

**ATTACHMENT 1: RESOLUTION OF THE BOARD OF SUPERVISORS
COUNTY OF SANTA BARBARA, STATE OF CALIFORNIA**

IN THE MATTER OF AUTHORIZING APPLICATION) RESOLUTION NO. 20 - 110
FOR, AND RECEIPT OF, LOCAL GOVERNMENT)
PLANNING SUPPORT GRANTS PROGRAM FUNDS)

WITH REFERENCE TO THE FOLLOWING:

1. WHEREAS, pursuant to Health and Safety Code § 50515 et. seq., the California Department of Housing and Community Development (HCD) is authorized to issue a Notice of Funding Availability (NOFA) as part of the Local Government Planning Support Grants Program (LEAP);
2. WHEREAS, the County of Santa Barbara Board of Supervisors desires to submit a LEAP grant application (Application) to HCD for grant funding for preparing and adopting a Housing Element Update of the County Comprehensive Plan that includes implementation components to accelerate housing production and facilitate compliance with the sixth cycle of the regional housing need assessment (RHNA); and
3. WHEREAS, on January 27, 2020, HCD issued a NOFA regarding LEAP, announcing the availability of \$119,040,000 for assistance to all California jurisdictions and encouraging qualifying jurisdictions to submit applications for these grant funds.

Now, therefore, the County of Santa Barbara Board of Supervisors resolves as follows:

1. The Board of Supervisors hereby authorizes and directs the Director of the Planning and Development Department (P&D) to apply for and submit the Application to HCD.
2. In connection with the LEAP grant, if HCD approves the Application, the Board of Supervisors authorizes the Director of P&D to enter into, execute, and deliver on behalf of the County of Santa Barbara, a State of California Agreement (Standard Agreement) for the amount of \$500,000, and any and all other documents required or deemed necessary or appropriate to evidence and secure the LEAP grant, the County of Santa Barbara's obligation related thereto, and all amendments thereto.
3. The County of Santa Barbara shall be subject to the terms and conditions as specified in the NOFA and the Standard Agreement that HCD would provide after approval. The Application and any and all accompanying documents are incorporated in full as part of the Standard Agreement. Any and all activities funded, information provided, and timelines represented in the Application will be enforceable through the fully executed Standard Agreement. Pursuant to the NOFA and in conjunction with the terms of the Standard Agreement, the County of Santa Barbara hereby agrees to use the grant funds for eligible uses and allowable expenditures in the manner presented and specifically identified in the approved Application.
4. The submittal of the Application and LEAP grant documents to HCD is not a project and, therefore, is not subject to environmental review pursuant to the California Environmental Quality Act (CEQA) Guidelines §§ 15378(b)(5) and 15060(c)(3).

Local Early Action Planning Grants Program Application
Board of Supervisors
Hearing Date: June 16, 2020
Attachment 1 – Page 2

PASSED, APPROVED, AND ADOPTED by the Board of Supervisors of the County of Santa Barbara, State of California, this 16th day of June, 2020, by the following vote:

AYES: Supervisors Williams, Hart, Hartmann, Adam and Lavagnino

NOES: NONE

ABSTAINED: NONE

ABSENT: NONE



GREGG HART, CHAIR
BOARD OF SUPERVISORS
COUNTY OF SANTA BARBARA

MONA MIYASATO, COUNTY EXECUTIVE OFFICER
CLERK OF THE BOARD

By: 
Deputy Clerk

APPROVED AS TO FORM:
MICHAEL C. GHIZZONI
COUNTY COUNSEL

By: 
Deputy County Counsel

Attachments:

- A. LEAP Grants Program Application
- B. Government Agency Taxpayer ID Form

Local Early Action Planning Grant Application



**State of California
Governor Gavin Newsom**

**Alexis Podesta, Secretary
Business, Consumer Services and Housing Agency**

**Doug McCauley, Acting Director
Department of Housing and Community Development**

**Zachary Olmsted, Deputy Director
Department of Housing and Community Development
Housing Policy Development**

2020 West El Camino, Suite 500
Sacramento, CA 95833

Website: <https://www.hcd.ca.gov/grants-funding/active-funding/leap.shtml>

Email: EarlyActionPlanning@hcd.ca.gov

January 27, 2020

LEAP Application Packaging Instructions

The applicant is applying to the Department of Housing and Community Development (Department) for a grant authorized underneath the Local Early Action Planning Grants (LEAP) provisions pursuant to Health and Safety Code Sections 50515 through 50515.05. LEAP provides funding to jurisdictions for the preparation and adoption of planning documents, process improvements that accelerate housing production and facilitate compliance in implementing the sixth cycle of the regional housing need assessment. If you have questions regarding this application or LEAP, email earlyactionplanning@hcd.ca.gov.

