

**SANTA BARBARA COUNTY
BOARD AGENDA LETTER**



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:
Prepared on: 7/7/04
Department Name: Human Resources
Department No.: 064
Agenda Date: 7/20/04
Placement: Administrative
Estimate Time:
Continued Item: NO
If Yes, date from:

TO: Board of Supervisors
FROM: Scott J. Ullery, Deputy County Administrator
STAFF CONTACT: Theresa Duer, Deputy Human Resources Director
568-2822
SUBJECT: Reconciliation of Allocated Positions and Classification Studies

Recommendation(s):

That the Board of Supervisors:

Adopt one resolution, effective July 19, 2004, to implement changes approved during fiscal year 2004-05 budget hearings as follows:

CHILD SUPPORT (#2867)

Delete: 1.0 FTE Child Support Officer I/II (Classes 3459/3460), Ranges 4716/5016 (\$2,549-\$3,112/\$2,961-\$3,614 per month);

Delete: 1.0 FTE Child Support Officer, Senior (Class 3461), Range 5216 (\$3,271-\$3,994 per month);

Delete: 1.0 FTE Legal Secretary I/II (Classes 4686/4687), Range 4736/4976 (\$2,575-\$3,143/\$2,902-\$3,543 per month);

Delete: 1.0 FTE Legal Secretary III (Class 4688), Range 5276 (\$3,371-\$4,115 per month);

Add: 1.0 FTE Office Assistant II (Class 1701), Range 4266 (\$2,037-\$2,486 per month).

PLANNING & DEVELOPMENT (#4390)

Delete: 1.0 FTE Board Assistant (Class 1339), Range 4786 (\$2,640-\$3,223 per month);

Delete: 1.0 FTE Board Assistant Specialist (Class 1347), Range 4986 (\$2,917-\$3,561 per month);

Delete: 1.0 FTE Mapping Technician I/II (Classes 5036/5037), Ranges 4978/5178 (\$2,905-\$3,546/\$3,210-\$3,918 per month);

Delete: 1.0 FTE Office Assistant Principal (Class 1650), Range 5076 (\$3,050-\$3,724 per month);

Add: 1.0 FTE Planner I/II (Classes 6020/6021), Ranges 5336/5636 (\$3,473-\$4,240/\$4,033-\$4,924 per month);

Delete: 0.875 FTE Planner I/II (Classes 6020/6021), Ranges 5336/5636 (\$3,039-\$3,710/\$3,529-\$4,309 per month);

Add: 0.75 FTE Planner III (Class 6022), Range 5936 (\$3,514-\$4,289 per month);

Delete: 0.75 FTE Planning Tech I/II (Classes 6032/6034), Ranges 4716/5006 (\$1,912-\$2,334/\$2,209-\$2,697 per month).

Delete: 1.0 FTE Public Information Assistant (Class 6335), Range 5216 (\$3,271-\$3,994 per month).

PLANNING & DEVELOPMENT-ENERGY (#4395)

Delete: 0.75 FTE Energy Specialist (Class 3160), Range 6236 (\$4,080-\$4,981 per month);

Add: 0.80 FTE Energy Specialist (Class 3160), Range 6236 (\$4,353-\$5,314 per month);

Delete: 1.0 FTE Office Assistant II (Class 1701), Range 4266 (\$2,037-\$2,486 per month);

Add: 1.0 FTE Planner I/II (Classes 6020/6021), Range 5336/5636 (\$3,473-\$4,240/\$4,033-\$4,924 per month);

Delete: 0.875 FTE Planner III (Class 6022), Range 5936 (\$4,099-\$5,004 per month).

PUBLIC WORKS-SOLID WASTE (#8810)

Delete: 1.0 FTE Recycle Worker I/II (Classes 6470/6471), Ranges 4006/4516 (\$1,789-\$2,184/\$2,307-\$2,817 per month);

Add: 1.0 FTE Safety Officer-Divisional (Class 6751), Range 5338 (\$3,476-\$4,244 per month).

Alignment with Board Strategic Plan:

The recommendation(s) are primarily aligned with Goal No. 3. A Strong, Professionally Managed County Organization.

