



**Performance Measure:**

N/A

**Contract Renewals and Performance Outcomes:**

N/A

**Fiscal and Facilities Impacts:**

Budgeted: Yes **Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>Current FY Cost:</u></b>	<b><u>Annualized On-going Cost:</u></b>	<b><u>Total One-Time Project Cost</u></b>
General Fund	\$ 182,000.00	\$ 200,000.00	
State			
Federal			
Fees			
Other:			
Total	\$ 182,000.00	\$ 200,000.00	\$ -

Narrative: There will be no new budgetary impacts stemming from the approval of the attached contract amendment as the total estimated expenditures of \$200,000 are already included in the FY 2023-24 budget.

**Key Contract Risks:**

Contract risk is low as the Clerk-Recorder-Assessor has an existing contract with the vendor to provide substantially the same services that are stipulated in the attached contract amendment.

**Staffing Impacts:**

**Legal Positions:**

N/A

**FTEs:**

N/A

**Special Instructions:**

Please forward a copy of the minute order and fully executed contract to Vanessa Graeff in the Clerk-Recorder-Assessor.

**Attachments:**

Attachment A: Thirteenth Amendment to the Master Agreement with DFM Associates.

**Authored by:**

Vanessa Graeff

**cc:**