If approved for funding, the LEAP application is incorporated as part of your Standard Agreement with the Department. In order to be considered for funding, all sections of this application, including attachments and exhibits if required, must be complete and accurate.

All applicants must submit a complete, signed, original application package and digital copy on CD or USB flash drive to the Department and postmarked by the specified due date in the NOFA. Applicants will demonstrate consistency with LEAP requirements by utilizing the following forms and manner prescribed in this application.

- Pages 3 through 14 constitute the full application (save paper, print only what is needed)
- Attachment 1: Project Timeline and Budget: Including high-level tasks, sub-tasks, begin and end dates, budgeted amounts, deliverables, and adoption and implementation dates.
- Attachment 2: Nexus to Accelerating Housing Production
- Attachment 3: State and Other Planning Priorities
- Attachment 4: Required Resolution Template
- Government Agency Taxpayer ID Form (available as a download from the LEAP webpage located at <https://www.hcd.ca.gov/grants-funding/active-funding/leap.shtml>)
- If the applicant is partnering with another local government or other entity, include a copy of the legally binding agreement; and
- Supporting documentation (e.g., letters of support, scope of work, project timelines, etc.)

Pursuant to Section XII of the LEAP 2020 Notice of Funding Availability (NOFA), the application package must be postmarked on or before July 1, 2020, and received by the Department at the following address:

**Department of Housing and Community Development
Division of Housing Policy Development
2020 West El Camino Ave, Suite 500
Sacramento, CA 95833**


A. Applicant Information and Certification

Applicant (Jurisdiction)	County of Santa Barbara		
Applicant's Agency Type	County		
Applicant's Mailing Address	123 E. Anapamu St., Planning and Development, First Floor		
City	Santa Barbara		
State	California	Zip Code	93101
County	Santa Barbara		
Website	https://www.countyofsb.org/plnDev		
Authorized Representative Name	Lisa Plowman		
Authorized Representative Title	Director, Planning and Development		
Phone	(805)568-2000	Fax	
Email	lplowman@countyofsb.org		
Contact Person Name	Jessi Steele		
Contact Person Title	Planner		
Phone	(805)884-8082	Fax	
Email	jsteele@countyofsb.org		
Proposed Grant Amount	\$	500,000	

Pursuant to Health and Safety Code Section 50515.03 through (d) of the Guidelines, all applicants must meet the following two requirements to be eligible for an award:

1. Does the application demonstrate a nexus to accelerating housing production as shown in Attachment 2?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
2. Does the application demonstrate that the applicant is consistent with State Planning or Other Priorities shown in Attachment 3?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Is a fully executed resolution included with the application package?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Does the address on the Government Agency Taxpayer ID Form exactly match the address listed above?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Is the applicant partnering with another eligible local government entity? If Yes, provide a fully executed copy of the legally binding agreement.	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

As the official designated by the governing body, I hereby certify that if approved by HCD for funding through the Local Early Action Planning Program (LEAP), the County of Santa Barbara assumes the responsibilities specified in the Notice of Funding Availability and certifies that the information, statements and other contents contained in this application are true and correct.

Signature:  Name: Lisa Plowman

Date: 6/3/20 Title: Director, Planning and Development

B. Proposed Activities Checklist

Check all activities the locality is undertaking. Activities must match the project description.

