

Proposed Creation of New County

In accordance with California County Formation Law, a group of proponents (Citizens for County Organization, Inc.) have initiated the legally required procedures for subdividing Santa Barbara County into two counties: Mission and Santa Barbara. This issue has the potential for profound fiscal, economic, social and historical impacts to all current and future residents of the county. Actual impacts from the possible formation of Mission County on the CIP are unknown at this time. Last year, during CIP deliberations, the Board requested CIP project and summary information to be presented by the proposed new boundaries. Due to this request, some data has been collected during the compilation of this CIP that helps to identify the location of various projects within the proposed Mission County and remaining Santa Barbara County. The attached report, 'Geographic CIP Project Data', lists each project and indicates where the project resides within the five Supervisorial Districts, as well within the current proposed Mission and Santa Barbara County boundaries.

On January 6, 2004, the Board accepted the certification of the Petition for the formation of Mission County and directed staff to submit the certified results to the State of California Governor, per statute. Within 120 days of receipt of the certification, the Governor is to create a 'County Formation Review Commission' (Commission) to review the proposed county creation, and appoint five persons to be members of the commission. By law, the Commission is to determine facts about a long list of issues including financial impact, distribution of property and debt, service delivery, transition plans, etc., yet the Commission does not have the authority to stop the formation process; a county formation election must take place.

Decisions made by the Commission relating to distribution of debt, county boundaries and transfers of services and responsibilities, will determine actual impacts to individual capital projects' scopes, funding, timing, and ultimate usage, encompassed within the CIP.

Actions Requested:

Receive presentations from the County Administrator's Office, Parks Department, Public Works Department, and General Services Department on the FYs 2004-09 Capital Improvement Program.

Receive the Planning Commission's findings stating that the major public works projects recommended for planning, initiation, or construction during FY 2004-05 are generally consistent with the Santa Barbara County Comprehensive Plan.

Conceptually approve all of the projects in the CIP as legitimate capital needs, which may be funded in the future by subsequent board action(s).

Give conceptual approval to the proposed project funding of \$71,527,000 for FY 2004-05 and direct staff to return with final numbers for adoption of FY 2004-05 Capital Budget appropriations during budget hearings in June.

Mandates and Service Levels:

County Code Section 2-73 indicates that the

“County Administrator shall ... develop and recommend to the board of supervisors long-range plans to ... prepare for future county growth and development.”

County Code Section 2-74 indicates that the

“County Administrator has the authority, and is required to ... recommend to the board of supervisors a proposed capital budget based upon long-range planning.”

Government Code Section 65401 requires that

“...a list of the proposed public works [CIP projects] recommended for planning, initiation or construction during the ensuing fiscal year...be submitted to the county or city planning agency for review and report to said official agency as to conformity with the adopted general plan...”

On February 17, 2004 the Board referred the list of major public works projects to the Planning Commission for the required G.C. 65401 Comprehensive Plan conformity report.

On March 3, 2004, the Planning Commission conducted a public hearing to review the list of projects for preliminary conformity with the Comprehensive Plan. At the conclusion of this hearing the Planning Commission reported to the Board of Supervisors that, pursuant to G.C. 65401, the list of public works projects recommended for planning, initiation, or construction during FY 2004-05 conforms to the Comprehensive Plan. The Planning Commission's formal report to the Board of Supervisors is attached.

Fiscal and Facilities Impacts:

General Fund Contribution

The proposed capital budget for FY 2004-05 includes both new and carryover discretionary General Fund (GF) allocations. Carryover allocations, amounts not spent FY 2003-04 to be rebudgeted for FY 2004-05, total \$1.136 million. Of this total, the largest single appropriation is \$916 thousand for the Santa Maria Animal Services Shelter relocation. The next largest is \$200 thousand for Lake Cachuma Recreation Area Improvements.

In accordance with adopted Budget Principles, the CIP proposes GF contributions of \$2 million to the Deferred Maintenance Designation, \$0.5 million to the Roads Designation, and \$0.5 million to the Capital Designation (\$3.0 million total), all to be recommended for inclusion in the FY 2004-05 Operating Budget. The proposed carryover and new GF appropriations for FY 2004-05, shown in thousands, are distributed as follows:

Department	Source	Project	FY 2004-05			
			CIP Page #	Carry	New*	Total
Public Health	GF and PY Capital Designation	Animal Services Shelter Relocation - Santa Maria	B - 49	\$ 916	\$ 0	\$ 916
Parks	Deferred Maintenance Designation	Play Equipment Replacement North County	B - 105	10	43	53
Parks	Deferred Maintenance Designation	North County Park Maintenance Yard Improvements	B - 180	0	80	80
Parks	Deferred Maintenance Designation	Santa Barbara County Parks Paving Program	B - 107	0	190	190
Parks	Deferred Maintenance Designation	Santa Barbara County Parks Restroom Rehabilitation	B - 108	0	20	20
Parks	Deferred Maintenance Designation	Play Equipment Replacement South County	B - 106	0	135	135
Parks	Deferred Maintenance Designation	Cachuma Lake Recreation Area Improvements	B - 99	200	0	200
Public Works	Roads Designation	Prev Maint- 5Year Countywide Concrete Program	B - 126	0	175	175
Public Works	Roads Designation	Prev Maint- 5Year Countywide Surface Treatment Program	B - 127	0	325	325
Public Works	Roads Designation	Roadway Improv - Hummel Drive Extension	B - 136	10	0	10
General Services	Deferred Maintenance Designation	Building Maintenance Projects Major (\$100K or more)	B - 241	0	900	900
General Services	Deferred Maintenance Designation	Building Maintenance Projects Minor (less than \$100K)	B - 243	0	350	350
Total				\$ 1,136	\$ 2,218	\$ 3,354

* 'New' does not include GF allocations to the Capital Designation of \$0.5 million nor to Parks of \$32 thousand, for various projects not meeting the dollar threshold for inclusion in the CIP, and General Services of \$250 thousand, for funding labor costs related to Deferred Maintenance projects.

There are no fiscal nor facility impacts resulting from the actions requested. However, significant short and long term fiscal and facility impacts would result from the adoption of the projects in the fiscal year 2004-05 Capital Budget in June.

Attachments:

- Reports: 'New Project Index',
- 'Geographic CIP Project Data'
- March 3, 2004 Planning Commission Hearing Action Letter

CC: Department Directors
 Planning Commission
 Alex Tuttle, Planner, Planning and Development