

**Attachment 4**

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**Budget Revision Request #0006786**

## Budget Journal Entry

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### References

Audit Trail: Actualizing JE:

### Budget Revision Request

Agenda Item: Agenda Date: 2/25/2020 Approval: BOS 4/5 Has Board Letter: Yes  
 Title: Transfer of Revenue to General Services Capital Outlay Fund for Services and Supplies  
 Budget Action: Increase appropriations of \$250,000 in the General Services General Fund for Other Financing Uses funded by unanticipated revenue from insurance proceeds (\$150,000) and a release of committed Emerging Issues fund balance (\$100,000). Increase appropriations of \$250,000 in the General Services Capital Outlay Fund for Services and Supplies funded by an operating transfer from the General Fund.

Justification: This budget revision request will transfer unanticipated Insurance Proceeds in the amount of \$150k and Decrease to Committed in the amount of \$100k to the Capital Outlay Fund to augment funding for construction management services.

### Budget Revision Request Financial Summary

Fund	Department	Project	Object Level	Source Amount	Use Amount
0001 - General	063 - General Services		45 - Miscellaneous Revenue	150,000.00	0.00
0001 - General	063 - General Services		70 - Other Financing Uses	0.00	250,000.00
0001 - General	063 - General Services		93 - Changes to Committed	100,000.00	0.00
			Fund: 0001 - General, Department: 063 - General Services Total:	250,000.00	250,000.00
0030 - Capital Outlay	063 - General Services		40 - Other Financing Sources	250,000.00	0.00
0030 - Capital Outlay	063 - General Services		55 - Services and Supplies	0.00	250,000.00

# Budget Journal Entry

Fund: 0030 - Capital Outlay, Department: 063 - General Services Total: 250,000.00 250,000.00

## Accounting

Fund	Dept	GL Acct	LI Acct	Debit Amount	Credit Amount	Prog	OUnit	Proj	Budget Period	Description
0001	063	2420	5780	150,000.00		1210			202002	xfr 5780 for CMS
0001	063	2420	9890	100,000.00		1000			202002	xfr 9890 for CMS
0001	063	2530	7901		150,000.00	1210			202002	xfr 5780 for CMS
0001	063	2530	7901		100,000.00	1000			202002	xfr 9890 for CMS
0030	063	2420	5910	250,000.00		1930	8000		202002	xfr 5780 and 9890 for CMS
0030	063	2530	7460		250,000.00	1930	8000		202002	xfr 5780 and 9890 for CMS
Total				<u>500,000.00</u>	<u>500,000.00</u>					

## Signatures

Signed By	Approval Level	Department/Agency-Fund Group	Signed On	Valid
Lynne Dible	Fund/Department	063-General Services Funds	2/6/2020 8:21:35 AM	N
Richard Morgantini	CEO Analyst	All Depts-All Funds	2/6/2020 8:26:28 AM	N
Brian Duggan	Fund/Department	063-General Services Funds	2/10/2020 10:51:22 AM	Y