1	<input type="checkbox"/>	Rezoning and encouraging development by updating planning documents and zoning ordinances, such as general plans, community plans, specific plans, implementation of sustainable communities' strategies, and local coastal programs
2	<input type="checkbox"/>	Completing environmental clearance to eliminate the need for project-specific review
3	<input type="checkbox"/>	Establishing housing incentive zones or other area based housing incentives beyond State Density Bonus Law such as a workforce housing opportunity zone pursuant to Article 10.10 (commencing with Section 65620) of Chapter 3 of Division 1 of Title 7 of the Government Code or a housing sustainability district pursuant to Chapter 11 (commencing with Section 66200) of Division 1 of Title 7 of the Government Code
4	<input type="checkbox"/>	Performing infrastructure planning, including for sewers, water systems, transit, roads, or other public facilities necessary to support new housing and new residents
5	<input type="checkbox"/>	Planning documents to promote development of publicly owned land such as partnering with other local entities to identify and prepare excess or surplus property for residential development
6	<input type="checkbox"/>	Revamping local planning processes to speed up housing production
7	<input type="checkbox"/>	Developing or improving an accessory dwelling unit ordinance in compliance with Section 65852.2 of the Government Code
8	<input type="checkbox"/>	Planning documents for a smaller geography (less than jurisdiction-wide) with a significant impact on housing production including an overlay district, project level specific plan, or development standards modifications proposed for significant areas of a locality, such as corridors, downtown or priority growth areas
9	<input type="checkbox"/>	Rezoning to meet requirements pursuant to Government Code Section 65583(c)(1) and other rezoning efforts to comply with housing element requirements, including Government Code Section 65583.2(c) (AB 1397, Statutes of 2018)
10	<input type="checkbox"/>	Upzoning or other implementation measures to intensify land use patterns in strategic locations such as close proximity to transit, jobs or other amenities
11	<input type="checkbox"/>	Rezoning for multifamily housing in high resource areas (according to Tax Credit Allocation Committee/Housing Community Development Opportunity Area Maps); Establishing Pre-approved architectural and site plans
12	<input checked="" type="checkbox"/>	Preparing and adopting housing elements of the general plan that include an implementation component to facilitate compliance with the sixth cycle RHNA
13	<input type="checkbox"/>	Adopting planning documents to coordinate with suballocations under Regional Early Action Planning Grants (REAP) that accommodate the development of housing and infrastructure and accelerate housing production in a way that aligns with state planning priorities, housing, transportation equity and climate goals, including hazard mitigation or climate adaptation
14	<input type="checkbox"/>	Zoning for by-right supportive housing, pursuant to Government Code section 65651 (Chapter 753, Statutes of 2018)
15	<input type="checkbox"/>	Zoning incentives for housing for persons with special needs, including persons with developmental disabilities
16	<input type="checkbox"/>	Planning documents related to carrying out a local or regional housing trust fund
17	<input type="checkbox"/>	Environmental hazard assessments; data collection on permit tracking; feasibility studies, site analysis, or other background studies that are ancillary (e.g., less than 15% of the total grant amount) and part of a proposed activity with a nexus to accelerating housing production
18	<input type="checkbox"/>	Other planning documents or process improvements that demonstrate an increase in housing related planning activities and facilitate accelerating housing production
19	<input type="checkbox"/>	Establishing Prohousing Policies

C. Project Description

Provide a description of the project and each activity using the method outlined below, and ensure the narrative speaks to **Attachment 1: Project Timeline and Budget**.

- a. Summary of the Project and its impact on accelerating production
- b. Description of the tasks and major sub-tasks
- c. Summary of the plans for adoption or implementation

Please be succinct and use Appendix A or B if more room is needed.

a. Summary of the project:

The County must update the Housing Element of its Comprehensive Plan (general plan) by February 15, 2023, to remain in compliance with State housing law. The County is requesting \$500,000 in grant funding to help cover the cost of preparing and adopting the 2024-2032 Housing Element Update.

b. Description of the tasks and major sub-tasks:

