



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: Agricultural  
Commissioner  
Department No.: 051  
For Agenda Of: August 17, 2021  
Placement: Administrative  
Estimated Time:  
Continued Item: No  
If Yes, date from:  
Vote Required: Majority

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**TO:** Board of Supervisors  
**FROM:** Department Cathleen Fisher, Agricultural Commissioner/Director  
Director  
Contact Info: Lottie Martin, Deputy Commissioner or Kendra Stites, Admin  
805-681-5600  
**SUBJECT:** Organic Program Agreement #21-0247-000-SA with the California Department  
of Food and Agriculture

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**County Counsel Concurrence**

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- A) Approve, ratify and authorize the Chair of the Board of Supervisors to execute an agreement with the California Department of Food and Agriculture for support of services related to the Organic Inspection Program in the County of Santa Barbara for the period of July 1, 2021 through June 30, 2022 in the amount of \$8,560.00.
- B) Determine that the above action involves government funding mechanisms and/or fiscal activities and is not a project under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15378(b)(4).

**Summary Text:**

This item is on the agenda for the Board of Supervisors to approve and authorize an agreement with the California Department of Food and Agriculture (CDFA) to receive reimbursement for the County's enforcement of the Organic Inspection Program. Through this agreement, the CDFA reimburses the Santa Barbara County Agricultural Commissioner's Office for the cost associated with the activities that ensure and maintain the integrity of the Organic Program through spot inspections and residue testing, as

well as investigations of complaints. Also included in activities are market site inspections, production site inspections and producer and market investigations.

**Background:**

The Agricultural Commissioner’s Office has operated an Organic program for many years. It is anticipated that funding and reimbursement for our Organic enforcement activities will continue.

**Performance Measure:** N/A

**Contract Renewals and Performance Outcomes:**

None

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State	\$ 8,560.00		
Federal			
Fees			
Other:			
Total	\$ 8,560.00	\$ -	\$ -

Narrative: N/A

**Key Contract Risks:**

If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this program, the State shall have the option to either cancel this Agreement with no liability occurring to the State, or offer an Agreement amendment to the Contractor to reflect the reduced amount.

**Staffing Impacts:**

**Legal Positions:**  
N/A

**FTEs:**  
N/A

**Special Instructions:**

Please return a fully executed signature page for Standard Agreement No. 21-0247-000-SA and a minute order to the Agricultural Commissioner’s Office.

**Attachments:**

Attachment A: Agreement No 21-0247-000-SA

**Authored by:**

Lottie Martin

**cc:**  
N/A