



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Public Health
Department No.: 041
For Agenda Of: 9/16/08
Placement: Administrative
Estimated Tme: N/A
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Elliot Schulman, MD, MPH, Director and Health Officer
Director Public Health Department
Contact Info: Nancy Madsen, Human Services Program (805) 681-4078

SUBJECT: Amendment to Agreement with Legal Aid Foundation of Santa Barbara County

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors

Consider recommendations for the Professional Services Agreement with the Legal Aid Foundation of Santa Barbara County, as follows:

- a) Approve and authorize the Director of the Public Health Department to execute the First Amendment to the Professional Services Agreement with the Legal Aid Foundation of Santa Barbara County (a local vendor) in the amount of \$7,352 to provide legal representation to low-income persons and seniors for a total in the amount of \$322,802 for the period July 1, 2007 through June 30, 2010.
- b) Authorize the Public Health Director to approve and execute any future agreements or amendments with Legal Aid Foundation of Santa Barbara County in amounts authorized by the Board of Supervisors for allocations of Human Services Funds.

Summary Text:

The Legal Aid Foundation of Santa Barbara County's Board agreement for FY 2008-2009 was inadvertently omitted from the Ongoing Expenditure Contract List that was approved with the FY 2008-2009 budget; Board approval is now requested to amend the agreement.

Background:

As a part of its approval of the Human Services Commission's recommendations for grants to community based organizations, on October 16, 2007, the Board approved Agreement BC-08-036 with

Legal Aid Foundation of Santa Barbara County in the amount of \$315,450 for the period July 1, 2007 through June 30, 2010. The total annual payment for services was not to exceed \$105,150 during each Fiscal Year of the three year term.

Human Services Fund contracts are renewed annually for a total grant period of three years, subject to annual budget passage by the Board. Of the 65 allocations approved by the Board only the Legal Aid Foundation allocation exceeded the Purchasing limitation of \$100,000 and required a Board agreement.

In June 2008, during the budget process, Legal Aid's Board agreement was inadvertently omitted from the Ongoing Expenditure Contract List. The amended amount of the Legal Aid agreement is \$108,826 for each Fiscal Year 2008-09 and 2009-10, an increase of \$3,676 each, for years two and three of the agreement. The increase represents Legal Aid's portion of a Board-approved \$41,200 increase to the Public Health Department's budget to augment Human Services allocations to community based organizations.

The Board's approval of the First Amendment to the Legal Aid Agreement for FY 2008-2009 and FY 2009-2010 is requested.

Performance Measure:

Selected performance measures for this contract are listed below:

1. Annually three thousand two-hundred (3,200) persons/households will have the opportunity to consult with an attorney or paralegal regarding their civil legal problem.
2. Annually six hundred (600) persons/households will obtain representation by a Legal Aid attorney in their legal matter.
3. Seventy-five percent (75%) of those persons/households who obtain representation will obtain a result with which they are satisfied (i.e., dismissal, judgment, court order, settlement).

Fiscal and Facilities Impacts:

Budgeted: Yes.

Fiscal Analysis:

Approval of this Amendment will not increase General Fund Contribution or change the Adopted budget. The \$108,826 amount for this Amendment is included in the FY 2008-2009 Adopted Budget in the Human Services Cost Center found on page D-204 in the Operating Plan.

Staffing Impact:

Legal Positions:

0

FTEs:

0

Special Instructions:

Please return an electronic copy of the Minute Order to the PHD Contracts Unit at PHDRES.ContractsUnit@sbcphd.org

Attachments:

Legal Aid Foundation of Santa Barbara County Amendment

Authored by:

Nancy Madsen