1. Work Plan – Create a detailed work plan and incorporate grant funding into the Planning and Development Department budget.
2. 2015-2023 Housing Element Analysis – Analyze efficacy of the previous Housing Element per Government Code (GC) § 65588(a).
3. Projected Housing Needs - RHNA – Analyze population and employment trends and projections and quantify existing and projected housing needs for all income levels per GC § 65583(a)(1).
4. Housing Conditions – Analyze household and housing characteristics and housing stock conditions per GC § 65583(a)(2).
5. Emergency Shelter Characteristics – Analyze emergency shelter zoning, capacity, and standards per GC § 65583(a)(4).
6. Site Inventory – Prepare site inventory per GC § 65583(a)(3).
7. Governmental and Nongovernmental Constraints – Analyze governmental and nongovernmental constraints upon housing for all income levels and persons with disabilities per GC § 65583(a)(5) and (6).
8. Special Housing Needs – Analyze special housing needs per GC § 65583(a)(7).
9. Opportunities for Energy Conservation – Identify opportunities for residential energy conservation per GC § 65583(a)(8).
10. At-Risk Units – Identify affordable units at risk of conversion to market- rate housing within the next 10 years per GC § 65583(a)(9).
11. Public Participation – Conduct advisory group meetings and public workshops. Create project webpage.
12. Draft Element Update – Update Housing Element chapters.
13. Hearings - Draft Element – Preliminary Planning Commission and Board hearings and review.
14. HCD Initial Review – Submit Draft Element to HCD for initial review.
15. Environmental Review (CEQA) – Prepare Initial Study and MND or EIR.
16. Hearings - Final Draft Element – Final Planning Commission and Board hearings and adoption.
17. HCD Compliance – Submit adopted Element to HCD for review.
18. Coastal Commission Certification – Submit adopted Element to Coastal Commission for certification.
19. Project and Grant Management – Draft and submit grant reporting materials to HCD.

(Project Description continued to Appendix A.)

D. Legislative Information

District	#	Legislator Name
Federal Congressional District	24	Salud Carbajal
State Assembly District	37	Monique Limon
State Senate District	19	Hannah-Beth Jackson

Applicants can find their respective State Senate representatives at <https://www.senate.ca.gov/>, and their respective State Assembly representatives at <https://www.assembly.ca.gov/>.

Attachment 1: Project Timeline and Budget: (if more room is needed, duplicate Attachment 1 or 2)

Task	Est. Cost	Begin	End	
Work Plan	\$ 13,500	9/1/20	12/1/20	Work P
2015-2023 Housing Element Analysis	\$ 9,000	7/1/20	10/1/21	Analys
Projected Housing Needs - RHNA	\$ 4,500	3/1/21	10/1/21	Existing
Housing Conditions	\$ 21,750	3/1/21	8/1/21	Housef
Emergency Shelter Characteristics	\$ 19,500	3/1/21	8/1/21	ES zone
Site Inventory	\$ 41,000	3/1/21	8/1/21	
Governmental and Nongovernmental Constraints	\$ 11,250	3/1/21	8/1/21	Cor
Special Housing Needs	\$ 24,000	3/1/21	8/1/21	Special
Opportunities for Energy Conservation	\$ 4,500	3/1/21	8/1/21	Opp
At-Risk Units	\$ 21,750	3/1/21	8/1/21	At-risk
Public Participation	\$ 40,500	7/1/21	2/1/23	Meeting
Draft Element Update	\$ 54,000	7/1/21	11/1/21	U
Hearings - Draft Element	\$ 18,000	11/1/21	1/1/22	Staff re
HCD Initial Review	\$ 9,000	1/1/22	1/31/22	HCD
Environmental Review (CEQA)	\$ 145,500	2/1/22	8/1/22	Initial &
Hearings - Final Draft Element	\$ 22,650	8/1/22	1/1/23	Staff re
HCD Compliance	\$ 13,500	1/1/23	2/15/23	HCD
Coastal Commission Certification	\$ 3,600	2/1/23	10/1/23	CCC
Project and Grant Management	\$ 22,500	9/1/20	10/1/23	Invoice
Total Projected Cost \$	500000			

Include high-level tasks, major sub-tasks (Drafting, Outreach, Public Hearings and Adoption), budget amount used, please note the source and amount in the Notes section.

Attachment 2: Application Nexus to Accelerating Housing Production

Applicants shall demonstrate how the application includes a nexus to accelerating housing production by providing data regarding current baseline conditions and projected outcomes such as a reduction in timing, lower development costs, increased approval certainty, increases in number of entitlements, more feasibility, or increases in capacity. An expected outcome should be provided for each proposed deliverable. If necessary, use Appendix B to explain the activity and its nexus to accelerating housing production.