Executive Summary and Discussion:

This action adds and deletes positions recommended by the County Administrator during the budget process and classified by the Human Resources Department. These positions are funded in the adopted budget.

Mandates and Service Levels:

No change.

Fiscal and Facilities Impacts:

The fiscal impact is identified in the adopted budget.

Special Instructions:

Please send one copy of the approved resolution to Sandra Viola, Human Resources Department.

CC: County Administrator
Valentin Alexeeff, Planning & Development
Phil Demery, Public Works
Sandy Simons, Child Support
SEIU, Local 620
ETA

**RESOLUTION OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF SANTA BARBARA, STATE OF CALIFORNIA**

IN THE MATTER OF AMENDING RESOLUTION)
NO. 04-____, AS AMENDED, BEING THE SALARY)
RESOLUTION OF THE COUNTY OF SANTA BARBARA)

RESOLUTION NO. _____

WHEREAS, Salary Resolution No. 04-____ established a Classification Plan, and authorized Departmental Position Allocation effective July 5, 2004; and,

WHEREAS, this Board of Supervisors finds that there is good cause for amending said Resolution No. 04-____, as amended, in the manner provided in this Resolution;

NOW, THEREFORE, IT IS HEREBY RESOLVED, as follows:

1. Resolution No. 04-____, adopted by this Board on July 6, 2004, is hereby amended by amending that (those) portion(s) of Section(s) 4 to read as follows effective July 19, 2004:

SECTION 4. Departmental Position Allocation

<u>DEPARTMENT/BUDGET UNIT</u>	<u>CLASS</u>	<u>P/T</u>	<u>NO. OF POSITIONS</u>	<u>TITLE</u>	
<u>CHILD SUPPORT (#2867)</u>					
Delete 2570	003459 003460		053	CS OFFICER I CS OFFICER II	OR
Delete 1374	003461		007	CS OFFICER SR	
Delete 4348	004686 004687		005	LEGAL SEC I LEGAL SEC II	OR
Delete 4453	004688		002	LEGAL SEC III	
Add 1 new	001701		011	OFFICE ASST II	
<u>PLANNING & DEVELOPMENT (#4390)</u>					
Delete 8664	001339		000	BOARD ASSISTANT	
Delete 785	001347		002	BOARD ASSISTANT SPEC	
Delete 6558	005036 005037		002	MAPPING TECHNICIAN I OR MAPPING TECHNICIAN II	
Delete 3230	001650		000	OFFICE ASST PRINCIPAL	
Add 1 new	006020 006021		027	PLANNER I PLANNER II	OR
Delete 5171	006020 006021	.875 .875	000	PLANNER I PLANNER II	OR
Add 1 new	006022	.75	001	PLANNER III	
Delete 2145	006032 006034	.75 .75	000	PLANNING TECH I PLANNING TECH II	OR
Delete 7632	006335		000	PUBLIC INFO ASSISTANT	
<u>PLANNING & DEVELOPMENT-ENERGY (#4395)</u>					
Delete 94	003160	.75	000	ENERGY SPECIALIST	
Add 1 new	003160	.80	001	ENERGY SPECIALIST	
Delete 244	001701		000	OFFICE ASST II	
Add 1 new	006020 006021		006	PLANNER I PLANNER II	OR
Delete 7404	006022	.875	000	PLANNER III	

PUBLIC WORKS-SOLID WASTE (#8810)

Delete 53	006470 006471	003	RECYCLE WORKER I OR RECYCLE WORKER II
Add 1 new	006751	002	SAFETY OFFICER-DIVISIONAL

2. Except as amended by this Resolution, Resolution No. 04-___ as amended, continues unchanged as in full force and effect.

PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Barbara, State of California, this _____ day of _____, 2004, by the following vote:

AYES:

NOES:

ABSENT:

Chair, Board of Supervisors

ATTEST:
MICHAEL F. BROWN
CLERK OF THE BOARD

APPROVED AS TO FORM:
STEPHEN SHANE STARK
COUNTY COUNSEL
NOVEMBER 1993
7/20/04

By: _____(SEAL)
Deputy Clerk