Select at least one	*Baseline	**Projected	***Difference	Notes
Timing (e.g., reduced number of processing days)	413 days for permit approvals	60 days or less	353 days or more	See Appendix B
Development cost (e.g., land, fees, financing, construction costs per unit)				
Approval certainty and reduction in discretionary review (e.g., prior versus proposed standard and level of discretion)				
Entitlement streamlining (e.g., number of approvals)				
Feasibility of development	25-35 ft. height	35 - 45 ft. height	10 ft. increase in height	See Appendix B
Infrastructure capacity (e.g., number of units)				
Impact on housing supply and affordability (e.g., number of units)	35% density bonus	100% density bonus	20 units	See Appendix B

*** Baseline – Current conditions in the jurisdiction (e.g. 6-month development application review, or existing number of units in a planning area)**

****Projected – Expected conditions in the jurisdiction because of the planning grant actions (e.g. 2-month development application review)**

*****Difference – Potential change resulting from the planning grant actions (e.g., 4-month acceleration in permitting, creating a more expedient development process)**

Attachment 3: State and Other Planning Priorities Certification (Page 1 of 3)

Applicants must demonstrate that the locality is consistent with State Planning or Other Planning Priorities by selecting from the list below activities that are proposed as part of this application or were completed within the last five years. Briefly summarize the activity and insert a date of completion.

State Planning Priorities

Date of Completion

Brief Description of the Action Taken

Promote Infill and Equity

Rehabilitating, maintaining, and improving existing infrastructure that supports infill development and appropriate reuse and redevelopment of previously developed, underutilized land that is presently served by transit, streets, water, sewer, and other essential services, particularly in underserved areas.

8/20/19	Replaced the Camino Pescadero Beach access stair impacted by the 2015-16 El Nino storms to protect beach access for nearby low and moderate-income residents.
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Seek or utilize funding or support strategies to facilitate opportunities for infill development.

Other (describe how this meets subarea objective)

12/31/18	Awarded \$22,500 in CDBG funds to People Assisting the Homeless (non-profit group) for water utility improvements at their homeless shelter in Santa Barbara.
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Promote Resource Protection

Protecting, preserving, and enhancing the state's most valuable natural resources, including working landscapes such as farm, range, and forest lands; natural lands such as wetlands, watersheds, wildlife habitats, and other wildlands; recreation lands such as parks, trails, greenbelts, and other open space; and landscapes with locally unique features and areas identified by the state as deserving special protection.

8/14/18	Updated the Environmentally Sensitive Habitat/Riparian Corridor Overlay Map with biological resources/habitat in the Eastern Goleta Valley Community Plan area.
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Actively seek a variety of funding opportunities to promote resource protection in underserved communities.

Other (describe how this meets subarea objective)

Encourage Efficient Development Patterns

Ensuring that any infrastructure associated with development, other than infill development, supports new development that does the following:

(1) Uses land efficiently.

5/1/15	Adopted the Sustainable Communities Strategy in the County's 2015 Energy and Climate Action Plan, which forecasts a regional development pattern to reduce GHG emissions.
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Attachment 3: State and Other Planning Priorities Certification (Page 2 of 3)

(2) Is built adjacent to existing developed areas to the extent consistent with environmental protection.

1/1/20 Implemented interim ADU procedures and expedited permit process consistent with State law to expand opportunities for new ADUs in the Inland Area of the county.

(3) Is located in an area appropriately planned for growth.

(4) Is served by adequate transportation and other essential utilities and services.

(5) Minimizes ongoing costs to taxpayers.

Other (describe how this meets subarea objective)

Other Planning Priorities

Affordability and Housing Choices

Incentives and other mechanisms beyond State Density Bonus Law to encourage housing with affordability terms.

11/6/18 Used \$948,852 in federal HOME loans to develop 34 rental units in Santa Maria. All units are subject to a 55-year affordability regulatory agreement.

Efforts beyond state law to promote accessory dwelling units or other strategies to intensify single-family neighborhoods with more housing choices and affordability.

Upzoning or other zoning modifications to promote a variety of housing choices and densities.

9/20/16 Amended County's zoning ordinances to provide incentives for qualifying affordable, special needs, and senior housing in the Design Residential zone.

Utilizing surplus lands to promote affordable housing choices.

10/20/15 Rezoned six housing opportunity sites in Eastern Goleta Valley to Design Residential 20 (20 units per acre), increasing the total residential unit potential from 11 units to 597 units.

Efforts to address infrastructure deficiencies in disadvantaged communities pursuant to Government Code Section 65302.10.

8/13/19 Updated the Land Use Element per SB 244 with information regarding the water and sewer infrastructure needs of seven identified disadvantaged communities located within the unincorporated county.

Other (describe how this meets subarea objective)

4/8/17 Partnered with Habitat for Humanity to build three homes for lower-income households in Carpinteria using \$300,000 of County Inclusionary Housing Ordinance in-lieu fees.

Attachment 3: State and Other Planning Priorities Certification (Page 3 of 3)
Conservation of Existing Affordable Housing Stock

Policies, programs or ordinances to conserve stock such as an at-risk preservation ordinance, mobilehome park overlay zone, condominium conversion ordinance and acquisition and rehabilitation of market rate housing programs.

Policies, programs and ordinances to protect and support tenants such as rent stabilization, anti-displacement strategies, first right of refusal policies, resources to assist tenant organization and education and "just cause" eviction policies.

7/1/17	The County continues to support the Legal Aid Foundation's Fair Housing Outreach, Mediation, and Education Program, which provides low-income tenant representation.
	<i>Other (describe how this meets subarea objective)</i>
Climate Adaptation	
<i>Building standards, zoning and site planning requirements that address flood and fire safety, climate adaptation and hazard mitigation.</i>	
12/11/18	Adopted the Coastal Resiliency Project, which evaluates and provides policies and regulations to address sea level rise impacts and coastal hazards in the county.
	<i>Long-term planning that addresses wildfire, land use for disadvantaged communities, and flood and local hazard mitigation.</i>
8/22/17	Adopted the 2017 Multi-Jurisdictional Hazard Mitigation Plan, which summarizes countywide hazards (e.g., fire, flooding, and earthquakes) and jurisdictions' mitigation strategies.
	<i>Community engagement that provides information and consultation through a variety of methods such as meetings, workshops, and surveys and that focuses on vulnerable populations (e.g., seniors, people with disabilities, homeless, etc.).</i>
	<i>Other (describe how this meets subarea objective)</i>

Certification: I certify under penalty of perjury that all information contained in this LEAP State Planning and Other Planning Priorities certification form (Attachment 2) is true and correct.

Certifying Officials Name: Lisa Plowman

Certifying Official's Title: Director, Planning and Development

Certifying Official's Signature:  Date: 6/3/20

Attachment 4: Required Resolution Template

RESOLUTION NO. [insert resolution number]

A RESOLUTION OF THE [INSERT EITHER "CITY COUNCIL" OR "COUNTY BOARD OF SUPERVISORS"] OF [INSERT THE NAME OF THE CITY OR COUNTY] AUTHORIZING APPLICATION FOR, AND RECEIPT OF, LOCAL GOVERNMENT PLANNING SUPPORT GRANT PROGRAM FUNDS

WHEREAS, pursuant to Health and Safety Code 50515 et. Seq, the Department of Housing and Community Development (Department) is authorized to issue a Notice of Funding Availability (NOFA) as part of the Local Government Planning Support Grants Program (hereinafter referred to by the Department as the Local Early Action Planning Grants program or LEAP); and

WHEREAS, the [insert either "City Council" or "County Board of Supervisors"] of [insert the name of the City or County] desires to submit a LEAP grant application package ("Application"), on the forms provided by the Department, for approval of grant funding for projects that assist in the preparation and adoption of planning documents and process improvements that accelerate housing production and facilitate compliance to implement the sixth cycle of the regional housing need assessment; and

WHEREAS, the Department has issued a NOFA and Application on January 27, 2020 in the amount of \$119,040,000 for assistance to all California Jurisdictions;

Now, therefore, the [insert either "City Council" or "County Board of Supervisors"] of [insert the name of the city or county] ("Applicant") resolves as follows:

SECTION 1. The [insert the authorized designee's TITLE ONLY] is hereby authorized and directed to apply for and submit to the Department the Application package;

SECTION 2. In connection with the LEAP grant, if the Application is approved by the Department, the [insert the authorized designee's TITLE ONLY] of the [insert the name of the City or County] is authorized to submit the Application, enter into, execute, and deliver on behalf of the Applicant, a State of California Agreement (Standard Agreement) for the amount of [\$ enter the dollar amount of the Applicant's request], and any and all other documents required or deemed necessary or appropriate to evidence and secure the LEAP grant, the Applicant's obligations related thereto, and all amendments thereto; and

SECTION 3. The Applicant shall be subject to the terms and conditions as specified in the NOFA, and the Standard Agreement provided by the Department after approval. The Application and any and all accompanying documents are incorporated in full as part of the Standard Agreement. Any and all activities funded, information provided, and timelines represented in the Application will be enforceable through the fully executed Standard Agreement. Pursuant to the NOFA and in conjunction with the terms of the Standard Agreement, the Applicant hereby agrees to use the funds for eligible uses and allowable expenditures in the manner presented and specifically identified in the approved Application.

ADOPTED ON [insert the date of adoption], by the [insert either "City Council" or "County Board of Supervisors"] of [insert the name of the City or County] by the following vote count:

AYES: NOES: ABSENT: ABSTAIN:

ATTEST: APPROVED AS TO FORM:

[Signature of Attesting Officer]

Appendix A

Continued from Attachment 1:

c. Summary of the plans for adoption or implementation:

The County will present the Housing Element Update to the Planning Commissions and Board in December 2022 and January 2023, respectively, and will submit the adopted Housing Element Update to HCD by the statutory deadline, February 15, 2023. Lastly, the County will submit the adopted Housing Element Update to the Coastal Commission for review and certification in March 2023.

Appendix B

The County's current Housing Element includes Program 1.14 (Supplemental Density Bonus) and Program 1.17 (Minimum Density Residential Zone). Program 1.14 directs the County to "evaluate and adopt as appropriate zoning ordinance amendments to create a supplemental density bonus program that would provide ... up to a 100 percent total density increase for projects that provide units affordable to low and very low-income, special needs, senior, and workforce households." Program 1.17 directs the County to "develop a county-wide minimum density residential zone that allows 'by right' development of housing at minimum densities deemed affordable by state housing element law." These programs have not yet been implemented and, therefore, may be included within the next Housing Element Update. The projected outcomes associated with including these two programs in the next Housing Element Update are reflected in Attachment 2 and described in detail below.

Timing:

In 2019, the County approved 50 discretionary permits for housing developments within the county. The longest approval time associated with those 50 permits was 413 days. If the County implemented a program similar to Housing Element Program 1.17, housing developments in specified zones would require ministerial permits, which are typically processed within 60 days or less. This shift from discretionary permitting to by-right, ministerial permitting would result in a time savings of 353 days or more for qualifying housing developments.

Feasibility of Development:

The maximum allowable residential building height in most multifamily zones is either 25 feet (e.g., the Small Lot Planned Development [SLP] zone) or 35 feet. (e.g., the Design Residential [DR] and Planned Residential Development [PRD] zones). These height limits can be a barrier to the development of housing as they only allow for two- or three-story residential buildings, which may not provide high enough densities to make projects "pencil out" for developers. The next Housing Element Update may include a program similar to Program 1.17 that directs the County to consider increasing the maximum allowable height by 10 feet in specified zones. A 10-foot increase in height would allow at least one additional story of development, resulting in a 28 percent increase in the number of allowable housing units in the DR and PRD zones and a 40 percent increase in the SLP zone, for example.

Impact on Housing Supply and Affordability:

The maximum density bonus for which a housing project is potentially eligible under State Density Bonus Law is 35 percent. The County's DR-6 zone allows up to 6 units per acre. Fourteen vacant DR-6 parcels totaling 5.4 acres exist within the county. Assuming these parcels were built out to the maximum extent allowed with a 35 percent State density bonus, they could yield up to 44 units total. With a 100 percent County density bonus, these parcels could yield up to 64 units, resulting in 20 additional units.



The principal purpose of the information provided is to establish the unique identification of the government entity.

Instructions: You may submit one form for the principal government agency and all subsidiaries sharing the same TIN. Subsidiaries with a different TIN must submit a separate form. Fields bordered in red are required. Hover over fields to view help information. Please print the form to sign prior to submittal. You may email the form to: vendors@fiscal.ca.gov, or fax it to (916) 576-5200, or mail it to the address above.

Principal Government Agency Name

Remit-To Address (Street or PO Box)

City State Zip Code+4

Government Type: City County Special District Federal Other (Specify)
Federal Employer Identification Number (FEIN)

List other subsidiary Departments, Divisions or Units under your principal agency's jurisdiction who share the same FEIN and receives payment from the State of California.

Dept/Division/Unit Name Complete Address

Dept/Division/Unit Name Complete Address

Dept/Division/Unit Name Complete Address

Dept/Division/Unit Name Complete Address

Contact Person Title

Phone number E-mail address

Signature Date